



Milland Parish Council Minutes – November 2023

MILLAND PARISH COUNCIL

Chairman: Mrs Louise Myles
Clerk: Miss Viki Williams
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MINUTES of the Meeting of MILLAND PARISH COUNCIL held on Wednesday, 8th November 2023 in Milland Memorial Hall

Present: Mrs. S Hoar (SH) (in the Chair), Mr. J Parker (JP), Sir J Wigram (JW), Nigel Oldham (NO), Mr A Farley, County Councillor Kate O'Kelly, District Councillor Brett Burkhart

Members of the public: 3

106. Apologies: Mrs. L Myles

107. Minutes of the Meeting 13th September 2023

Approval **proposed** by Mr. J Parker and **seconded** by Mr. A Farley

108. Declaration of personal or prejudicial interests

None

109. Reports from the County and District Councillors – full reports attached - Summary below:

Update from County Councillor 07 November 2023

- Chief Exec to be appointed Full Time
- Budget
- Environment
- Transport
- Active Travel

Drop-ins – Next drop-in at the White Horse in Rogate is on 9th November 12-1pm

Update from District Councillors 06 November 2023

- Grant Funding
- Cross Market and More
- Christmas lights switch-on
- City Sounds line-up
- Father Christmas at The Novium Museum
- Tree Planting
- Fly tipping
- Supporting You Team
- Technology doesn't Byte (ongoing)

In the meeting

Funding

- Cllr Burkhart confirmed that the availability of funding was still available from both the UK Shared Prosperity Fund and the Rural England Prosperity Fund both of which had a deadline of 3rd January for applications. The PC discussed a number of potential projects which might be applicable for an application – *these are covered individually in the minutes.*

Local Plan



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- Progress of the CDC local plan had been delayed because of five active travel policy issues identified by Highways England. Four have now been resolved and it is hoped that the final one is nearing agreement and that the plan will be submitted within two months and agreed within twelve.

110. Public Participation

Q1. Is the Council able to make provision for the storage / display of the Milland Memories material; the large quantity of items must now be archived within the Parish or sent to the West Sussex archive room?

A. JP responded that this had been discussed and considered before but could be reinvestigated. He raised concerns that this was a project of considerable size and that any storage/display space would have to be environmentally controlled. There was discussion around the possible options:

- Purpose built and temperature controlled archive room built onto the hall.
- Digitisation of the documents added to a purpose built website and subsequent allocation of hard copy documents to West Sussex.
- It was agreed that the proposal would require a considerable amount of work and that a committee might need to be created.
- In the first instance JP agreed to work with the resident to investigate the costs of the proposals. *The Prosperity funding in item 109 was discussed but post meeting it was decided that the timescale meant that this project would not apply for that particular funding.*

Q2. Can the ongoing issue of silt and debris washing down Milland Lane from the fields, resulting in the seven storm drains being blocked, be investigated to stop the subsequent flooding, including driveways towards the crossroads?

A. County Councillor Kate O Kelly stated that Highways do carry out targeted drain clearance but not the annual clearances as previously carried out. She agreed to raise the issue with Highways and JP also agreed to work with the resident to prepare an exact description of the drains affected.

111. Matters arising from the Minutes

a) Noticeboard Damage

- The Clerk reported that Rob Findlay had arranged for the glass to be replaced by Milland joinery and that the works had been completed. She recorded her and the Council's thanks to Rob Findlay for arranging the repair.

b) Cartersland Memorial Bench

- JP updated that he had been unable to carry out the refurbishment works to the Royal British Legion bench to date but that he hoped to complete them imminently. It was discussed that if the RBL required financial support from the PC this would be possible.

c) Internal audit

- The Clerk reported that the Interim Internal Audit was carried out on Monday 6th November, no major issues had been identified and the full report would be circulated prior to the next meeting.

112. Other Administration

a) King's Coronation Community Fund

- The committee had confirmed that they had selected a table tennis table (£948) which they would like to purchase and to have installed on the Recreation Field.
- The Clerk reported that she had spoken to Rob Findlay who was in agreement that this was suitable equipment for the field and that he would quote to install it.
- The table would become a PC asset but it was purpose built to be installed outside and includes a 10-year guarantee.

