

MILLAND PARISH COUNCIL

Chairman: Mr. Jeremy Parker
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**MINUTES of the Meeting of MILLAND PARISH COUNCIL held on
 Thursday 16 January 2020 at Milland Memorial Hall**

Present: Mr. J Parker (in the Chair), Mr. C. Stopher, Mr. N Cartwright, Sir J Wigram,
 Dr A. Alsop, Mrs. M Truss, Mrs. J Pilkington, Mr. M Cusack
 Dr K O’Kelly, County Councillor

770. Apologies– Mr A Farley

771. Minutes of the Meeting 14 November 2019, agreed and signed.

772. Declaration of personal or prejudicial interests –

773. County Councillor’s report – Dr Kate O’Kelly

a) WSCC future of small Schools - Officers have recommended to the Select Committee to consult on closure of Stedham unless detailed plan for federation that satisfies the Education Dept at WSCC is presented. Select committee met on 9th Jan to discuss the proposals. The recommendations have been changed to take closure off the table altogether. Cabinet met this week and ignored the new recommendations and have decided to consult on closure starting on 3rd Feb. I hope to call-in the decision, meanwhile Stedham are progressing their proposals to federate.

b) Soft Sand - West Sussex County Council and the South Downs National Park Authority are asking for views on a revised soft sand strategy for the Joint Minerals Local Plan. A new soft sand quarry outside the National Park, at Ham Farm near Steyning, is proposed for allocation. There are also two proposed extensions to existing soft sand quarries within the South Downs National Park at Chantry Lane (near Storrington) and West Heath (near Rogate). Stakeholders and members of the public are being asked for their representations on the soundness, legal and procedural compliance of the review by 2 March 2020.

The link to the consultation is on the WSCC website under Have Your Say.

c) Adults services - Health and Adult Social Care committee 15th January scrutinised the new proposals for adult social care. They have been in an improvement programme for the last 18 months, but they now need a larger change. Interesting discussion about how social workers make decisions with and for those that need care. The team advising the Council, who have worked successfully with other councils across the country are going to help the decision makers to support people in their desire to stay at home with the appropriate support. I made the point this will only be successful if the community support services really are available. I am hoping the frailty hub, due to open in the Spring in Midhurst, will contribute to this vital community resilience

Kate O’Kelly Drop ins

Rogate Village Shop 27 January & The Grange, Midhurst 13 February – both at 10.30-12.30.

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774. Matters arising

WSCC Small Schools future - Following on from the County Councillors report on WSCC future of school Mr Cartwright had attended a meeting at Hollycombe Primary School where discussions were taking place about the idea of 'federation' with Stedham Primary School. The County Councillor is a governor of Rake School which is federated with Rogate which, although not straightforward, was a very good working arrangement. It is understood that should Stedham federate with Hollycombe the closure option for Stedham could be dropped.

775. Draft Milland Parish Council Business Plan 2019-2022 No.2

The Chairman had revised the Plan following receipt of the Councillor's comments.

Objective No.3 -To improve communications between the PC, community groups and parishioners was discussed. The Council will continue to encourage the continuing success of the magazine and will provide support, as necessary, during the transition of the change of editor. The main objective for 2019-2020 will be the recruitment of a new Parish Clerk and Responsible Finance Officer. Other objectives would follow from this appointment. The Chairman will revise the document and circulate.

776. Finance report – L Grocott

Milland Parish Council		Statement - January 2020					
Balance b/f	13.11.19		26667.43				
Receipts	14.11.19-16.1.20		nil				
Payments	14.11.19-16.1.20		-822.28				
			25845.15				
Payments for approval				You No	Vat	Net	Spend
Mrs G Glaysher	Contribution to Xmas lights	60.00		OL179	O	60.00	LGA72
Unity Trust	SLCC Subs (part)	107.33		OL180	P	107.33	LGA72
Public Works Loan	Milland Stores 4/4	654.95		DD	P	654.95	LGA72
L Grocott	SE1945;OE125EE74.23	1775.83		OL181	P	1775.83	LGA72
HMRC	PAYE	368.40		OL182	P	368.40	LGA72
Milland Memorial Hall	Room hire 4.19-3.20	138.00		OL183	P	138.00	LGA72
Citizens Advice Bureau	Donation	50.00		OL184	P	50.00	Sec137
The Samaritans	Donation	50.00		OL185	P	50.00	Sec137
GACC	Subscription	10.00		OL186	P	10.00	Sec137
Claranet	Domain hosting 20-21	197.45		OL187	P	32.91	164.54 LGA72
Claranet	Domain Millan2 Domain spare	10.51		OL188	P		10.51 LGA72
Duncan Findlay	Tree surgery Manorial Waste	830.00		OL189	E		830.00 OpenSpa
Syn-Star	Windows upgrade 7-10	75.00		OL190	O		75.00 LGA72
Rob Findlay	Hedging,ditches	1018.00		OL191	E		1018.00 OpenSpa
			-4523.19			32.91	4490.28
	Est Balance at bank 16/1/20		21321.96				
	Less Ringfenced Funds		-10438.00				
	Available funds		10883.96				
Ringfenced funds							
MTC Resurfacing fund		£2,088.00					
Clerks Gratuity		£8,350.00					
Total Ringfenced		£10,438.00					

