



**Chairman:** Mrs Louise Myles  
**Clerk:** Ms Viki Williams  
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*You are hereby summoned to attend the meeting of **Milland Parish Council**  
**to be held in the Milland Memorial Hall on Wednesday 17<sup>th</sup> May 2023 at 6pm**  
The business of the Meeting will be transacted in accordance with the following Agenda.*

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## **AGENDA**

1. **Apologies for Absence**
2. **Councillor's Declaration of Acceptance of Office**
3. **Election of Chairman 2023-24**
4. **Chairman's Declaration of Acceptance of Office as Chairman**
5. **Election of Vice-Chairman**
6. **Co-Option of Councillor**
7. **Declaration of Interests**
8. **Appointment of members to serve on committees for 2023-24**  
(Chairman ex-officio on all committees)  
*Finance & General Purposes* – Messrs Parker, Farley, Mrs Truss and the Clerk  
*Planning* – Messrs Farley, Sir John Wigram (Chair ex officio)  
*Environment & Amenities* – Mrs Hoar and Mrs Pilkington (Chair ex officio)
9. **Appointment of representatives to local groups and organisations**  
*Milland Memorial Hall* – Mrs Truss      *Borden Village Hall* – Sir John Wigram  
*Milland Bonfire Group* – Mr Parker      *Milland Tennis Club* – Mr Farley  
*Milland Stores* – Sir John Wigram      *Sports Club* –  
*Hollycombe School* – Mrs Hoar
8. **Areas of responsibility**  
*Milland Lane North/B2070* - Jeremy Parker  
*Wheatsheaf/Foley/Forest Mere/Ripsley* - Maureen Truss  
*Cartersland/Fernhurst Road/Strettons* - Julie Pilkington  
*Millvale Meadows, Drakeleys Field/Pennels Close/West Meade* -  
*Hollycombe/Wardley/Lambourne* - Alastair Farley  
*Rake Rd beyond Pennels Bridge/Cooks Pond Rd North* - John Wigram  
*Cooks Pond Road South/Borden and Rondle Wood* - John Wigram
9. **Dates and times of ordinary meetings 2023-24**
  - **2023** 12 July, 13 September, 08 November
  - **2024** 10 January, 13 March, Annual Parish Assembly (APA) on 10 April – **Main Hall Required** and the Annual Statutory Meeting (ASM) on 8 May **Main Hall Required**
10. **Confirm and sign the Minutes of 8<sup>th</sup> March 2023**
12. **Report from the County & District Councillors**
13. **Public Participation**
14. **Matters arising from the Minutes – not included in the Agenda**
15. **Other Administration**
  - a) Community Fund



- b) Grants Awarding Policy
- c) Clerk's Hours

**16. Planning**

- a) Applications and Decisions

**17. Environment & Amenities and Highways matters**

- a) Traffic Calming – *Update* – CS
- b) March Spring Clean weekend
- c) Flagpole
- d) Plaque for Queen's Green Canopy Tree
- e) King's Coronation Event

**18. Finance - Responsible Finance Officer – VW**

- a) Statement of Accounts 2021 - 2022 – *previously emailed to Councillors*
- b) Payments for approval
- c) End of year Statement of Accounts
- d) Update on internal audit
- e) Annual Governance and Accountability Return (AGAR)
- f) Insurance Renewal Approval

**Date of next meeting – 12 July 2023**

Viki Williams, Clerk to the Council, 03 May 2023