



Chairman: Mrs Louise Myles
Clerk: Ms Viki Williams
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*You are hereby summoned to attend the Annual Statutory Meeting of **Milland Parish Council**
to be held in the Milland Memorial Hall on Wednesday 14th May 2025 at 6pm
The business of the Meeting will be transacted in accordance with the following Agenda.*

AGENDA

- 1. Apologies for Absence**
- 2. Election of Chairman 2025-26**
- 3. Chairman's Declaration of Acceptance of Office as Chairman**
- 4. Election of Vice-Chairman**
- 5. Declaration of Interests**
- 6. Appointment of members to serve on committees for 2025-26**
(Chairman ex-officio on all committees)
Finance & General Purposes – Messrs Parker, Farley, Oldham and the Clerk (Chair ex officio)
Planning – Messrs Parker (Chair), Farley, Wassenberg, +1 (Chair ex officio)
Environment & Amenities – Mrs Hoar, Mrs Morton, Mr Hall (Chair ex officio)
- 7. Appointment of representatives to local groups and organisations**
Milland Memorial Hall – Required
Milland Bonfire Group – Mr Parker
Milland Stores – Required
Hollycombe School – Mrs Hoar
Borden Village Hall – Mrs Morton
Milland Tennis Club – Mr Farley
Sports Club – Seb Hall
- 8. Areas of responsibility**
Milland Lane North/B2070 - Jeremy Parker
Wheatsheaf/Foley/Forest Mere/Ripsley - Required
Cartersland/Fernhurst Road/Strettons – Sue Hoar
Millvale Meadows, Drakeleys Field/Pennels Close/West Meade – Seb Hall
Hollycombe/Wardley/Lambourne - Alastair Farley
Rake Rd beyond Pennels Bridge/Cooks Pond Rd North - Required
Cooks Pond Road South/Borden and Rondle Wood – Gillian Morton
- 9. Dates and times of ordinary meetings 2025-26**
 - **2025** - May 14th, July 9th, September 10th, November 12th
 - **2026** January 14th, March 11th, April 8th **Annual Parish Meeting**, May 13th **Annual Statutory Meeting**
- 10. Confirm and sign the Minutes of 12th March 2025**
- 12. Report from the County & District Councillors**
- 13. Public Participation**
- 14. Matters arising from the Minutes – not included in the Agenda**
- 15. Other Administration**
 - a) Insurance Renewal
 - b) Milland Valley Memorial Hall Heads of Agreement Review
 - c) Milland Tennis Club
 - d) Street Surgery Invitation for Your Parish
 - e) Adding value to the Parish



- i. Welcome Packs
- ii. Milland Meet Up

16. Planning

- a) Applications and Decisions

17. Environment & Amenities and Highways matters

- a. Traffic Calming
 - i. Borden Wood
 - ii. Portsmouth Road
 - iii. Wardley Lane
 - iv. Milland Crossroads
- b. Milland Lane Repairs
- c. Durrants Pond
- d. Cartersland Verge Repairs
- e. Cartersland Hawthorns
- f. Village Hall Car Park Lights

18. Finance - Responsible Finance Officer – *All documents previously circulated*

- a) Statement of Accounts 2024 - 2025
- b) Payments for approval
- c) End of Year Accounts
- d) Internal audit
- e) Annual Governance and Accountability Return (AGAR)
- f) Insurance Renewal Approval
- g) Annual Policy Review
 - i. Financial Regulations
 - ii. Standing Orders
 - iii. Risk Assessment
 - iv. Risk Management Policy

Date of next meeting – 09 July 2025

Viki Williams, Clerk to the Council, 07 May 2025