



## Milland Parish Council Minutes – July 2023

### MILLAND PARISH COUNCIL

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**Chairman:** Mrs Louise Myles  
**Clerk:** Miss Viki Williams  
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#### **MINUTES of the Annual Statutory Meeting of MILLAND PARISH COUNCIL held on Wednesday, 12<sup>th</sup> July 2022 in Milland Memorial Hall**

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**Present:** Mrs. L Myles (LM) (in the Chair), Mr. J Parker (JP), Mrs. S Hoar (SH), Alastair Farley (AF), District Councillor Brett Burkhart

**Members of the public:** 5

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#### **078. Apologies:**

Sir J Wigram (JW), Nigel Oldham (NO), County Councillor Kate O’Kelly

#### **079. Minutes of the Meeting 17<sup>th</sup> May 2023**

Approval **proposed** by Mr. J Parker and **seconded** by Mrs. S Hoar

#### **080. Declaration of personal or prejudicial interests**

None

#### **081. Reports from the County and District Councillors – full reports attached - Summary below: Update from County Councillor 12 July 2023**

- Transport and Infrastructure
  - Active Travel Strategy
  - Midhurst to Stedham cycle way widening
  - Friends of Rother Valley Way
  - Full Council – 17<sup>th</sup> July – Lib Dem group bringing a motion on Highways maintenance
- Environment
- Well being

#### **Update from District Councillors 12 July 2023**

- Midhurst
- Planning
- Policing
- Petworth Festival
- Loxwood Joust
- Environment
- Fly tipping
- Tree Planting
- Supporting You Team
- Technology doesn’t Byte (ongoing)

#### **In the meeting**

- Cllr Burkhart introduced herself as one of the two new District Councillors for the ward. She



## Milland Parish Council Minutes – July 2023

reported on:

- Midhurst - The opening of the high street which took place 10 days ahead of schedule thanks to the contractors. The Council are supporting the shops and businesses affected by the closure.
  - Planning - The Chichester District Council Local Plan is still at the final stages before adoption. She reiterated its importance and stated that until it is adopted planning continues to be challenging.
  - Policing - Police Commissioner for Sussex, Katie Bourne, had attended a meeting which addressed farmers' concerns over theft and poaching and it is hoped more regular meetings would be arranged.
  - Fly tipping - Action days which have successfully seen the Council working with the police to carry out vehicle spot check to combat fly tipping will continue to take place over the coming months.
- JP raised his concerns regarding the amount of commercial waste identified at the top of Milland Lane during the annual Parish Council spring clean. He stated that he had already written a letter to MP Gillian Keegan, but asked whether the District Council could investigate the possibility of new legislation or the enforcement of existing legislation regarding trade vehicles carrying waste ensuring the inclusion of a caged / secured waste carrying area.

**Action: Cllr Brurkhart**

### 082. Public Participation

Q. See points:

- 086. a) Traffic Calming
- 086. b) Parking on Cartersland

Q. A question was asked about the speeding at the bottom of Milland Lane at the transition between the 60mph and 30mph limits. Despite the signs being cleaned and the vegetation cleared people are not respecting the limit. Therefore would it be possible to investigate the prospect of the speed limit being reduced?

A. JVP suggested that the area have a 20mph zone around the crossroads - see point 086.

### 083. Matters arising from the Minutes

- The new West Sussex Flag was purchased in time to be raised on the 16<sup>th</sup> of June for Sussex Day. The Council thanked Colin Stopher for all his research and Milland Gardening Club for the grant which funded the project.
- Cllr John Wigram had reported by email that he had now met with an Openreach Director who had stated that those living by the old A3 should be getting fast fibre broadband before the autumn, but it is likely to be the end of the year before the other areas of the village are connected.

### 084. Other Administration

#### a) Grants Awarding Policy

- Following the discussion at the May meeting the Clerk had made the requested additions to the Policy:
  - Continue to invite the known local community groups to apply for a grant prior to the precept setting meeting and those applications to be decided by the finance committee before full Council approval for payment the following financial year.
  - Include a secondary grant fund in the precept to which any local organisation could apply throughout the following financial year.
- The new policy was **AGREED**.

