



Milland Parish Council Minutes – September 2023

MILLAND PARISH COUNCIL

Chairman: Mrs Louise Myles
Clerk: Miss Viki Williams
21 Pease Croft, South Harting, West Sussex, GU31 5LB
Tel: 07792 498087
Email: clerk@milland-wsx-pc.gov.uk
Website: www.milland-wsx-pc.org.uk

MINUTES of the Meeting of MILLAND PARISH COUNCIL held on Wednesday, 13th September 2023 in Milland Memorial Hall

Present: Mrs. L Myles (LM) (in the Chair), Mr. J Parker (JP), Mrs. S Hoar (SH), Sir J Wigram (JW), Nigel Oldham (NO), County Councillor Kate O’Kelly, District Councillor Brett Burkhart

Members of the public: 3

093. Guest Speaker PCSO Nathan Ford

- PCSO Ford introduced himself and his colleague as members of the current team of three personnel covering the area that includes Milland Parish.
- The area is large and this does present challenges, but it is hoped these can be resolved with increased recruitment.

6-month policing summary up to 9th September - PCSO Ford reported that the statistics represented overall low crime for the area:

- 10 hoax calls
- 4 burglaries
- 5 criminal damages
- 7 anti-social (covering a multitude of issues, primarily neighbour disputes in this area)
- 28 other

Emerging trends

- Fraud is a growing problem and now accounts for a high percentage of calls made to the police but is still the most under reported crime. Fraud covers a variety of different methods including but not limited to:
 - Sextortion
 - Romance fraud
 - Financial fraud
 - WhatsApp scam

Reporting Crime

- Crimes can be reported by:
 - Calling 999 – if a crime is taking place, no matter the severity.
 - Calling 101 / reporting Online – any retrospective crime, no matter the severity.
- All reported crimes will appear on the crime map UK <https://crimerate.co.uk/crime-map>. This provides a snapshot of all months.

Speeding

- PCSO Ford reported that from a policing and Safer Road Partnership perspective the placement of cameras and patrol cars etc. is based on accident & fatality statistics and therefore may not always be placed in areas preferred by residents.

Milland Parish Council Minutes – September 2023

Community Speed Watch (CSW)

- CSW has been running for 14 years, the last 7 of which have included all data being recorded online.
- It is a non-confrontational, educational initiative which is carried out by trained volunteers.
- There are currently 600 risk assessed sites across Chichester and 64 registered groups. Chichester links with other counties and boroughs in the South of England to increase connectivity of information.
- The current system employs handheld devices which are easier to use and allow for operation in a wider variety of sites.
- Each group requires a minimum of 6 volunteers and anyone interested can register their interest in order to either start a new group or join an existing one: www.communityspeedwatch.org
- In order to ensure familiarisation with the kit new groups are loaned a full set for 6 months, after which time they are able to book a kit for three days at a time.
- Once operational, the teams register their intention to set up a CSW site and work in pairs, one person using the handheld device and the other recording all the relevant information. All data is then recorded on the CSW website at the end of the day.

Process for speeding vehicles:

- Any vehicle found to be travelling 10% + 2 mph over the legal speed limit shall, in the first instance, be issued with an educational letter and the vehicle details will be retained for 12 months.
- A second offence in the 12-month period results in a second educational letter being issued and the 12 month period restarting.
- A third offence results in a stage 3 referral and a visit from a uniformed police officer who will show an educational video and warn that a fourth event must not occur.
- A fourth offence results in the case being taken over by the police and possible enforcement action.

Further Information:

- The CSW website includes videos and further information to allow for an informed decision and registration if applicable <https://www.communityspeedwatch.org/>.

Questions and Answers

Q. Can dashcams be used as evidence of driving offences?

A. Operation Crackdown is run by the Police and Sussex Safer Roads for the reporting of anti-social driving. Dashcam footage can be uploaded directly to the website but cannot be used for speeding offences.

Q. How does Community Speed Watch help on national speed limit roads, where the speed limit is not exceeded, but the driving is deemed dangerous?

A. CSW is only used on roads up to a 40 mph speed limit due to the risk to volunteers on faster roads. If a speed limit is not being exceeded the vehicle will not be documented.