Action: Clerk

d) Milland Valley Memorial Hall Heads of Agreement Review

- e) Following a discussion regarding the documents currently identified by the Clerk it was **AGREED** that the Hall would be asked if they had a copy of the agreement with the original map included.

Action: Clerk



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d). Milland Valley Memorial Hall Update

- No Update.

f) Adding Value to The Parish

i. **Welcome Packs**

- JP reported that the welcome pack creation was progressing and stated that the intention was to include all the information that might be useful to a new resident including:
 - Community facilities (Shop, MVMH, Borden Village Hall, Cartersland wildflower meadow, sports club, churches, other clubs and societies).
 - Information regarding Milland Valley news, local businesses and volunteering opportunities.
 - Local health services – doctors, dentists, major and minor hospitals.
- He confirmed that he was in discussion with the PCC in order to investigate the viability of a combined pack and would report back at the next meeting.

Action: JP

ii. **Milland Meet Up**

- In her absence LM had submitted a brief summary of the points discussed at the successful first meet up held on Wednesday 25th October 10am - 1130am at Milland stores with 13 residents in attendance.
 - The idea of a Welcome Pack was extremely well received as a way of promoting local businesses and helping newcomers to understand what happens in the village.
 - Queries about broadband subsequently forwarded to JW.
 - Highways and speed limit issues.
 - Suggestion of a PC circulated survey to determine what people would like to see covered by community initiatives.
 - Suggestion of a community WhatsApp and mailing list.
 - More co-ordination between various groups within the village ie PCC, Bonfire, Jubilee Committee, Shop.
- The date of the next meeting will be on December 13th 2023.

Action: LM

iii. **Ongoing Communication Plan**

- Following a brief discussion it was **AGREED** that a Milland Meet Up Community WhatsApp Group would be created and administered by the Clerk.

Action LM/ Clerk

iv. **Other**

- Nothing further to report

113. Planning

a) **Planning Applications/Decisions**

i. **Planning Applications**

Week 38

- **SDNP/23/03706/TPO** Fell 6 no. Scots Pine trees (T1 – T6), within Area, A1, subject to 0/00710/TPO. Pine Ridge, Wheatsheaf Enclosure, Milland, West Sussex, GU30 7EH. – **Comment Made**
- **SDNP/23/02642/HOUS** Change use of outbuilding and associated alterations to ancillary residential accommodation. Park Farm, Rake Road, Milland, West Sussex, GU30 7JT

Week 39

- **SDNP/23/03576/HOUS** Rear timber orangery. The Old House, Wardley Lane, Milland, West Sussex, GU30 7LX – **Neutral Comment made**
- **SDNP/23/03872/PNTEL** Regulation 5 notice of intention to install fixed line broadband apparatus - 8m wooden pole (WP1) (Ref: OLL_V8003). O/s Robins Cottage, Wardley Lane, Milland, Liphook, West Sussex, GU30 7LX

Week 40

- **SDNP/23/00354/FUL** Part retrospective application for extension to container plant unit, involving the laying of hardstanding and gated enclosure (retrospective) and siting of water tank and crew room. Land Opposite, New Barn Farm House, Rake Road, Milland, Liphook, West Sussex, GU30 7JU.



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- **SDNP/23/03908/LDE** Existing lawful development - change of use of 3 no. units from offices to residential use. Units 2, 4 and 5, Campbell Park, Fernhurst Road, Milland, West Sussex, GU30 7LU

Week 41

- **SDNP/23/03769/HOUS** Single storey infill rear extension following demolition of existing rear porch. Veralan, Rake Road, Milland, West Sussex, GU30 7JS
- **SDNP/23/03860/HOUS** Demolition of existing conservatory replaced with single storey side extension and alterations to fenestration including 1 no. additional window to front and rear elevations. Springcroft, 1 Mill Vale Meadows, Milland, West Sussex, GU30 7LZ

Week 42

- **SDNP/23/02257/HOUS** Single storey rear/side extension. East West Cottage, Borden Lane, Borden, Milland, West Sussex, GU30 7JZ
- **SDNP/23/03950/FUL** Replacement dwelling with associated works. Stocksfield Borden Lane Borden Milland West Sussex GU30 7JZ – **Objection to be submitted**

