



## Milland Parish Council Minutes – January 2024

### MILLAND PARISH COUNCIL

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**Chairman:** Mrs Louise Myles  
**Clerk:** Miss Viki Williams  
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### **MINUTES of the Meeting of MILLAND PARISH COUNCIL held on Wednesday, 10<sup>th</sup> January 2024 in Milland Memorial Hall**

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**Present:** Mrs. L Myles (LM) (in the Chair), Mr. J Parker (JP), Sir J Wigram (JW), Nigel Oldham (NO), Mr A Farley (AF), District Councillor Brett Burkhart (BB)

**Members of the public:** 4

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**118. Apologies:** Mrs. S Hoar, County Councillor Kate O’Kelly

#### **1119. Minutes of the Meeting 8<sup>th</sup> November 2023**

Approval **proposed** by Mr. J Parker and **seconded** by Mr. J Wigram

#### **120. Declaration of personal or prejudicial interests**

None

#### **121. Co-Option of Councillors**

- The candidate Johannes Wassenberg gave a brief introduction to his skill set and reasons for wanting to join the Council. Including:
  - Being a resident of Milland for two and a half years, having previously lived in the locality for 20 years prior to that.
  - Looking forward to contributing to the Parish with a particular interest in Public Rights of Way and Planning.
- Vote held: Unanimous in favour – **Johannes Wassenberg (Jwa) co-opted**
- The candidate Seb Hall gave a brief introduction to his skill set and reasons for wanting to join the Council. Including:
  - Being a resident of Milland for 10 years.
  - Having a young family and looking forward to giving back to the Parish.
- Vote held: Unanimous in favour – **Seb Hall (SH) co-opted**
- The candidate Gillian Morton gave a brief introduction to her skill set and reasons for wanting to join the Council. Including:
  - Being a resident of Milland, specifically Borden Wood for 10 years.
  - Hoping to help preserve and enhance the area.
  - Specifically interested in traffic and speeding reductions and passionate about the dark night skies and the importance of maintaining them for wildlife.
- Vote held: Unanimous in favour – **Gillian Morton (GM) co-opted**

**Action: Clerk**

#### **122. Reports from the County and District Councillors – full reports attached - Summary below:**

##### **Update from County Councillor January 2024**

- Highways, Potholes and Flooding
- Health and Adult Social Care Committee (HASC)
- Education



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- Full Council
- Otters in West Sussex

### Update from District Councillors January 2024

- December Update
- Path Accessibility Fund 2024 – Apply by 31<sup>st</sup> January, 2024 – **Discussed at item 127c.**
- Social Prescribers – Mental Health Support
- Council Meetings
- Sustainable Growth Summit – Midhurst Wednesday 24<sup>th</sup> January 2024 for local businesses
- Winter Storms and Flooding
- Chichester Canal Basin Laser Show 16<sup>th</sup> and 17<sup>th</sup> February 2024
- Tree Planting – Apply by 8<sup>th</sup> or 15<sup>th</sup> January 2024
- Fly tipping
- Supporting You Team
- Technology doesn't Byte (ongoing)

### In the meeting

#### **Funding**

- JWa asked about the overall financial situation of the District Council and its ability to continue to fund public services. BB answered that, thanks to good management for several years, the Council currently holds good reserves with no cuts or restrictions expected.

#### **123. Public Participation**

**Q1. Following the investigation and remedial works carried out in response to a spring under the Milland Lane, water continues to leak constantly from the site and down the Lane which is of particular concern in the current freezing temperatures. Can anything be done?**

- A. As this is the responsibility of Highways the Clerk agreed to report it again, both directly to Highways and also to County Councillor O' Kelly.

**Action: Clerk**

**Q2. Can anything be done about the ditches along Milland Lane which have not been cleared for a number of years, despite requests to both the landowners who are responsible and Highways. There is a particular problem at the bottom of Milland Lane (Pollards Cottage) where the ditch has not been maintained adequately by the landowner. (This question was reiterated by a second resident).**

- A. LM reported that she had spoken to the Estate Manager who confirmed he would investigate the matter. Following frustration aired that this work had been promised previously LM agreed to follow up to ensure some action is taken.