Q. Who is in charge of Rural Crime?

A. There is a designated Rural Crime Team based out of Midhurst with communication and crossover with the policing team but they have their own crime reporting chain.

Q. Can anything be done about 'urban exploration' (the illegal entry and filming of derelict buildings)?

A. Trespass is a civil not a criminal matter. Police will visit and offer advice on target hardening (security measures). Police require these incidents of trespass to be reported so that they are aware and can advise owners on preventative measures:



Milland Parish Council Minutes – September 2023

- Erection of Signage.
- Directed patrol activity in the area.
- Safeguarding advice.

Q. How many times a week are you in Milland?

A. Patrols go when and where they are required but endeavour to ensure that they travel through the more rural areas like Milland as frequently as possible.

094. Apologies: Mr A Farley

095. Minutes of the Meeting 12th July 2023

Approval **proposed** by Mr. J Parker and **seconded** by Mrs. S Hoar

096. Declaration of personal or prejudicial interests

None

097. Reports from the County and District Councillors – full reports attached - Summary below:

Update from County Councillor 13 September 2023

Community

- Impact Advocacy – contract - UPDATE

Education

- RAAC
- School meals

Health

- Defibrillators

Drop-ins

- Cllr O Kelly is holding a drop-in at the White Hart in South Harting on 5th Oct at 12-1pm

Update from District Councillors 13 September 2023

- Midhurst Recovery
- September events programme for Midhurst
- The Novium Museum
- Growth & Sustainability Business Support
- Supporting You team update
- Energy Advice Service

Meeting your District Councillors

- Brett will be available in Lurgashall village shop from 3-5:15 and afterwards until 6pm at the Noah's Ark on Fridays 15th and 22nd of September and also at Milland Stores & Café from 4-5pm and at the Rising Sun from 5-6pm on Wednesday 13th September, or please contact on email bburkhart@chichester.gov.uk or telephone 07876594168
- Ellie will be available in Fernhurst Hub Tuesday 12th September 10am-12 noon and Camelsdale Tea Room Thursday 28th September 10am-12 noon or please contact on email enewbery@chichester.gov.uk or telephone 01428 656941
- The next full council is on 26 September.

098. Public Participation

None

Milland Parish Council Minutes – September 2023

099. Matters arising from the Minutes

- **Defibrillator Donation** – the Clerk reported on the very generous donation made towards its ongoing maintenance following its successful use in June.
- **Manorial Waste** – The Clerk reported that she had received confirmation from the estate agent that the property for sale adjacent to the unregistered manorial waste land on Milland Lane is not being sold with the property and that all due diligence was in place to ensure that there would be no confusion.
- **Donation** – A letter had been received from Kent, Surrey and Sussex Air Ambulance to thank the Council for the 2023/24 donation.

100. Other Administration

a) King's Coronation Community Fund

- An answer from the committee regarding the purchase of a new table tennis table was on hold.
- The item was therefore **DEFERRED**.

Action: Clerk

c) Milland Valley Memorial Hall Heads of Agreement Review

- Following a discussion regarding the documents currently identified by the Clerk it was **AGREED** that further research would be needed regarding the specifics of the agreement.

Action: Clerk / JVP

d) Milland Valley Memorial Hall Update

- No Update.

101. Planning

a) **Planning Applications/Decisions**

New Planning Applications

Week 29

- **SDNP/23/02915/PNTEL** Regulation 5 notice of intention to install fixed line Broadband apparatus – 1 no. wooden telephone pole. Verge Wardley Lane, Milland, West Sussex, GU30 7LX

Week 31

- **SDNP/23/01094/FUL** Proposed extension to the existing storage unit. Liphook Golf Club, Wheatsheaf Enclosure, Milland, West Sussex, GU30 7EH
- **SDNP/23/03067/PNTEL** Regulation 5 Notice under the Electronic Communications Code (Conditions and restrictions) Regulations 2003 (as amended) of intention to install 1 no. 9m wooden pole. Opposite New Barn Farm House, Rake Road, Milland, Liphook, West Sussex, GU30 7JU

Week 33

- **SDNP/23/03066/FUL** Installation of 60 no. (3 rows of 20) solar panels. Land adjacent to Hammerfield, Cooks Pond Road, Milland, West Sussex, GU30 7JY

