



MPC Recreation Field Meeting – March 2022

MILLAND PARISH COUNCIL

Chairman: Mr Jeremy Parker
Clerk: Miss Viki Williams
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MINUTES of the Meeting of **Milland Recreation Ground**, Charity no. 1073462,
 held on **9th March 2022**

THE PARISH COUNCIL IS THE SOLE TRUSTEE FOR THE RECREATION GROUND

Present: Mr. J Parker (in the Chair) (CJP), Mr. C Stopher (CS), Mrs. L Myles (LM), (JW), Mrs. J Pilkington (JP), Mrs. S Hoar (SH), Mrs. M Truss (MT),

1. Apologies:

Mr A Farley, Sir J Wigram

2. Minutes of the Meeting – 12 January 2022 – Approval **proposed** Mrs. L Myles and **seconded** Mrs. S Hoar

3. Finance Report – V Williams

a. Payments for Approval

creation Field - Statement of A/cs March 2022					
Charity number 1063462					
Amount brought forward 01.03.22		£7,670.14			
Previously Made					
Payments Made	Description		Net	VAT	Gross
			Total	£0.00	£0.00
Received					
Payments Received	Description				
			Total	£0.00	
for Approval					
Payments For Approval	Description		Net	VAT	Gross
Rob Findlay	Maintenance Jan-Feb	OL82	£395.00	£0.00	395.00
REIMB - Instaprint	Playground Posters	OL83	£13.89	£2.78	16.67
Gravel Master	Playbark	OL 84	£423.33	£84.67	508.00
			Totals	£832.22	£919.67
Total payments due					£919.67
Estimated Balance after Payments					£6,750.47

These Payments were Approved.

Action: Clerk

4. Tower Unit Surface

- Following the agreement at the last meeting to return to play grade play bark as the safety surface for the Tower Unit the Clerk confirmed that she had ordered four cubic metres (4 bags).
- Rob Findlay has already distributed 2 of the bags in the area directly under the equipment with the last two bags to be added as necessary.
- The Clerk confirmed that as it settles there will be a need to order further bags this year.

Action: Clerk

5. New Main Gate

- Rob Findlay has fitted the new timber vehicle gate onto the field and the purchase of the gate and the labour involved were included in his Jan/Feb invoice.

6. Playground Equipment

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a. Replacement of Trim Trail

- The Clerk confirmed that she had contacted the 4 companies to ask for A3 posters for the purpose of displaying at the School and Nursery.
- 3 of the 4 companies were able to provide these, with the Clerk ordering posters for the fourth company.
- One set of posters is still outstanding but as soon as this is received the posters will be displayed in both locations with stickers provided to allow the children to physically vote on their favourite proposal.

Action: Clerk

7. **Tennis Courts**

a. Finances

- The Clerk provided a summary of the meeting attended by the treasurer and chair of the Milland Tennis Club (MTC) and CJP and the Clerk:

Background

- Although the PC is the sole trustee of the Tennis Courts they currently do not receive ‘ground rent’ nor do they carry out any active management of the courts or the MTC finances. £1000 a year is currently transferred from MTC to the PC for the purpose of paying for resurfacing only. PC currently has £4,070 ringfenced funds on behalf of MTC.

Issue Raised

- The money transferred yearly to the PC account for total resurfacing works is legally acceptable.
- All other works carried out are paid for by the PC and the money is reimbursed minus the VAT from the MTC account. This is not the correct way to make these payments.
- It had previously been proposed that a set amount should be paid by MTC to the PC as ‘rent’ thus allowing the PC to take on responsibility for paying all invoices without any further transfer of funds. The amount decided would have to be sufficient to cover the cost of any works as well as the regular (15 year) resurfacing.
- At the January Full Council meeting members of the PC raised concerns regarding the financial risk of this proposed plan if unforeseen expenses were incurred or the figure decided upon was insufficient. It was agreed that as the Council does not hold sufficient reserves to cover any shortfall this would not be a suitable plan.
- MTC has asked that essential works be carried out in 2022 to keep the courts fit for purpose - *Two Court Clean and Binder / Colour Spray*. 3 quotes have been obtained:
 - Coloured Courts: £4,390+ VAT
 - Clearway Sport: £4,437.50 + VAT
 - Academy Sports: £4,900 + VAT
- If the PC is to be responsible for paying invoices three quotes must be obtained for any costs over £500 (as per Financial Regulations) and a final decision would then be made by the Council.

Plan of Action

- Yearly payments made by MTC to MPC to be increased to **£2,500** in order to build up a more substantial Recreation Grant which could be used to pay for all future MTC invoices.
- This figure is to be reviewed on a **3 yearly basis** so that if necessary it can be adjusted accordingly.
- This was AGREED. Clerk to issue updated contract to the MTC.

Action: Clerk

8. Date of next meeting – 11 May 2022 - ASM

Chairman: Date:

These minutes are unconfirmed until signed by the Chairman.