After considerable discussion about a realistic and satisfying course of action it was **AGREED** that LM would meet with the residents to walk the road and look at all of the drains in order to report to Highways and write to any relevant landowners. LM assured the residents that she would continue to pursue this until the works were carried out.

**Action: LM**

#### **124. Matters arising from the Minutes**

- JP reported that he had not been able to investigate the Milland Memories archive room to date but that he would report back at the March meeting.
- JW gave a brief update on the broadband project which is currently on schedule with the first areas aiming to complete in the next few months.

#### **125. Other Administration**

- a) King's Coronation Community Fund – Tennis Table Update



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- The Clerk reported that following a meeting with a committee representative and Rob Findlay it was suggested that the best location for the table tennis table would be in the corner of the recreation field by the flagpole and cherry tree with its close proximity to the shop to encourage maximum use.
- This was **AGREED**.

**Action: Clerk**

### b) Milland Valley Memorial Hall Heads of Agreement Review

- The Clerk reported that she had not heard back from the Village Hal, following her enquiries regarding their potential copy of the agreement. It was acknowledged that this may have been affected by the Christmas period.
- It was **AGREED** that she would follow up and if the map could not be recovered a different course of action would be decided at the March meeting.

**Action: Clerk**

### c) Annual Parish Assembly Speaker

- The Annual Parish Assembly (APA) is a community event separate from a Council meeting. It enables members of the public to hear about the activities that the Parish Council has carried out during the year. It also provides the opportunity for issues to be raised by residents.
- The next APA is due to take place on Wednesday 10<sup>th</sup> April 2024.
- Although not mandatory there is provision for the Council to invite a speaker and the Clerk asked for suggestions.
- Potential speaker proposed: The PCSO responsible for the Community Speed Watch (CSW) initiative in West Sussex.

**Action: Clerk**

### d) Adding Value to The Parish

#### i. **Welcome Packs**

- JP confirmed that he had contacted the PCC and work on the packs was moving forward.

**Action: JP**

#### ii. **Milland Meet Up**

- The second Milland Meet Up took place on Wednesday 13<sup>th</sup> December. LM reported that it was again well supported and attended by a number of Openreach Engineers who answered questions and demonstrated the fibre optic cable.
- The next Meet Up will take place Wednesday 14<sup>th</sup> February 10am-11.30am at the Milland Stores coffee shop.

## 126. Planning

### a) **Planning Applications/Decisions**

#### i. **Planning Applications**

##### **Week 45**

- **SDNP/23/04535/LIS** Re-roof using existing tile and replace broken tiles. Vine Cottage, Milland Lane, Milland, West Sussex, GU30 7JN – No comment

##### **Week 51**

- **SDNP/23/05165/FUL** Demolition of existing dwelling, swimming pool and outbuildings. Construction of a new dwelling, pool house and swimming pool. Replacement of outbuildings and associated landscaping works. Oak Tree Farm, Iping Road Milland West Sussex GU30 7NA – No comment

#### **Planning Decisions**

##### **Week 50**

- **SDNP/23/03769/HOUS** Single storey infill rear extension following demolition of existing rear porch. Veralan, Rake Road, Milland, West Sussex, GU30 7JS – **APPROVED**
- **SDNP/23/03950/FUL** Replacement dwelling with associated works. Stocksfield, Borden Lane, Borden, Milland, West Sussex, GU30 7JZ – **REFUSED**

## 127. Environment & Amenities and Highways matters

### a) Traffic Calming



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### Milland Lane

- The Clerk reported that a meeting with a Highways Traffic Engineer to discuss the potential Traffic Regulation Order (TRO) / Community Highways Scheme (CHS) applications for speed reduction for the Fernhurst Road / Wardley Lane / Milland Lane area would take place on Thursday 1<sup>st</sup> February 2024.

### Borden Wood

- GM reported that she had received a response from the Area Traffic Engineer who assessed the village gateway proposal for Borden Wood. He had reported that *“the application has failed at this stage of the process as this cannot be done through a TRO but requested via a Section 115 licence”*.
- It was **AGREED** that the Clerk would investigate further and that the Traffic Engineer would be consulted at the February site meeting.