Week 44

- **SDNP/23/04107/FUL** Replacement dwelling with attached garage and associated landscaping. Reconfiguration of site access via an existing access to west of house including stopping up of existing residential access. Sunfield, Fernhurst Road, Milland, West Sussex, GU30 7LU

ii. Planning Decisions

Week 38

- **SDNP/23/01094/FUL** Proposed extension to the existing storage unit. Liphook Golf Club, Wheatsheaf Enclosure, Milland, West Sussex, GU30 7EH – **APPROVED**

Week 39

- **SDNP/23/01221/HOUS** Partial change of use of existing garage space to create habitable accommodation with 1 no. dormer to west elevation and 2 no. dormers to east elevation on existing garage roof. Two-storey extension to north elevation with associated roof works. New front porch extension to west elevation, 2 no. dormers to west elevation, 1 no. dormer to north elevation and 3 no. dormers to east elevation with various alterations including changes to fenestration. The Coach House, Cooks Pond Road, Milland, Liphook, West Sussex, GU30 7JY – **APPROVED**

Week 40

- **SDNP/23/01551/HOUS** Erection of front porch and replacement of roof to rear extension. Changes to fenestration and demolition of 2 no. single storey elements. Various alterations to existing annexe and existing detached outbuilding for proposed use as garage/gym/storage with replacement of attached carport. Willow Stream, Fernhurst Road, Milland, West Sussex, GU30 7LU – **APPROVED**

Week 42

- **SDNP/23/03066/FUL** Installation of 60 no. (3 rows of 20) solar panels. Land adjacent to Hammerfield, Cooks Pond Road, Milland, West Sussex, GU30 7JY – **APPROVED**
- **SDNP/23/03872/PNTEL** Regulation 5 notice of intention to install fixed line broadband apparatus - 8m wooden pole (WP1) (Ref: OLL_V8003). O/s Robins Cottage, Wardley Lane, Milland, Liphook, West Sussex, GU30 7LX – **RAISE NO OBJECTION**

Week 43

- **SDNP/23/03706/TPO** Fell 6 no. Scots Pine trees (T1 – T6), within Area, A1, subject to 0/00710/TPO. Pine Ridge, Wheatsheaf Enclosure, Milland, West Sussex, GU30 7EH. – **APPROVED**

Action: JP / Clerk

Other Planning Matters

- The planning applications for St Cuthman's/Wispers will not be on the agenda for the SDNPA Planning Committee meeting to be held on 9 November 2023. The next meeting at which the applications could be considered is on 14 December 2023.

114. Environment & Amenities and Highways matters

a) Traffic Calming



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i. Fernhurst Road

- This application remains in draft but it was **AGREED** that due to the complicated nature of the area, contribution from Highways would be essential to progress the application. Kate O Kelly agreed to contact Highways to arrange a site visit.

ii. Borden Wood

- The Clerk confirmed that this application had been submitted by the residents and she acknowledged and gave thanks for the hard work put in by the applicants.

iii. Wardley Lane

- The Clerk reported that she had spoken to a resident who had asked whether an application could be made for Wardley Lane. AF agreed that it was important for this to be considered because the road was in regular use by parents for pedestrian access to the school. It was **AGREED** that this would be incorporated into the Fernhurst Road application.

iv. Portsmouth Road

- The Clerk confirmed that this application had been submitted by the residents and again acknowledged and gave thanks for the hard work put in by the applicants.

Action: Clerk

b) Parking on Cartersland

- The quote for the fence obtained by the Wildflower Group had been circulated:
 - To supply and install 50m single cleft chestnut rail and 6" half round chestnut posts, cost approx. £1000.00 + vat.
- As this is a considerable amount of money which had not currently been assigned, an application to the shared prosperity funding discussed in item 109 was discussed. *Post Meeting it was **AGREED** that the funding would be applied for this project and that further quotes would be obtained.*

Action: Clerk

c) Manorial Waste Land Milland Lane

- Following the confirmation from the estate agent that the property for sale adjacent to the unregistered manorial waste land on Milland Lane was not being sold with the property, it was discussed as to whether any further action should be taken regarding the fence. Although the fence cannot be removed by the Council it was **AGREED** that the situation would continue to be closely monitored.

d) Winter Resilience Update

- The Clerk confirmed that following discussion at the finance meeting regarding the condition of the winter resilience equipment she had spoken to the custodians of the equipment and reported that:
 - Both snow ploughs were in good working order.
 - The Salt Spreader was in need of substantial repairs.
- After a brief discussion it was **AGREED** that as the salt spreader was only for the purpose of clearing the village hall car park it was not economically viable to repair or replace it and it would therefore be scrapped. A salt bin is present in the car park and manual salting would be sufficient.