Planning Decisions

Week 29

- **SDNP/23/00961/LDP** Single storey infill rear extension following demolition of existing rear porch. Veralan, Rake Road, Milland, West Sussex, GU30 7JS – **REFUSED**

Week 32



Milland Parish Council Minutes – September 2023

- **SDNP/23/02915/PNTEL** Regulation 5 notice of intention to install fixed line Broadband apparatus - 1 no. wooden telephone pole. Verge Wardley Lane, Milland, West Sussex, GU30 7LX – **RAISE NO OBJECTION**
- **SDNP/23/03067/PNTEL** Regulation 5 Notice under the Electronic Communications Code (Conditions and restrictions) Regulations 2003 (as amended) of intention to install 1 no. 9m wooden pole. Opposite New Barn Farm House, Rake Road, Milland, Liphook, West Sussex, GU30 7JU – **RAISE NO OBJECTION**

Week 36

- **SDNP/23/02757/LDP** Proposed lawful development - single storey rear extension. 1 Home Park Cottages, Portsmouth Road, Milland, West Sussex, GU30 7JG – **APPROVED**

b) St Cuthman's / Wispers Development

- Although this application sits outside of the Milland Parish boundary it will have a considerable impact on the Parish. Therefore, JVP as chair of the Planning Committee, submitted a detailed **OBJECTION** to the proposed development.

c) Hollycombe House Application proposal

- Although the proposed application sits within the Parish of Linch, this closely neighbouring application has the potential to affect the Parish.
- Three Cllrs attended a presentation by the developers regarding the proposed planning application.
- The emphasis was on restoration of both the grounds and the house including:
 - Recreating the parkland areas.
 - Rebuilding 2 previously demolished wings of the house.
 - Restoring the house to its original state.
 - Intention to create a carbon neutral property.

102. Environment & Amenities and Highways matters

a) Traffic Calming

- Cllr Kate O'Kelly gave a summary of the difference between a Community Highway Scheme (CHS) and a Traffic Regulation Order (TRO).
- Parishes that wish to implement speed changes can apply via either:
 - A TRO (small changes costing £5k to £10k, under 6 months) with no deadline for Applications which are received throughout the year and awarded on merit.
 - A Community Highways Scheme (CHS) (larger changes £10k upwards generally, 1 – 2 years). These are submitted annually (31st July 2023) and compete for an assigned budget.
- A TRO (Traffic Regulation Order) recently submitted by a local resident for a reduction in the speed limit to 30mph on the section of road between the dual carriageway at Milland Church and the railway bridge by Links pub had been previously circulated.
- It was **AGREED** that as a number of areas are now looking at speed reduction within the Parish, that each Community initiative would be invited to submit applications independently with the assistance of the Clerk and the support of the Parish Council.
 - i. Fernhurst Road
 - The draft application prepared by Ex Councillor Stopher had been circulated prior to the meeting.
 - The Clerk will advise that once completed this can be submitted as a TRO.
 - ii. Borden Wood



Milland Parish Council Minutes – September 2023

- Following a discussion regarding the possibility of erecting and potentially community funding white gates it was **AGREED** that the residents of Borden Wood assisted by the Clerk would submit a separate TRO application.

iii. Wardley Lane

- Residents of Wardley Lane to be contacted to invite them to submit an TRO.

Action: Clerk

b) Parking on Catersland

- The Clerk reported that she had received a response from West Sussex Highways confirming that it would be possible to apply for a licence to erect a low fence on the edge of the verge.
- The Cartersland Wildflower Group had submitted a plan and example fence and are awaiting a quote for the installation.
- It was **AGREED** that on receipt of the quote further discussion would be required at the next Full Council Meeting to discuss:
 - Who is going to pay for / contribute to the cost.
 - Who is going to pay for and be responsible for maintenance and repairs.

Action: Clerk

c) Cartersland Memorial Bench Refurbishment

- A resident had informed the Clerk that the WWI memorial bench located on Cartersland Verge needed to be refurbished.
- JP stated that as this is a Royal British Legion Asset he would carry out the works.