**Action: Clerk**



## Milland Parish Council Minutes – July 2023

### b) King's Coronation Community Fund

- The King's Coronation Committee had submitted their suggestions on how they propose to spend the money raised by the event:
  1. £500 for a start-up fund for the future events to be ringfenced by the Council - **AGREED**
  2. An outdoor table tennis table, cost to be confirmed. The Clerk stated that she had asked follow up questions regarding the citing and maintenance of the table but had not had a response to date. The Council asked that the exact specifications of the table be requested before a decision is made – **DEFERRED**.
  3. Between £250-£500 to both Hollycombe School and to the Nursery. The final amount to be awarded would depend on the price of the table tennis table - **AGREED**

**Action: Clerk**

### c) Milland Valley Memorial Hall Heads of Agreement Review

- Whilst consulting the agreement JP noted its need for routine review and re-approval.
- After discussion it was agreed that the exact wording of the document needed to be investigated further.
- It was felt that the current wording and descriptions of areas of responsibility was unclear and must be amended before the document is presented to the Village Hall Trustees.

**Action: JP / AF**

### d) Milland Valley Memorial Hall Update

- In his absence, Cllr Wigram as the village hall representative, had submitted a short report asking the Council whether the PC supported having a conversation with the hall trustees regarding the current high reserves that it holds. He acknowledged that the hall committee wish to hold a reserve for future roof repairs but suggested that a potential investment in Audio Visual equipment might make the hall more attractive to hire.
- The PC **AGREED** that further discussions should be held and recommended that a roof survey be suggested to determine the need, scale and timeline for the possible spending required on the roof in order to gauge what funds would be left for further hall improvements.

**Action: Clerk / JW**

### e) Review and approve the Code of Conduct

- The Clerk presented the Code of Conduct for routine review. This was **APPROVED**.

**Action: Clerk**

### f) SDNPA Elections

- The Ballot paper for the SDNPA elections was received on 3<sup>rd</sup> of June with the deadline for receipt of votes on the 23<sup>rd</sup> of June and therefore prior to this meeting.
- Following consultation by email the Council unanimously **AGREED** to vote for Andrew Shaxson and Alun Aylesbury. This was duly actioned by the Clerk.

### g) Defibrillator

- The Clerk reported that she had received an email on the 21<sup>st</sup> of June stating that the defibrillator had been used and replacement pads ordered.
- An email was later received from the wife of the gentleman who had required the defibrillator thanking the Council for the defibrillator and reporting that it had saved his life. She had informed the Council that they would also like to make a contribution towards the defibrillator as a show of thanks. The Council **AGREED** that it would welcome any contribution and was just pleased that the defibrillator was able to be used so successfully.
- The Clerk wanted it noted that although the Council does now have responsibility for the defibrillator, all of the work in acquiring, funding and the ongoing maintenance of it must be solely attributed to resident Claire Collins.

**Action: Clerk**



## Milland Parish Council Minutes – July 2023

### 085. Planning

#### a) Planning Applications/Decisions

##### New Planning Applications

##### Week 21

- **SDNP/23/00961/LDP** Single storey infill rear extension following demolition of existing rear porch. Veralan, Rake Road, Milland, West Sussex, GU30 7JS

##### Week 22

- **SDNP/23/01551/HOUS** Erection of front porch and replacement of roof to rear extension. Changes to fenestration and demolition of 2 no. single storey elements. Various alterations to existing annexe and existing detached outbuilding for proposed use as garage/gym/storage with replacement of attached carport. Willow Stream, Fernhurst Road, Milland, West Sussex, GU30 7LU
- **SDNP/23/02031/LDP** Erection of a single storey rear extension (Class A), a porch outside an external door (Class D) and an area of permeable hardstanding (Class F). Stocksfield, Borden Lane, Borden, Milland, West Sussex, GU30 7JZ

##### Week 23

- **SDNP/23/01221/HOUS** Partial change of use of existing garage space to create habitable accommodation with 1 no. dormer to west elevation and 2 no. dormers to east elevation on existing garage roof. Two-storey extension to north elevation with associated roof works. New front porch extension to west elevation, 2 no. dormers to west elevation, 1 no. dormer to north elevation and 3 no. dormers to east elevation with various alterations including changes to fenestration. The Coach House, Cooks Pond Road, Milland, Liphook, West Sussex, GU30 7JY

##### Week 28

- **SDNP/23/02480/FUL** New external door and canopy for accessible toilet. Milland Community Shop, Iping Road Milland West Sussex GU30 7NA