Action: Clerk

e) Blocked Drains – Milland Lane

- *See item 110 Q2.*

Action: Clerk

f) Energise South Downs Talk

- JP attended the Energise South Downs Future Energy Forum held on Friday 6th October 2023 at Bedales School. Although there was not a huge amount relevant to the PC he did report that:
 - There was a solar farm initiative which it was hoped would include the provision of locally generated energy back to the grid. This would include a £10 million fund and a shift of emphasis by SDNPA panners.
 - The need to lobby MPs and pension / investment fund managers to urge them to invest in green businesses and disinvest in ungreen ones.

- None



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117. Date of next meeting – 10 January 2024– 6pm at Milland Memorial Hall

Chairman: _____ Date : _____

These Minutes are unconfirmed until signed by the Chairman.



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County Report for Milland PC 8th Nov 2023

Chief Exec to be appointed Full Time

Becky Shaw has been Chief Exec at WSCC since Jan 2020 she has been doing this part time whilst also running East Sussex CC – I think she has been an exceptionally good leader. The decision has been made to appoint a full time Chief Exec.

Budget

All members are being consulted on the preparation for next year's budget it is a very challenging time and in order to increase spend on childrens and adults social care and highways maintenance the county will be looking to make savings. We will be scrutinising the proposals carefully as well as working up our amendments to the budget over the next few months. The budget survey from County Council Network recently published highlights the significant challenges facing higher tier authorities – I thought I would share some of the details as it is really challenging.

- *Total cost pressures in 2023/24 top £3.7bn: from a combination of higher than expected inflation and demand, with councils now forecasting they will overspend their budgets this year by £639m – an average of £16m per council.*
- *Rising costs and demand totalling £319m in children's services account for almost half (45%) of the projected overspend. Adult social care (25% - £179m), education, transport – including home to school transport – and highways (22% - £154m) make up the bulk of the remaining additional in-year pressure.*
- *Overspends and cost pressures have worsened an already challenging financial outlook. This year, the funding gap for the 41 councils has grown to £1.6bn, with a further shortfall of £1.1bn in 2024/25 and £1.3bn in 2025/26, meaning a total funding shortfall of £4bn between 2023-2026. Over the course of the three-year period councils have pencilled in £2bn of savings and service cuts but this would only reduce the deficit by half.*
- *As a result of cost pressures soaring, and despite increased funding made available in last year's Autumn Budget, councils are still forecasting a budget deficit of £603m in 2023/24, with the analysis showing one in 10 of these councils are unsure or not confident they can balance their budget this year. This is even after 40 out of the 41 local authorities increased council tax this year and made £1bn in savings and service reductions.*
- *Faced with this bleak financial picture, councils' confidence in setting a balanced budget plummets further over the next two years. Some four in 10 of these councils are unsure or not confident they can balance their budget in 2024/25, with this increasing to six in 10 by 2025/26.*

The County have opened a consultation on the Council Budget this year so residents can have their say.

Have your say on the county council's budget proposals for next year - West Sussex County Council

Environment

The County Council's Climate Change Strategy pledges to tackle climate change and protect the environment. The target is to be a carbon neutral and climate resilient organisation by 2030. The Tackling Climate Change April 2021 to March 2023 Progress Report (PDF, 2.1MB), recently published shows the progress made and work undertaken,



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between April 2021 and March 2023, towards achieving the target. The link to the progress report is on the climate change strategy page.

Transport

The '16 to 20 Bus Saver' launched on Sunday, 22 October. Currently, when young people reach the age of 16 they usually stop qualifying for cheaper child-rate tickets and have to pay the full adult fare. The new scheme means young people can continue to receive a discount up to their 21st birthday. To get the discount, young people just need to show a valid ID or a Citizencard. Discounted fares and tickets purchased under the '16 to 20 Bus Saver' scheme apply to any direct bus journey which starts or finishes in West Sussex.

The County Council and bus operators will monitor the take-up and working of the scheme which will run until March 2025.

