

MILLAND PARISH COUNCIL

Chairman: Mr Jeremy Parker

Clerk: Miss Viki Williams

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MINUTES of the Meeting of **Milland Recreation Ground**, Charity no. 1073462,
held on **12th November 2020**

THE PARISH COUNCIL IS THE SOLE TRUSTEE FOR THE RECREATION GROUND

Present: Mr. J Parker (in the Chair), Mr. M Cusack, Mr. C Stopher, Mrs. M Truss, Mr N Cartwright,
Mrs S Hoar, Mrs J Pilkington

1. Absent: Sir J Wigram, Mr A Farley
2. Minutes of the Meeting – 3 September 2020 – Approval proposed Mrs M Truss, seconded by Mr N Cartwright
3. Finance Report – V Williams -

Milland Recreation Field - Statement of A/cs November 2020						
Registered Charity number 1063462				Barclays	Sort Code 20-31-06	
				Account No. 13624609		
Balance brought forward 30.9.20				7905.22		
Includes:-						
Payments 23.9.20-30.9.20						
1	65£50;OL66£15.98;OL67£79.93;OL78£9.72;		£155.63			
Receipts:						
		30.9.20-12.11.20			VAT	Net
2	Milland PC	Transfer Contingency 20-21		500.00		
Balance 29.10.20				8405.22		
Payments for Approval			30.9.20-12.11.20			
3	Wicksteed	New swing seats	531.22	OL69	88.54	442.68
4	Angus Studd	Mole removal - pending	80.00	OL70		
5	R Findlay	Maintenance Sept-Oct	361.00	OL71		361.00
6	Playsafe Playgrounds - pending	Replace cargo net /pullup rope - Pending	635.00	OL72	127.00	508.00
7	A Alderman	Independent exam of acs	60.00	OL73		60.00
Total payments due			1667.22			
Estimated Balance			6738.00			

a) Account Summary

Payments made prior to the meeting shown as highlighted number 1

Transfer of £500 contingency from PC a/c to Rec Fld a/c, shown as number 2 - to contribute to:

1. Cost of replacing the swing seats (£531.22 inc. carriage £34.68 + VAT £88.54)
2. Replacing the cargo net and pull up rope in the junior play area (£635 + VAT)

Payments approved in the meeting numbers 2-7

b) Independent Examination of half year accounts

The examination was reported on as part of the Clerk handover to ensure the accounts were fully examined. This came back as satisfactory.

c) Confirm the precept proposals 2021-22 (see attached)

Precept proposal as decided at the Finance Meeting held on the 17th October 2020 was approved and agreed on by all members of the Council present.

Mr J Parker proposed that for future precepts the Recreation Field contingency money be budgeted for as part of the Council's share of the Precept. He proposed that this money should not automatically be moved from the Council to the Recreation Field Account but moved only for specific reasons agreed upon by the Council. In the event of it not being spent it can therefore be put to other good use by the Parish Council.

d) Agree Rob Findlay's Tender for maintenance of the Recreation Field 2021-22 - £3,730

This was agreed by all members of the Council present.

e) Submission of Annual Return 2019-20 to Charity Commission

It was reported that this had been filed at the end of October by L Grocott as Clerk. There had been no further correspondence for the Charity's Commission regarding the Application.

4. Matters Arising

a) Jigsaw Tower Unit Project - Installation took place on 13th July.

Thanks was again give to Mrs L Grocott over the role she played in this very successful project. It was reported that this was the first in many improvements hoped for the playground area. It was though pointed out that if the Trim Trail is to be replaced significant funds will need to be raised.

b) Soccer nets – replaced

This was successfully completed at the end of September.

c) Covid-19 on use of recreation field equipment – sanitisers installed

There was a brief discussion as to whether the Covid 19 signs were still on display to accompany the now in place hand sanitizer. The Clerk reported that they were not in place and it was agreed that Mr J Parker would meet with her at the playground to discuss which signs should be displayed.

Action: Clerk

d) Mole removal

The Clerk reported that Angus Studd of Countrywide Services was due on 13th November 2020 as there was at least one mole still active on the Recreation Field by the Village Hall.

e) Autumn review 14.09.2020

It was reported that this had been successfully completed. Mr Parker had some concerns on the work proposed in the 'forest school' area and asked that the Clerk speak to the Nursery to confirm that they were happy with the proposed necessary work to the trees.

Action: Clerk

f) Review of safety of trees by Duncan Findlay

Regarding the trees around the playground:

Some of the trees will need dead wooding again.

For a couple of trees, it would be advisable to cut the ivy at the tree base.

With regard to the trees overhanging the tennis court, I feel this would be unnecessary work at the current time as the prevailing wind tends to blow towards the field.

Any work creates a wound to the tree which could potentially cause more problems later on. I would recommend reviewing the need for this work in two to three years time.

It would also be advisable to crown raise the trees overhanging the children's play equipment.

Mr Parker and the Clerk to meet at the field and discuss actions to be taken.

Action: Mr Parker / Clerk

g) Ditch Clearance work beside car park to be undertaken in the autumn

It was reported that this work is programmed in to take place this year. Communication needed with the pub to ensure the gardener doesn't throw leaves over the fence into the ditch.

Action: Clerk

h) Barriers to protect the lights at the entrance to the car park

RF has the materials and works are scheduled to be carried out by him.

Afternote: This work has now been completed.

5. Tennis Courts

There was some discussion on the oak trees at the back of the field getting close to the tennis courts. The tennis club has concerns about both the leaves and the acorns falling on the courts. It was confirmed that Duncan Findlay had said only limited work was needed on most of the trees see above. Meeting to be arranged between Mr Parker and any members of the Council that wish to attend – Clerk to set up meeting and send out invites.

It was reported that the tennis court uprights will need repainting at some point which will involve considerable work to remove the fencing in order to carry out the works.

Action: Clerk

6. Date of next meeting – Thursday 14 January 2020

Chairman: Date:

These minutes are unconfirmed until signed by the Chairman.