Action: JP

d) Noticeboard Damage

- Following a report of damage to the Milland Noticeboard JP stated that he had removed the shattered glass and weather proofed the damaged door.
- A replacement pane of glass / door to be ordered from Milland Joinery who manufactured the board.

Action: Clerk / JP

e) Public Rights of Way (PRoW) Funding

- Following a number of reports of closed PRoW in the adjoining Parishes the Council had been asked whether they would like to unite in order to put pressure on the County Council to reconsider their decision to close paths that they cannot clear. Although the Parishes are willing to organise work parties to clear some of the overgrown undergrowth they are reluctant to set a precedent of taking on County Council responsibilities.
- JP reported that he had previously been the Public Paths Inspector (PPI) on behalf of WSCC in the parish. Traditionally there was a 15-month cycle of inspection and maintenance and the PPIs would send in reports on the state of PRoW and eventually repairs/clearance would take place. A Local Footpath Warden on behalf of the Ramblers Association which works in conjunction with the WSCC Rangers is responsible for reporting problems. He suggested that with the Ramblers' Association's legal and technical expertise they would be able to assist PRoW.
- It was **AGREED** that WSCC would not be lobbied but that a community initiative to assist in maintaining the PRoW would be encouraged.

Action: JP

f) Adding Value to The Parish

i. **Welcome Packs**

- SH had proposed by email a list of items to be included in the pack.
- JP suggested that due to the numbers likely to be required these should be held digitally and printed to order as required.

- It was **AGREED** that the Council would sign a long-term 3-year agreement for the provision of internal audit services with Mulberry & Co. fixing the hourly rate for the period.
- The interim audit would be booked for later in the year.



Milland Parish Council Minutes – September 2023

c) Review and Acceptance of Notice and Conclusion of 2022/23 Audit

- The Clerk reported that the **External Audit Report and Certificate 2022/23** had been received confirming the conclusion of the Audit.

Summary of the report:

2 External auditor report 2022/23

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with the Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

Incomplete information was provided with the initial supporting data submitted for review with regards to significant variances, which was later provided on request. The parish council should in future ensure that all the necessary supporting information is provided with their annual submission.

The Notice of Public Rights was initially submitted with the incorrect year on all of the dates, being 2022 instead of 2023. This was corrected and resubmitted, and the correct version is on the Council's website, so we have no further concerns.

104. Parish Notices

- None

105. Date of next meeting – 08 November 2023– 6pm at Milland Memorial Hall

Chairman: _____ Date : _____

These Minutes are unconfirmed until signed by the Chairman.



Milland Parish Council Minutes – September 2023

County Report for Milland PC 13th Sept 2023

Community

Impact Advocacy – contract - UPDATE

A contract to support vulnerable adults with learning disabilities through advocacy had come to an end. The decision to let the contract end without replacement or scrutiny of alternative supports has come to our attention recently. I called for this to be scrutinised at the next meeting of the Health and Social Care Committee in September. This has been refused – the advocacy groups took a petition to County Hall this Tuesday to coincide with the September Cabinet meeting.

Education

RAAC

One Academy in Horsham has found some RAAC but to date the searches for RAAC in West Sussex have been desktop – we have asked questions to clarify the inspection regimes to date and to ascertain whether the work has in fact been done to confirm the presence or RAAC in the school estate across the County – including the Academy schools.

School meals

I have been approached by a parent in the Rogate area who would like the contract for primary school meals fully reviewed. The question of quality and quantity have been raised as well as sustainability as none of the food is sourced locally. We are planning to submit a written question on this to clarify the details with a view to taking a motion to Council later in the year.

Health

Health and Adult Social Care Committee meeting this week – discussing the Adults service self assessment in advance of the CQC visit.

Defibrillators

West Sussex County Council is urging organisations including clubs and local community groups to apply for government funding that could help increase the number of potentially life-saving defibrillators across the county. Applications are now open for grants from the Department of Health and Social Care's £1million Community Automated External Defibrillators Fund. The fund aims to help save lives by increasing the number of automated external defibrillators (AEDs) in community spaces where they are most needed. These include rural areas, places with high footfall and areas where there are vulnerable people.

