



**Chairman:** Mrs Louise Myles  
**Clerk:** Mrs Rebecca Denby  
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*You are hereby summoned to attend the Annual Statutory Meeting of **Milland Parish Council**  
**to be held in the Milland Memorial Hall on Wednesday 13<sup>th</sup> May 2026 at 6pm**  
The business of the Meeting will be transacted in accordance with the following Agenda.*

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## AGENDA

1. **Apologies for Absence**
2. **Election of Chairman 2026-27**
3. **Chairman's Declaration of Acceptance of Office as Chairman**
4. **Election of Vice-Chairman**
5. **Declaration of Interests**
6. **Appointment of members to serve on committees for 2026-27**  
(Chairman ex-officio on all committees)  
*Finance & General Purposes* – Messrs Parker, Farley, Oldham and the Clerk (Chair ex officio)  
*Planning* – Messrs Parker (Chair), Farley, Wassenberg, Vacancy  
*Environment & Amenities* – Mrs Hoar, Mrs Morton, Vacancy
7. **Appointment of representatives to local groups and organisations**  
*Milland Memorial Hall* – Required  
*Milland Bonfire Group* – Mr Parker  
*Milland Stores* – Mr Oldham  
*Hollycombe School* – Mrs Hoar  
*Borden Village Hall* – Mrs Morton  
*Milland Tennis Club* – Mr Farley  
*Sports Club* – Vacancy
8. **Areas of responsibility**  
Milland Lane North/B2070 - Jeremy Parker  
Wheatsheaf/Foley/Forest Mere/Ripsley – Louise Myles  
Cartersland/Fernhurst Road/Strettons – Sue Hoar  
Millvale Meadows, Drakeleys Field/Pennels Close/West Meade – Nigel Oldham  
Hollycombe/Wardley/Lambourne - Alastair Farley  
Rake Rd beyond Pennels Bridge/Cooks Pond Rd North – Johannes Wassenberg  
Cooks Pond Road South/Borden and Rondle Wood – Gillian Morton
9. **Dates and times of ordinary meetings 2026-27**
  - **2026** - July 8<sup>th</sup>, September 9<sup>th</sup>, November 11<sup>th</sup>
  - **2027** January 13<sup>th</sup>, March 10<sup>th</sup>, April 14<sup>th</sup> **Annual Parish Meeting**, May 12<sup>th</sup> **Annual Statutory Meeting**
10. **Confirm and sign the Minutes of 11<sup>th</sup> March 2026**
12. **Report from the County & District Councillors**
13. **Public Participation**
14. **Matters arising from the Minutes – not included in the Agenda**
15. **Other Administration**
  - a) Milland Valley Memorial Hall Heads of Agreement
  - b) Padel Court
  - c) Emergency Planning – Winter and Resilience
  - d) Business Plan
  - e) Parish Clusters



- f) Martyns Law
- g) Milland Tennis Club
- h) Parish Finger Posts
- i) Adding value to the Parish
  - i. Milland Meet Up

**16. Planning**

- a) Applications and Decisions

**17. Environment & Amenities and Highways matters**

- a. Traffic Calming
  - i. Wardley Lane
  - ii. Milland Crossroads/Lane
- b. Hollycombe SID
- c. Harting Coombe Crossroads
- d. Community Speed Watch
- e. Durrants Pond

**18. Finance - Responsible Finance Officer**

- a) Statement of Accounts
- b) Payments for approval
- c) End of Year Accounts
- d) Internal audit
- e) Annual Governance and Accountability Return (AGAR)
- f) Insurance Renewal Approval
- g) PWL Application Update
- h) Annual Policy Review
  - i. Financial Regulations
  - ii. Standing Orders
  - iii. Risk Assessment
  - iv. Risk Management Policy

**Date of next meeting – 08 July 2026**

Rebecca Denby, Clerk to the Council, 20 April 2026