

MPC Recreation Field Meeting – May 2022

MILLAND PARISH COUNCIL

Chairman: Mrs Louise Myles
Clerk: Miss Viki Williams
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MINUTES of the Meeting of **Milland Recreation Ground**, Charity no. 1073462,
 held on **13th July 2022**

THE PARISH COUNCIL IS THE SOLE TRUSTEE FOR THE RECREATION GROUND

Present: Mrs. L Myles (LM) (in the Chair), Mr. J Parker (JVP), Mr. C Stopher (CS), Mrs. S Hoar (SH), Mrs. M Truss (MT), Mrs J Pilkington

998. Apologies:

Mr A Farley, Sir J Wigram

1. **Minutes of the Meeting – 11 May 2022** – Approval **proposed** Mrs. S Hoar and **seconded** Mr. J Parker

2. Finance Report – V Williams

a. Payments for Approval

creation Field - Statement of A/cs July 2022					
Charity number 1063462					
bought forward 31.06.22		£6,575.51			
Previously Made					
Payments Made	Description		Net	VAT	Gross
Total			£0.00	£0.00	£0.00
Recieved					
Payments Recieved	Description				
Total			£0.00		
for Approval					
Payments For Approval	Description		Net	VAT	Gross
Rob Findlay	Maintenance May-June	OL86	£923.00	£0.00	£923.00
RoSPA	Playground Inspection 2022	OL87	£91.00	£18.20	£109.20
Totals			£1,014.00	£18.20	£1,032.20
Total payments due		£1,032.20			
Estimated Balance after Payments		£5,543.31			

These Payments were Approved.

Action: Clerk

4. Royal Society for the Prevention of Accidents (RoSPA) Report

- The Clerk reported that the RoSPA report for the playground equipment had now been received – summary attached at the end of these minutes.
- No serious issues had been reported and all the equipment scored low for risk apart from worn areas under the swings which was medium. Rob Findlay is already carrying out remedial works where necessary.
- All points will be looked at during the Autumn review (Clerk, LM and Rob Findlay) to confirm completion.

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- For clarification the Clerk confirmed that the risk is assessed on severity multiplied by likelihood of injury.

Action: Clerk

5. Memorial Bench – Allan Jones

- The Clerk reported that a local resident had been awarded a grant from the George Street Trust for a memorial bench for the late Allan Jones.
- Mr Jones had made huge contributions to the parish, retiring in 2016 from his 20 year role as Parish handyman.
- The bench is to be sited next to the Cherry tree in commemoration to a man who contributed to so many aspects of community life.

6. Playground Equipment

a. Replacement of Trim Trail – Update

- The Clerk updated that she had now applied for **£9,847** National Lottery Funding.
- There was no further update on the application but she confirmed that she would also research other sources of funding whilst waiting for a decision.

Action: Clerk

b. Replacement Basketball Backboard

- The Clerk reported that following the removal of the broken and potentially dangerous backboard she had received the quote from the manufacturer Wicksteed for the replacement part: **£648.53 + vat** with a lead time of 2-3 weeks.
- Only one quote is applicable as this is an integral part of the basketball and target wall unit.
- Replacement with a new stand-alone basketball net had been considered but it was decided that this was not either logistically or economically viable.
- It was **Agreed** that the part from Wicksteed would be purchased.
- It is hoped that a grant from the Jubilee committee will contribute to the payment of this.

Action: Clerk

8. Date of next meeting – 14 September 2022

Chairman: Date:

These minutes are unconfirmed until signed by the Chairman.

ROSPA INSPECTION - KEY POINTS 2022			
ITEM	FINDINGS	SCORE	COMMENTS
Toddler Play Area			
Fence	Risk as low as possible	3	No remedial tasks
Gate	Entrapment on side(s) of the gate.	6	Adjust gate / posts / fit new rubber buffer to ensure a spacing of at least 12 mm throughout the range of the gate to remove the entrapment. The 12 mm gap also should apply on the hinge side of the gate.
	Mechanism needs adjusting	3	Adjust
Ground at entrance	Trip points on the surface.	6	Make level.
Seating	Risk as low as possible	3	No remedial tasks
Balance Beam	Risk as low as possible	3	No remedial tasks
Rocker - Bird (Toddler Area)	Surface is wearing.	3	Repair
Rocker - Bird (Toddler Area)	Protruding handles / foot rests.	3	The unit was installed prior to the publication of the current standards. There is no requirement to make retrospective changes
Rotator - Small	Surface is wearing.	4	Repair
Multiplay - Toddler	Timber is decayed.	3	Check on a routine basis
Open Field			
Climber - Frame - Igloo	Surface is wearing.	4	Repair
Combination Basketball Post & Hotshot Wall	Fixtures loose or missing.	4	Replace
	Item is damaged.	3	Repair
	The surface is cracking.	3	Monitor
Suspended Balance Beam - Junior	There is considerable wear to the chains.	5	Replace the worn chains or links.
	Ground erosion present.	4	Consider adding grass matting to prevent wear
	Bars loose.	4	Tighten
	There are natural splits / shakes in the timbers.	4	Shakes vary. Monitor and consult manufacturer if dimensions exceed 8 mm at sections used to grip / grasp
	The free space and / or falling space contains obstacles or equipment parts that are not permitted.	4	Monitor

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ROSPA INSPECTION - KEY POINTS 2022			
ITEM	FINDINGS	SCORE	COMMENTS
Swing - Mixed - 2 Bay 2 Junior 2 Toddler Seat	Some chain wear.	3	Monitor for further deterioration and replace before 40% wear
	Worn ground areas	10	Make good. Well maintained grass is suitable up to a free height of fall of 1.5m. Consider installing grass mats.
Older Children Area			
Trim Trail	Some chain wear.	3	Monitor for further deterioration and replace before 40% wear.
	Bolts Loose - this equipment relies on one post for its stability. Special attention should be paid to maintenance (e.g. by monitoring degradation) and if necessary decommissioning the item before the end of its operating life.	6	Consult with the manufacturer's guidance to determine suitable maintenance.
	There are natural splits / shakes in the timbers.	4	Shakes vary. Monitor and consult manufacturer if dimensions exceed 8 mm at sections used to grip / grasp.
	Timber is smashed.	5	Repair.
Goal Post - Football - Full Size	Item is damaged.	3	Monitor.
	Worn ground areas.	4	Make good.
Multiplay	Insufficient protective surfacing extent has been provided.	6	This is a newly installed unit. The free height of fall for the overhead bars requires a greater extent of impact attenuating surface - refer to installer.
	Fixtures loose or missing.	5	Tighten
	Timber is decayed.	4	Replace affected parts