Active Travel

There is an opportunity to comment on the future of active travel in West Sussex, WSCC consultation <https://yourvoice.westsussex.gov.uk/active-travel-strategy> consultation ends on 15th November 2023.

Drop- ins I am doing a drop-in at the White Horse in Rogate on 9th November 12-1pm



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District Council Report November 2023 Cllr Brett Burkhart

Winter Storms

Storm Ciaran wrought havoc across the District with SSE having to restore lost power to 35000 homes. The District Council has issued guidance for severe winter storms. It discourages use of parks and green spaces and asks that bins be carefully sited as they can blow away. For this reason, residents are asked to remove them from the highway as soon as collection has occurred. In exceptional circumstances it may not be possible to provide collection services. The Council's social media channels can be followed for updates and advice. In addition, a list of useful contact details has been pulled together.

Grant Funding

From November 6th, CDC is accepting applications for grants from the UK Shared Prosperity Fund and Rural England Prosperity Fund so organisations within the parish are encouraged to apply. All information needed to gauge whether a project might be eligible can be found at

UKSPF and REPF funding - Chichester District Council

The deadline for completing submissions and returning to CDC is **6pm on 3rd January 2024**.

Cross Market and More

The Chichester Cross Market and More returns to the city centre on Sunday 19 November, between 10am and 4pm.

It is an innovative and quality market that showcases the best in creative and unique products from across the Chichester District, along with delicious food and entertainment.



Christmas lights switch-on

Chichester's Christmas lights switch-on event takes place on Saturday 25 November. The event is organised by the Chichester Rotary Club and will feature the Light Up Chichester Parade along North Street. The lights go on at 6.30pm.

City Sounds line-up

The City Sounds music festival is returning to Chichester on Saturday 25 November. The line-up has now been revealed and the festival promises to be even bigger and better than before. There will be eight venues in the city, and for the first time includes a venue for under-18s.

Father Christmas at The Novium Museum

Father Christmas will be back at his festive grotto at The Novium Museum on Saturdays 2 and 9, and Sunday 17 December this year! Tickets cost £8 per child and include a gift. Booking essential

Tree Planting

The Council's scheme will receive £120,000 through the Government's Shared Outcomes Fund Trees Outside Woodland programme, which is delivered in partnership with DEFRA, The Tree Council, Natural England, and five local authorities, including our own.

The new funding means that the Council can continue researching ways to increase tree cover in rural and urban areas over the next two years. This will include the launch of a new targeted scheme that will incentivise planting in areas where new trees and hedgerows could help improve habitat connectivity, allowing different species to move and migrate for food and to breed, as well as supporting environmental resilience.

As part of this scheme, we're currently developing an interactive map, which will be made available so that



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landowners can see if they fall within one of these targeted areas. If so, they can then apply to find out if they are eligible for funding to plant trees and hedgerows on their land.

Those interested in progressing a tree planting project — whether it's a community initiative or on private land — should contact the council's dedicated Tree Project Officer who can offer advice, by emailing treescheme@chichester.gov.uk or calling 01243 521161. To find out more about the Tree Chichester District scheme, please visit www.chichester.gov.uk/treescheme. Since the Tree Chichester District scheme was launched in January 2021, nearly 25,000 trees have been planted across the district through 175 individual projects. Up until the end of the 2022 planting season, we ran a subsidised tree scheme — which was open to residents, community groups, schools, parish councils, charities, businesses, landowners, and tenant farmers — through which nearly 7,500 trees were allocated. More recently, we supported parish councils and local community groups with grant funding that helped develop seven community orchards in Selsey, Chichester, Fishbourne and Goodwood; two community tree nurseries in West Wittering and Selsey; and five new mini urban forests in Hambrook, East Broyle, Summersdale, East Beach Walk and Midhurst.

Fly tipping

Residents and businesses can report fly tipping at: www.chichester.gov.uk/reportflytipping

Supporting You Team

They will do everything possible to help, and anyone struggling should make contact with the team using the email supportingyou@chichester.gov.uk
<https://www.chichester.gov.uk/supportingyoucampaign>.

Technology doesn't Byte (ongoing)

A fantastic initiative to help wanting to learn how to use technology without feeling intimidated by it. Please visit <https://www.chichester.gov.uk/choosework> or contact them directly at choosework@chichester.gov.uk.

With thanks and best wishes,

Brett