

10. Finance - Responsible Finance Officer

- a) Payments for approval
Payments APPROVED.

Payments For Approval					
Date	Payments For Approval	Description	Net	VAT	Gross
01.12.25	Vision ICT	Inv 21183 Email hosting 26/27	£20.00	£4.00	£24.00
19.12.25	David Somma	Support Fee	£20.00	£0.00	£20.00
31.12.25	HMRC	P8 V Williams	£42.96	£0.00	£42.96
31.12.25	Hollycombe School	Grant first half	£500.00	£0.00	£500.00
31.12.25	V Williams P9	Dec Salary	£754.38	£0.00	£754.38
31.12.25	HMRC	P9 V Williams	£42.96	£0.00	£42.96
31.12.25	R Denby P7/8/9	Oct - Dec Salary no payment made due to Azets error	£2,101.30	£0.00	£2,101.30
31.12.25	HMRC	Period 9	£418.42	£0.00	£418.42
31.12.25	Rob Findlay	Maintenance	£720.00	£0.00	£720.00
Total payments due			£4,620.02	£4.00	£4,624.02

- b) Interim Internal Audit Report

Noted. Becky and Nigel working on bank rec presentation.

- c) Application for new Public Works Loan £60k

Dealt with in point 7c, paper circulated by Nigel. Application for lottery funding has been applied for outcome in 4 months and Chichester DC application by Nigel to be submitted by Feb 4th. It was AGREED that we should we do the first stage on the PWL application. First stage of approval for a PWL will give options for the future. It was also AGREED to grant the shop £16k as match funding for THE Chichester DC application for 50% of the internal works needed. Worst case scenario from reserves if no success, and could withdraw at a later date if necessary. This funding is needed to enable further alterations to the shop specifically including re-siting the WC, putting in a new kitchen to allow for increased catering, (which keeps the shop afloat), and replacing the decking which is becoming a safety hazard.

Action clerk / NO

Date of next meeting – 11 March 2026 6pm at Milland Memorial Hall Committee Room

Rebecca Denby, Clerk to the Council, 17 February 2026

Chairman: _____

W. Tyler

Date: _____

11/3/2026

These minutes are unconfirmed until signed by the charman