##### No comments to be made

##### Planning Decisions

- **SDNP/22/04643/HOUS** 2 no. ground floor extensions to south elevation, change of use of loft to create habitable space, replacement roof with raised roof height, 3 no. dormers to south elevation and 3 no. dormers to north elevation, new front porch and various alterations including changes to fenestration. Lyfords Bridge Bungalow, Milland Road, Milland, West Sussex, GU30 7NA – **APPROVED**.
- **SDNP/22/02418/CND** Change of use of public house to 1 no. dwelling to include ancillary medical consulting rooms and associated works. Demolition of existing function room to be replaced with an annexe. Retention of 4 no. associated letting rooms (variation of conditions 2, 14, 15 and 18 of permission SDNP/21/04008FUL) and including detailed plans and documentation relating to the provision of associated external works to allow development without complying with conditions 4, 12, 13, 17 and 20 of SDNP/21/04008FUL. The Black Fox Inn, Portsmouth Road, Milland, West Sussex, GU30 7JJ – **Application Withdrawn**
- **SDNP/23/01896/LDP** Single storey rear extension. 1 Home Park Cottages, Portsmouth Road, Milland, West Sussex, GU30 7JG - **REFUSED**
- **SDNP/23/01897/LDP** Proposed lawful development - single storey rear extension. 2 Home Park Cottages, Portsmouth Road, Milland, Liphook, West Sussex, GU30 7JG - **APPROVED**
- **SDNP/22/05376/FUL** Change of use of land to garden land for the domestic use of the siting of 1 no. shepherds hut. Land adjacent to Moor Cottage, Iping Lane, Iping, West Sussex, GU29 0PJ – **REFUSED**

##### Discussion in Meeting



## Milland Parish Council Minutes – July 2023

- **SDNP/23/02187/FUL** Change of use, extension and alterations to facilitate conversion of former school building, Wispers (Class F1.a) and ancillary outbuildings to residential use (Class C3) to provide fifteen dwellings. Re-use of former school grounds to provide nine new-build dwellings and extension of two existing cottages with landscaping enhancements, re-instatement of former access and parking provision. Demolition of existing dilapidated school buildings and refurbishment of existing club house and swimming pool house buildings for use of occupiers of residential dwellings. St Cuthmans School Tote Lane Stedham Midhurst West Sussex GU29 0QL.
- Although this application sits outside of the Milland Parish boundary it will likely have a considerable impact on the Parish. JP proposed that the Council can only object on the grounds that affect the Parish whilst also supporting the objections made by local group Friends' of Wispers:
  - Milland Parish Council generally supports the objections put forward by the Friends' of Wispers, but are particularly concerned by the following points which directly affect the Parish:
  - An unsustainable increase in traffic.
  - Water neutrality – which would be drawing off water which is already in short supply.
- AF suggested that a statement should also be included to point out that this extensive development which is neither empathetic nor sympathetic to the environment and would be setting a worrying precedent within the SDNP.

**Action: JP**

### **086. Environment & Amenities and Highways matters**

#### **a) Traffic Calming**

##### **i. Fernhurst Road**

- Ex Councillor Stopher continues to work on this project and hopes to submit the draft application to the Council soon.
- He had reported that Highways had carried out improvements to the road surface.
- In response to the question asked regarding speeding at the bottom of Milland Lane a decision needs to be made prior to the application to decide whether the original 20mph road be increased to a 20mph zone covering the entire crossroad.

**Action: Clerk**

##### **ii. Borden Wood**

- A representative for Borden Wood raised the residents' concerns with regard to the ongoing speeding of traffic through the hamlet.
- It was felt that current national speed limit (60mph) is not appropriate for this largely single-track road.
- The following concerns were raised:
  - Several properties have garden gates which open directly upon the Lane.
  - All properties have driveways accessing the lane (some of which have very limited visibility of approaching traffic in one and/or both directions).
  - Some residents have young children and pets.
  - No pavements.
  - There is a "blind hill" effect two-thirds of the way through the hamlet which poses a potential risk to driver, cyclist, horse rider or pedestrian as vehicles fail to slow down.
  - Cyclists pose an added risk to residents or animals on the lane since they race down the lane at considerable speed and in relative silence.
  - With the increase in ownership of the electric car the absence of a warning engine noise may also raise the potential risk of injury.