**Action: Clerk**

### b) Parking on Cartersland – Update on Fence and Grant Application

#### UK Shared Prosperity Fund Grant Application

- The Clerk updated that she had obtained 3 quotes for the installation of the fence - 50 metres single cleft chestnut rail and 6" half round chestnut posts.
  - Steve Homewood - £1,000+ VAT – **Contract to be awarded.**
  - Davies Fencing - £2,000
  - Rob Findlay - £2,500
- A quote had also been received for the remediation work needed for the damaged parking area which has deteriorated further:
  - £2,500
- Due to the substantial cost of the remediation works it had been agreed prior to the application to only apply for a grant to pay for the fence.
- The Clerk reported that the UKSPF/REPF UK Shared Prosperity fund grant of £800 (80%) had been applied for prior to the 3<sup>rd</sup> January deadline. If successful, the Council would have to pay the outstanding £200 (20%) as per the requirements of the application process. The outcome of the application will be reported at the March meeting.
- It was **AGREED** that further quotes would be obtained for the remediation works to the parking area.

**Action: Clerk**

### c) Footpath Accessibility Fund

- The Ramblers Path Accessibility fund for 2024 was announced in December with a deadline for applications of 31<sup>st</sup> January 2024.
- In 2023 the funding was used for various projects including replacing a number of stiles with gaps and gates, clearing paths where the gates were installed and some surface improvement work.
- Any proposed projects must take place on definitive public rights of way. It is essential that written permission is obtained from landowners and agreement from the relevant Highways rights of way / access team.
- Two paths were suggested but it would not be possible to collect the adequate permissions for the tight deadline. Therefore, it was **AGREED** that funding would not be applied for this year, but work would commence to gather all necessary information for the next round of funding.

**Action: Jwa / Clerk JP**

### d) Farnborough Airport Extension Consultation

- A consultation letter regarding a variation to the original planning permission **20/00871/REVPP** determined on the **22/02/2022**, proposing an increase in quantity and weight of flights had been received from Rushmoor Borough Council.
- Although this is a neighbouring County and outside of the South Downs National Park the Park Authority had submitted an objection based on the increased negative affect that the intensification of the flight corridor might have on the communities and tranquillity within the Park.

## **128. Finance**

### a) Statement of Accounts – V Williams – Previously circulated





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- This new youth football team applied for £600 for the provision of match equipment, essential training courses and insurance.
- This was **AGREED** with the caveat that it would be paid only on the provision of invoices / receipts up to the value of £600.

**Action: Clerk**

### 129. Parish Notices

- None

### 130. Date of next meeting – 13 March 2024– 6pm at Milland Memorial Hall

Chairman: \_\_\_\_\_ Date : \_\_\_\_\_

*These Minutes are unconfirmed until signed by the Chairman.*



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### **County Report for Milland Parish Council 10<sup>th</sup> Jan 2024**

#### **Highways Potholes and Flooding**

Clearly a very challenging time for residents experiencing the dreadful road conditions – please keep reporting the potholes and if you need me to push any specific road which has deteriorated considerably, please let me know.

#### **Health and Adult Social Care Committee – HASC**

Sussex Partnership announcement to cut dementia services Memory assessment and complex beds from Jan to March 2024 (clearly pushed through related to their financial position) came as a shock – no impact assessment has been done in relation to impact on WSCC adults services. I have raised this and the Committee Chair has agreed to take this as an urgent item today at HASC.

Access to dentistry is the substantive item – I will report back on this.

#### **Education**

The County team are currently having an inspection of their SEND services they are expecting a challenging and critical report. Currently only 27% of assessments for an EHCP are completed within the 20 week deadline compared to a national average of 50.7%. Will update you when their inspection report is published. Not published yet but I will report back.

There is a proposal to close a primary school in Chichester in order to expand St Anthonys to increase SEND provision in county – this is controversial for the children and families attending that school – I am meeting with them this week.

#### **Full Council**

In view of the Autumn statement not protecting Local Government spending our group put a motion to Full Council so that the Council can give its voice to lobby centrally for funds. Adults and childrens services are in desperate need of more funds as there is over spend and the Highways budget will suffer. This was agreed unanimously.