Drop- ins

I am doing a drop-in at the White Hart in South Harting on 5th Oct at 12-1pm



Milland Parish Council Minutes – September 2023
District Council Report July 2023 Cllr Eleanora Newberry

The next full council is on 26 September.

Midhurst Recovery

CDC has continued to support businesses in Midhurst and has been working with the local business groups on their recovery plans. The independent retail training specialist from Retail Spark has now provided direct training support to over 20 town centre businesses.

The £200,000 grant fund to assist Midhurst Town Centre businesses is still open to applications from eligible businesses. Businesses located in Midhurst Town Centre are eligible to apply for up to £1,800 of funding. In order to apply, businesses are being asked to email business.support@chichester.gov.uk and they will be sent a form to complete as part of the process.

CDC really want people to get behind Midhurst by shopping and spending in the town, which boasts an array of local and independent businesses, so please do continue to show your support if you can.

September events programme for Midhurst

CDC are continuing to support Midhurst following the fire earlier this year and have funded a series of special events taking place in the town this September including on 9 September in Market Square an outdoor cinema showing the films Elvis and Sing 2 plus entertainment, kids' karaoke and a professional Elvis tribute act.

On 16 September the town will be filled with live music from around the world with acts performing at restaurants and pubs from 7pm and throughout the evening. Earlier the same day the town will host a Fold Our Town origami event at the Old Library from 11am to 3.30pm — people of all ages will be able to make a large paper model inspired by Midhurst as part of the Culture Spark programme.

On 23 September, there will be a Get Active Day at The Grange Leisure Centre from 11am to 4pm, where Everyone Active will be organising activities such as BMX bike displays, table tennis, slacklining and rollerblading. The last event will be a family fun run the following Saturday (30 September), with a 5k run for anyone over 12 years old or a 2k run for anyone over 4 years old. Both runs will head off from the Wharf at 10am.

People can book their free tickets for any of these events at: www.midhurst.co.uk/whats-on. For details on all of the events, visit: visitmidhurst.com/whats-on. If you can, please do come along and support Midhurst.

The Novium Museum

'May The Toys Be With You' exhibition opens at The Novium Museum on Saturday, 7 October 2023 and will run until Saturday, 20 April 2024. Tickets cost £4 for adults, £2.50 for children and £12 for a family of up to five (maximum two adults).

May The Toys Be With You is a celebration of the highly collectable vintage toy line and of the iconic design work and art of the original Star Wars movie.

Visitors can also look forward to some interactive gallery features; dress up as a Star Wars character, pose for a selfie with a Storm Trooper, trails, and an opportunity to explore other toys from the 1970's with a look through a vintage toy box.



Milland Parish Council Minutes – September 2023

Growth & Sustainability Business Support

CDC are holding a ‘Lunch and Learn Sustainability Event’ event at the Enterprise Centre on 12 September for businesses who want to learn about becoming more sustainable. This is mainly aimed at office-based businesses. We will have two speakers offering their insights and providing practical advice on how a business can make a difference and become future-ready. Businesses are being asked to sign up via Eventbrite here: www.eventbrite.co.uk/e/sustainability-lunch-learn-business-event-tickets-680708025027

Supporting You team update

The Supporting You team continue to make a real difference to residents and the success of this team is very evident. The team can take referrals from members using the email supportingyou@chichester.gov.uk or by directing residents to refer themselves online at via the team pages at www.chichester.gov.uk/supportingyoucampaign

Energy Advice Service

Citizens Advice have been given funding for the next three years to provide energy advice to try to tackle fuel poverty- please do encourage residents to make use of this service.

Meeting your District Counsellors

Brett will be available in **Lurgashall** village shop from 3-5:15 and afterwards until 6pm at the Noah's Ark on Fridays 15th and 22nd of September and also at **Milland** Stores & Café from 4-5pm and at the Rising Sun from 5-6pm on Wednesday 13th September, or please contact on email bburkhart@chichester.gov.uk or telephone 07876594168

Ellie will be available in **Fernhurst** Hub Tuesday 12th September 10am-12 noon and **Camelsdale** Tea Room Thursday 28th September 10am-12 noon or please contact on email enewbery@chichester.gov.uk or telephone 01428 656 941