

**Chairman:** Mrs Louise Myles  
**Clerk:** Miss Viki Williams  
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**Minutes of the Finance & General Purposes Committee meeting, 18<sup>th</sup> October 2025 at the Borden Wood Village Hall**

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1. Present: L Myles, J Parker, A Farley, N Oldham, V Williams (Clerk), R Denby (new clerk)
2. Apologies: **None**
3. Declarations of Interest: **None**
4. Minutes of Meeting: 19<sup>th</sup> October 2024 **APPROVED**
5. Proposals
  - a. **Clerk's salary**
    - Figure increased to reflect increase in national pay scale **£10,000**
    - Clerk's Office to remain the same: **£700pa**
    - Expenses – based on the budget reduced to **£150**
    - Employers NIC increased to **£750** to reflect current salary
  - b. **Clerk's Pension**
    - Pension Contribution to remain at 6%.
    - Total: £300**
  - c. **Donations and automatic grants:**
    - Air Ambulance: It was agreed that because of the important work of this charity, this is to be maintained at **£250**
  - d. **Subscriptions:**
    - i. Society of Local Council Clerks (SLCC): £200
    - ii. West Sussex Association of Local Councils (WSALC): £314
    - iii. Action in Rural Sussex - £60
    - iv. Open Spaces Society (OSS): £45
    - v. ICO £45
    - Total: £650**
  - e. **Insurance:** The PC is in the final year of a 3-year long term undertaking and the insurance figure to was increased to reflect this **£1,000**
  - f. **Milland Stores: £4,300** = Public Works loan DD May/Jul & Nov/Dec
  - g. **Recreation Field**  
**See recreation field finance minutes for detail.**
    - It was **AGREED** that the maintenance grant is to be maintained at **£5,500** and the repairs and admin to increase to **£1,500** to reflect the budget  
**Total: £6,500**



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- Due to the rural nature of the Parish and the number of large trees that the PC is responsible for, it was **AGREED** that a tree surgery reserve of £10,000 will now be ringfenced, to include this year's contribution of **£2,000**.

5. Items for consideration in precept

a. Funding requests from local groups: 2025-2026

i. Grant Applications

- 1) Borden Village Hall – **No request**
- 2) Christmas lights for the trees on Cartersland – **No request**
- 3) Wildflower Group

- *We plan to add soil to the centre bed to keep its surface above the water table and purchase annual seed to sow in the spring.*
- *We would also like to purchase and plant more lent lilies to increase the concentration of plants and intensify the visual impact of flowers in spring.*
- *The funding will enable the group to continue to purchase plants and seeds to improve the diversity of the area and give a colourful and stimulating place in the centre of the village for everyone to enjoy.*

**Agreed - £200**

ii. Grant to Churchyards mowing (Milland/Iping/Linch) (separate to grant fund)

- It was **AGREED** to maintain the contribution of **£1,000** to be shared across the 3 sites (Linch, Milland & Iping Marsh).

b. Annual Secondary Grant Fund

- It was **AGREED** that the overall fund would be reduced to **£1,000**.
- Therefore, a total of **£800** remains following the grant awarded: Wildflower Group (£200) This can be applied for by any qualifying groups at any time during 2026-27 financial year, in line with the Grant Awarding Policy.

Chairman: .....

Date:.....

*These Minutes are unconfirmed until signed by the Chairman*

**Milland Parish Council Full Precept Breakdown**

<b>EXPENDITURE</b>	<b>Precept Agreed 2025-26</b>	<b>Precept Proposals 2026-27</b>	<b>Comments</b>
Clerk's salary	£9,000	£10,000	Based on new clerk Payscale & Hours
Clerk's Office	£700	£700	Maintained
Clerk's expenses	£150	£150	Maintained based on Budget
Employer's NI contribution	£150	£750	Based on new clerk Payscale & Hours
Clerks payroll management Azets (12x25+vat)	£500	£500	Maintained based on budget
Clerk's Pension contribution 6%	£300	£300	Maintained
Audit (PC only not Rec Fld (Mulberry £240/Moore £240)	£600	£700	Increased based on budget
Misc, computer, website, Domain (£197),screen	£350	£450	Maintained based on Budget
Hall Bookings	£250	£250	Maintained based on budget
Insurance	£750	£1,000	Increased based on new LTU required
Subscriptions: SLCC £200; NALC £300; OSS £45; ICO £35, AiRS £60	£650	£650	Maintained based on budget
Donations (Sec137) Air Ambulance	£250	£250	For Discussion
Training for Councillors/Clerk (Clerks CiLCA £410)	£200	£500	Maintained based on budget
Rec Field - Grounds Maintenance	£5,500	£5,500	Maintained based on Budget
Rec Field - Repairs / Admin	£1,000	£1,500	Increased based on Rec Budget
Tree surgery Rec Fld and Parish (land opp Durrants Pond)	£2,500	£2,000	Reduced but funds to be ringfenced
Parish Environmental Maintenance (hedging/ditching/verges)	£3,500	£3,000	Reduced based on Budget
Grants to Borden Village Hall	£0	£0	No application
Grants to Cartersland Wildflower Group	£200	£200	Applied for
Grant to Cartersland Christmas Lights Group	£0	£0	No application
Grant to Churchyards mowing (Milland/Iping/Linch)	£1,000	£1,000	Maintained
Grants for the rest of the years applications	£309	£800	Reduced based on applications
Milland Community Functions	£400	£400	Maintained based on Budget
Grant to Borden Wood White Gates	£491	£0	No longer required.
Defibrillator	£150	£150	Maintained
Community Shop PWL (1) (£5336)(2) paid Nov&Dec	£4,300	£4,300	Maintained based on Budget
Reserve funds	£500	£0	Increased to ensure reserves are maintained
Snow Ploughing/Winter Preparation	£500	£500	Decreased based on Budget
<b>PRECEPT REQUIREMENT</b>	<b>£34,200</b>	<b>£35,550</b>	
	<b>£ 1,350 Increase (4%)</b>		
Taxbase based on Band D increase %			