#### **Otters in West Sussex**

I attended a meeting just before Christmas hosted by the National Trust with the EA and Cab Member for the environment at Woolmer bridge ( near Stedham) – there is a community of otters there and some pups have been run over on the A272. We are hoping to get a shelf put in for the culvert (which the otters are reluctant to use when it is in full spate) so they can safely cross. Several of these shelves have been put in successfully in Hampshire where they have more otters!





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### District Council Report January 2024 Cllr Brett Burkhart

I would like to wish everyone a Happy New Year! I hope you managed to have a lovely and restful Christmas break.

#### December Update

While many lovely and successful events took place in December, much enjoyed by all, other important work continued. Last month, CDC led another successful multi-agency operation to tackle anti-social behaviour on the rail network through the district. Operation Petra brought together the British Transport Police, Sussex Police, Network Rail and Southern Railway, West Sussex Fire and Rescue and Stagecoach, along with our officers to carry out these joint action days. More can be learned here:

[www.chichester.gov.uk/article/38258/Operation-planned-to-tackle-anti social-behaviour-along-Chichester-rail-net](http://www.chichester.gov.uk/article/38258/Operation-planned-to-tackle-anti-social-behaviour-along-Chichester-rail-net)

#### Path Accessibility Fund 2024 – Apply by January 31<sup>st</sup>

Funding is available to support the Paths Accessibility Fund and applications are now open.

In 2023 a number of stiles and gates were replaced, surrounding paths were cleared and some surface work was undertaken. Expressions of interest for projects are welcomed and an application can be found via the form below:

[2024 Path Accessibility Fund Expression of Interest \(Page 1 of 2\) \(office.com\)](#)

#### Social Prescribers

If you are experiencing non-medical issues that may be having an adverse impact on your health and wellbeing, then it's worth getting in touch with one of our friendly Social Prescribers. Those accessing the service can either be referred by their GP, or through this self-referral form on the website: [www.chichester.gov.uk/socialprescribing](http://www.chichester.gov.uk/socialprescribing). Around 70% of people who visit their GP have an underlying issue which isn't necessarily medical. Someone could feel isolated or lonely; might not be managing a chronic condition well; or might be having problems sleeping due to issues such as debt. Many of these things will impact on a person's physical and mental health and manifest themselves into medical symptoms. Our Social Prescribers spend time with clients, working with them to get to the root cause and helping them to find long-term solutions.

The Social Prescribing Service has been so successful that there is now also a similar service for young people, ages 13 to 19, introduced following the pandemic. During appointments, young people can discuss ways to improve how they feel and explore opportunities to connect to the practical and emotional support available in the community. This can be carried out in person, online or over the phone. The social prescriber will then develop a plan with the young person to focus on what is important to them and will connect them with activities, events and organisations that will help them to feel better.

#### Council Meetings

Chichester District residents will be able to find out more about the work of the council thanks to changes to policy discussion meetings, known as Panel meetings, and these will shortly be made public.

#### Sustainable Growth Summit

Hospitality, tourism and leisure businesses in the district are being invited to a special event aimed at helping them reduce their carbon footprint, while also reducing costs. The Sustainable Growth Summit – 'All The Ingredients For Sustainable Success' - is being held on Wednesday 24 January 2024 for businesses which supply this important part of the local economy. This free event has been organised by our Economic Development Team in association with The Great Sussex Way and South Downs National Park Authority. It will run from 10.30am until 2pm at the Memorial Hall in the South Downs Centre, Midhurst. Businesses will have the opportunity to network with local suppliers and hospitality business owners. Delegates will also hear from thought leaders and local business owners about how they have lowered their own costs while also reducing their carbon footprint. Businesses wishing to attend can book





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here: [www.ticketsource.co.uk/chichester-district-council-economic-development](http://www.ticketsource.co.uk/chichester-district-council-economic-development)

### **Winter Storms and Flooding**

At this time of year, we are at significant risk of severe weather and flooding, and this is why it is so important to be prepared. Our council is a member of the Sussex Resilience Forum, which brings together emergency services, utilities and other essential public and voluntary services to work in partnership to support the local community during incidents and emergencies.

