

MILLAND PARISH COUNCIL

Chairman: Mrs Louise Myles
Clerk: Miss Viki Williams
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MINUTES of the Meeting of **Milland Recreation Ground**, Charity no. 1073462, held on 9th July 2025

THE PARISH COUNCIL IS THE SOLE TRUSTEE FOR THE RECREATION GROUND

Present: Mrs. L Myles (LM) (in the Chair), Mr. J Parker (JP), Mr A Farley (AF), Mrs G Morton (GM), Mr J Wassenberg (JW) Mr S Hall (SH), Mrs J Pilkington (JPi)

1. **Apologies:** Mr N Oldham (NO), Mrs S Hoar (SH)

2. **Minutes of the Meeting – 14th March 2025** – Approval **proposed** and **seconded**

3. **Matters Arising**
 None

4. **Accessible Play Equipment**

- The Clerk reported that she had spoken to both the equipment supplier and the resident who had raised the original enquiry regarding any further options which would not require the removal of any existing parts. As a result of this discussion, she presented an additional option of adding a ladder to the current unit **£1,226+VAT:**



Action: Clerk

- It was **AGREED** that this addition would be purchased and paid for by reserve funds and the 2024 Bonfire Committee Grant.

5. **Royal Society for the Prevention of Accidents (RoSPA) Report**

MPC Recreation Field Meeting – July 2025

- The Clerk summarised the previously circulated RoSPA report – summary attached below. She stated that no significant issues had been reported and that she would work closely with R Findlay to remedy any outstanding issues.

5. Finance Report – V Williams

a. Payments for Approval

Statement of Account July 2025				
per 1063462				
dated 01.07.25	£8,191.56			
made				
Payments Made	Description	Net	VAT	Gross
Gravel Master	Play Bark	£510.00	£102.00	£612.00
Total		£510.00	£102.00	£612.00
Payments Received	Description	Net	VAT	Gross
Total		£0.00	£0.00	£0.00
Payments For Approval	Description	Net	VAT	Gross
Rob Findlay	Rec Maintenance	£1,098.00	£0.00	£1,098.00
Totals		£1,098.00	£0.00	£1,098.00
Total payments due	£1,098.00			
Estimated Balance after Payments	£7,093.56			

6. Date of next meeting – 10th September 2025 – 6pm at Milland Memorial Hall

Chairman: Date:

These minutes are unconfirmed until signed by the Chairman.

ROSPA INSPECTION - KEY POINTS – 2025			
ITEM	FINDINGS	SCORE	COMMENTS
Toddler Play Area			
Fence	Hard or sharp projections - end of wire mesh.	5	Remove hard, pointed and sharp projections.
	Timber is decayed.	4	Replace affected parts
Gate	There is a crushing or shearing point on the side of the gate. Where the gaps reduce to less than 12 mm these have been known to cause serious, permanent injury to children, especially on the hinge side where the leverage forces are significant.	8	Adjust gate / posts / fit new rubber buffer to ensure a spacing of at least 12 mm throughout the range of the gate to remove the entrapment. The 12 mm gap also should apply on the hinge side of the gate.
Seating	Risk as low as possible	3	No remedial tasks
Signage	Risk as low as possible	2	No remedial tasks
Balance Beam	Risk as low as possible	3	No remedial tasks
Rocker - Bird (Toddler Area)	Protruding handles / foot rests.	3	The unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes.
	Surface is wearing.	3	Monitor.
Rotator - Small	Surface is wearing.	4	Repair
Multiplay - Toddler	Timber is decayed.	5	Replace affected parts.
Open Field			
Climber - Frame - Igloo	Surface is wearing.	4	Repair
	Item has corrosion.	3	Treat and repair.
Combination Basketball Post & Hotshot Wall	Fixtures loose or missing.	4	Replace
	The surface is cracking.	3	Monitor
Suspended Balance Beam - Junior	There is considerable wear to the chains.	5	Replace the worn chains or links.
	Ground erosion present.	4	Consider adding grass matting to prevent wear.
	There are natural splits / shakes in the timbers.	4	Monitor and sand back any splintered edges as required.
	The free space and / or falling space contains obstacles or equipment parts that are not permitted.	4	Monitor
Swing - Mixed - 2 Bay 2 Junior 2 Toddler Seat	Some chain wear.	3	Monitor for further deterioration and replace before 40% wear.
	Worn ground areas	12	Make good.

ROSPA INSPECTION - KEY POINTS – 2025			
ITEM	FINDINGS	SCORE	COMMENTS
			Well maintained grass is suitable up to a free height of fall of 1.5m. Consider installing grass mats.
Older Children Area			
Agility Trim Trail	Ground erosion present.	4	Consider adding grass matting to prevent wear.
	There are natural splits / shakes in the timbers.	4	Monitor and sand back any splintered edges as required.
Goal Post - Football - Full Size	Fixtures loose or missing.	1	Replace.
	Item is damaged.	3	Monitor.
	Worn ground areas.	4	Make good.
Multiplay	Insufficient protective surfacing extent has been provided.	6	This is a newly installed unit. The free height of fall for the overhead bars requires a greater extent of impact attenuating surface - refer to installer.
	Fixtures loose or missing. Panel loose.	5	Tighten
	Timber is decayed.	4	Replace affected parts
Table Tennis Table	Risk as low as possible	5	No remedial tasks