## Milland Parish Council Minutes – July 2023

- The Clerk summarised the County Council Community Highway Scheme (CHS). This is a process for members of the public, community groups, Parish Councils and other focus groups to request highway improvements within their locality.
- Applicants should be clear with regard to what the issue is and what measures they feel may be required to resolve it.
- To submit a proposal for speed changes the following support information is required with the application:
  - Explanation of why the Parish wants the changes and the overall benefits it will bring to residents.
  - Maps of the Parish with suggested speed changes and photos etc.
  - Excel sheet with details of each road, exact location (what3words) signs and road marking type etc.
  - Word document with details of each road, why changes are proposed, current issues, benefits etc.
  - Resident research summary indicating clear approval for the proposed speed limit changes and support of the wider community is an essential part of the application process.
  - Applications can be submitted at any time. However, for an application to be considered for inclusion in the 2024/25 design programme, applications must be submitted by 31 July 2023. Applications received after this date would be considered the following year.
- Cllr Burkhart also suggested investigating the Quiet Lanes Initiative which can potentially be applied to minor rural roads. Applications should focus on the needs of walkers, cyclists, horse riders and other vulnerable road users and to offer protection from speeding traffic. This initiative, if successful, is not funded by the County or District Councils and therefore it would require self-funding by the Parish.
- It was **AGREED** that the Clerk would contact WSCC Highways for advice on a possible CHS application as well as County Councillor Tom Richardson about the Quiet Lanes Initiative.

**Action: Clerk**

### b) Parking on Catersland

- The Chair of the Cartersland Wildflower Group raised her concerns about the damage being done to Cartersland Green by vehicles.
- The group recognises the need for parking in the village and does not object to parking on the verge. However, they are concerned by the considerable damage caused when vehicles turn unnecessarily on the wildflower area. They proposed that the possibility of a low fence or logs be investigated to allow for parking but not turning.
- It was **AGREED** that WSCC Highways as the owners of the verge would be contacted to determine if this is possible.

**Action: Clerk**

### c) Adding Value to the Parish

- Following up on the suggestion made by SH at the last meeting LM had circulated an email to open the discussion on ways in which Cllrs and the Council as a whole could add value to the Parish and she included some suggestions:
  - Support vulnerable groups (eg elderly, carless, lonely)
  - Foster a sense of community (more activities for villagers to join in with/do together)
  - Solve specific problems (eg traffic calming)







## Milland Parish Council Minutes – July 2023

b) These Payments were Approved

**Action: Clerk**

### **088. Parish Notices**

- None

**089. Date of next meeting – 13 September 2023– 6pm at Milland Memorial Hall**

Chairman: \_\_\_\_\_ Date : \_\_\_\_\_

*These Minutes are unconfirmed until signed by the Chairman.*





Milland Parish Council Minutes – July 2023  
**County Councillor report Milland PC 12<sup>th</sup> July**

**Transport and Infrastructure**

**Active Travel Strategy**

This was debated at the scrutiny committee recently – we called to retain more money for cycling versus walking (as there are already many more kms of segregated walking eg pavements rather than segregated cycling). They have disbanded the member group on walking and cycling but are still zero rated from Active Travel England for new cycling schemes and not eligible for Gov money. We questioned this decision.

**Midhurst to Stedham cycle way widening**

As part of this scheme the speed limit of 30mph is being extended to beyond the Woolbeding junction the official consultation on the change of speed limit for this Traffic Regulation Order (TRO) has been completed.

**Friends of Rother Valley Way**

Landowner discussions continue.

Anyone who wants to get more involved with the active running of the project or the wider friends of RVW do contact [forothervalleyway@outlook.com](mailto:forothervalleyway@outlook.com)

**Full Council – 17<sup>th</sup> July** – Lib Dem group bringing a motion on Highways maintenance

**Environment**

Minerals local plan was debated at Full Council it was due a 5 year review. The recommendation was that it was still relevant and effective and did not need a review. I put in an amendment on behalf of the Lib Dem group to ask for a review specifically of the hydrocarbons policy in view of climate change. Mitigating climate change was not a strategic objective in the 2018 version. The amendment failed to pass but we will continue to push for an update of the WSCC policy.

**Well being**

At the Health and Adult Social Care Committee the main item for scrutiny was the Sussex Wide shared Delivery Plan for the NHS / Social care integration

Long aspirational document. The Leaders claimed they were being ambitious but some of the targets for improvement appeared not overly so. Eg 5% increase in patient satisfaction scores by the end of 2023. Non-specific target at improved access to dentistry. No patient waiting over 65 weeks for elective, planned treatment, and an odd and specific target that no more than 548 patients should wait over 62 days for cancer treatment. We all made the point that waiting that long for cancer treatment is too long. We will continue to challenge the NHS/Social Care leaders on this.