Knowing what to do during an emergency is an important part of being prepared. Being well-informed means that we are all better able to respond in an emergency and minimise the impact on the community. You can view the Community Risk Register for Sussex and practical guidance to help you get 'Emergency Ready' here:

[www.sussex.police.uk/srf](http://www.sussex.police.uk/srf). The SRF have also produced an A5 leaflet with this information. If you would like some digital or hard copies to share within your communities, then please contact

<mailto:publicrelations@chichester.gov.uk> and the Communications Team will send some through to you.

### **Chichester Canal Basin Laser Show**

Following its success in 2023 CDC will once again be organising and funding, via the UKSPF, the popular free community laser show events at Chichester Canal Basin over two consecutive evenings: Friday 16 February and Saturday 17 February 2024. The two spectacular laser shows accompanied to music will take place at 6pm and 7.30pm each night. Working with the Canal Trust and Chichester Rotary it is anticipated the event will welcome hundreds of people to the wonderful surroundings of the Chichester Canal Basin. The Trust will also be keeping their shop and Café open so visitors can buy gifts, a hot drink, or light refreshments. To make the event even more enjoyable, part of Canal Wharf will be officially closed to traffic on both nights.

### **Tree Planting – Apply by January 8<sup>th</sup> or 15<sup>th</sup>**

This past year, the 'Tree Chichester District' scheme was extended thanks to a £120,000 funding boost from the Government's Shared Outcomes Fund. This funding means that ways to increase tree cover, outside of woodlands, in rural and urban areas can continue to be explored over the next two years. As part of this work, a new grant scheme has been launched to help people plant trees and hedgerows in priority areas across the district with the aim of better connecting woodland habitats. More can be learned at [www.chichester.gov.uk/treescheme](http://www.chichester.gov.uk/treescheme). As part of the scheme, an interactive map has been created which outlines the areas of the district that have been identified as 'priority areas.' These are spaces where new trees and hedgerows will make a real difference in terms of connecting woodland habitats, thereby providing wildlife corridors for a number of different species. The map is a quick and easy way for people to check whether their land falls within one of these priority areas and, if so, they should be encouraged to apply for a grant by 8 January by emailing the Tree Project Officer (see link below). The officer will then be able to discuss ideas and options and offer advice on tree planting and protection.

'Tree Chichester District' also benefits from the Coronation Living Heritage Fund. At the end of November 2023, Chichester District Council received confirmation of their successful £12,000 bid to the Coronation Living Heritage Fund (CLHF). The CLHF has been made available through Defra's Nature for Climate Fund and will support the development of micro woods and community orchards to commemorate the Coronation of His Majesty King Charles III. Chichester District Council's share of the CLHF will be used to establish more community orchards in the district which will help to put the UK on track to meet net zero targets, reverse the decline in nature and support economic growth of local communities. Through this fund, parish councils and community groups wanting to establish a community orchard may be eligible for 100% funding for trees associated with the capital costs of their orchard. Groups should be aware that there is an expectation for there to be some level of community involvement with the set up (e.g., planting days) in order to be eligible. The application window for this fund closes on Monday 15 January 2024 so any interested groups should get in touch as soon as possible.

Those interested in progressing a tree planting project — whether it's a community initiative or on private land — should contact the council's dedicated Tree Project Officer who can offer advice, by emailing [treescheme@chichester.gov.uk](mailto:treescheme@chichester.gov.uk) or calling 01243 521161. To find out more about the Tree Chichester District scheme, please visit [www.chichester.gov.uk/treescheme](http://www.chichester.gov.uk/treescheme).



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**Fly tipping**

Residents and businesses can report fly tipping at: [www.chichester.gov.uk/reportflytipping](http://www.chichester.gov.uk/reportflytipping)

**Supporting You Team**

They will do everything possible to help, and anyone struggling should make contact with the team using the email [supportingyou@chichester.gov.uk](mailto:supportingyou@chichester.gov.uk)

<https://www.chichester.gov.uk/supportingyoucampaign>.

**Technology doesn't Byte**

A fantastic initiative to help those wanting to learn how to use technology without feeling intimidated by it. Please visit <https://www.chichester.gov.uk/choosework> or contact directly at [choosework@chichester.gov.uk](mailto:choosework@chichester.gov.uk).

With thanks and best wishes,  
Brett Burkhart