## Milland Parish Council Minutes – July 2023

### District Council Report July 2023 Cllr Brett Burkhart

First, may I express my sincere thanks for those that gave me their support at the recent Local Elections. Ellie and I plan to work together on everyone's behalf and do our best for our community.

#### **Midhurst**

It's a relief to us all that North Street in Midhurst has now reopened; the contractors, who were charged with shoring up the facade of the burned-out hotel, finished 10 days ahead of schedule. Chichester District Council has worked hard to try to support businesses in Midhurst, with £300,000 set aside for grants and other forms of support. The Council has also sponsored a marketing package to promote the town with everyone encouraged to visit and shop there when possible.

The Artisan Makers and Vintage Fair will take place on Saturday 22nd July from 10am-4pm which is an opportunity to pick up homewares, antiques and artisan products.

MADhurst arts festival takes place during the whole month of August. [www.madhurst.co.uk](http://www.madhurst.co.uk)

The Midhurst Summer Street Party will be on Saturday 26 August from 11am - 3pm with music, stalls and fairground rides.

#### **Planning.**

The Local Plan Review (LPR) Consultation has finished, and it seems that the new administration will not try to pause or pull the Plan in its present format.

#### **Policing.**

A meeting was held between the Police Rural Crime Team, the Farmers and Game keepers. The Commissioner Katy Bourne attended as did the new Inspector Ian Barker who is taking over from Insp Oli Fisher. Officers from CDC also attended Pam Bushby and David Hyland, Pam for communities and as part of the Community Safety partnership and Dave as lead on Fly Tipping.

It was a useful meeting where the farmers expressed their Concerns over poaching, theft of machinery and dumping of rubbish, areas being targeted and lack of visible Policing. Hopefully the Commissioner took that away and will target visible policing when she reviews her Strategy.

It was agreed further meetings should be arranged.

The force is now up to strength in PC's but there is still more to do to recruit more PCSO's, so hopefully we will see more of a presence going forwards. If you see anything or have a crime committed against you or your property or you experience any Anti-Social Behaviour, please do report it. Unless you do, the Police will target their resources elsewhere.

#### **Petworth Festival**

The Petworth Festival will be holding events from 11- 29th July including music, theatre and talks. [www.petworth.org.uk/whats-on](http://www.petworth.org.uk/whats-on)

#### **Loxwood Joust**

This medieval and jousting festival takes place on 12 -13th August from 10am - 6pm.

<https://loxwoodjousting.co.uk/>

#### **Environment**



## Milland Parish Council Minutes – July 2023

The council is currently promoting a range of home energy efficiency grants and so please do let residents know about this. People can apply for help to fund air source heat pumps, insulation or solar panels. They can check eligibility and find out more by visiting: [www.warmerhomes.org.uk](http://www.warmerhomes.org.uk) or calling 0800 038 5737. We have held two resident events highlighting the options available and we hope to hold another of these events in the year ahead. Tips on how people can reduce their carbon footprint, along with online calculators that offer personalised advice can also be found here: [www.chichester.gov.uk/climatechange](http://www.chichester.gov.uk/climatechange).

### **Fly tipping**

More days of action are planned, whereby the council joins up with Sussex Police to stop and check commercial vehicles carrying waste. These days are disrupting fly-tipping and are proving successful in enforcing adherence to correct waste disposal. You can find out more at <https://www.westsussex.gov.uk/news/working-together-to-scrap-fly-tipping/>. Residents and businesses can report fly tipping at: [www.chichester.gov.uk/reportflytipping](http://www.chichester.gov.uk/reportflytipping)

### **Tree Planting**

More funds are available; see the District Council Web site for details.

### **Supporting You Team**

They will do everything possible to help, and anyone struggling should make contact with the team using the email [supportingyou@chichester.gov.uk](mailto:supportingyou@chichester.gov.uk)  
<https://www.chichester.gov.uk/supportingyoucampaign>.

### **Technology doesn't Byte (ongoing)**

visit <https://www.chichester.gov.uk/choosework> or contact them directly at [choosework@chichester.gov.uk](mailto:choosework@chichester.gov.uk).