P - Precept; O-Outside Precept; E-Excess of Precept

The payments were approved.

b) Computer Operating System – On 13 January Microsoft announced that their operating system for computers Windows 7 will no longer be supported. During the support phase for their operating systems regular software updates are loaded onto computers which, among other things, improve the systems resistance to attacks. Two independent computer supply companies, Syn-Star and Disking have both said that in the first few days, the risk is not significantly heightened but that actions should be taken sooner rather than later to fix this. The advice is to upgrade the operating system to Windows 10. Syn-Star have quoted £75 to do this, the cost being for their time. Currently Microsoft are not charging for the software for PCs that already run Windows 7. The work to do this should take about 3 days provided no complicating issues are discovered. This payment was agreed.

c) Parish Online mapping – The current contract expires at the end of January. The Council can either pay the subscription of £75 or BHIB, our current insurers, will provide this free if the Council agrees a 3-year Long Term Agreement. As the Council is insured by BHIB it was agreed that this would be a sensible arrangement. This will cover the gap from February 2020 to June 2020.

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777. Planning report – Mr Stopher reported on the following: -

a) **Current applications: -**

Date	Application No	Application	Address	PC Comments	Decision	Date
	04837/HOUS	Two storey side extension including	Yew Tree Cottage	Objection	Refused	Dec-19
Oct		new front dormer.	Fernhurst Road			
	???	Workshop demolition and construction	2 Brickyard Cottage	No Comment	Approved	Dec-19
		of a lrger annex.	Rake Road	Allowed		
	04966/HOUS	Single Storey rear extension	14 Millvale Meads	No Objection	Approved	Dec-19
Nov	05097/HOUS	Raising height of part of roof to gain	3 Milland House	No Objection	Approved	Jan-20
		an additional bedroom				
Dec	06006/HOUS	Propsd ext to exstg Studio & wrkshp, anc	Knapp House			
	06007/LIS	to main hous (Knapp House) - variation	Iping Lane			
		of C 2 of pp SDNP/18/01521/HOUS - Eaves				
		height raised on north elevtn. Revised				
		Revised door/window configuration to				
		north & west elevtns. The roof ridge				
		remains the same height & only increases				
		in length slightly compared to the				
		original proposal.				
Jan-20	06109/LDP	Single storey rear ext & front porch	Keepers Cottage			
			Fernhurst Road			

b) **Other Planning matters: -**

- **Appeal Decision Land West of Junction with Dangstein Road and Borden Lane, Borden Milland, West Sussex, “Smugglers Copse”, GU31 5BZ.**
Appeal Decision APP/L3815/C/18/3208260
The Appeal on Ground (c) failed. The Appeal on Ground (d) succeeds for the old toilet/store but fails for the framing bed. The Appeal on Ground (a) fails, but on ground (d) it succeeds for the compost toilet and old compost toilet store. The notice to be corrected to include forestry within the mixed use. Subject to that correction and the variation of the requirements the inspector has dismissed the appeal and upheld the notice.
- **Moor Cottage, Iping SDNP/19/00670/COU** – Application for a shipping container at this address. Application to be submitted in order to retain the container.
- **START Milland** – Mr Stopher had met with Mr Ryder so that he could explain the START scheme. Milland PC would be interested in future involvement with START but it was felt that the Council should defer involvement until the autumn 2020 when a successor to the current clerk has been appointed.

778. Environment and Amenities report

a) **Milland Winter Resilience Plan 2019-2020** – The snow plough and salt spreader have been moved to Slathurst Farm. WSCC have delivered the salt. Two of the positioning wheels need replacing and this is in hand. The parish is now able to deal with the winter weather.

b) **CDC Climate change – CDC Strategic Wildlife Corridors (SWC) project:** -

The project will deliver a range of actions to enhance the SWC and safeguard the district’s wildlife, allowing species to move between sites for their populations to thrive. It also aims to help the district’s wildlife become more resilient to environmental change; engage local people with their district’s wildlife; and help maintain and develop the Community Wildlife Office role at the council. The Chairman suggested letting CDC know that there may be scope for negotiating suitable planting in the parish. If agreed with the landowner, the PC may apply for funding to provide support.

c) **Manorial Waste land opposite Durrants Pond** – The Land Registry has confirmed that the land has no owner and it is therefore classed as Waste of the Manor and becomes the responsibility of the parish council. There are other small areas in the parish which fall into this category, 1) the land on the left hand side of Milland Lane before Pollard Cottage, 2) the land opposite Moss Cottage and possibly the triangle at the top of Milland Lane junction with the B2070.

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778. continued

d) Tullecombe Cycle Trail – Due to the popularity of the cycle trail, there is increasing concern about the number of cars and cyclists using the site. Discussions are taking place between BiKE the company who has 5 cycle trial sites and who have the lease with the Forestry Commission and Rogate parish council. A meeting of all three parties and Milland parish council is being planned to try and resolve the car parking issue so as to make the junction safer for cyclists and local traffic.

e) Chapel Common Walk, Tuesday 12 February, 10-11.30am organised by the South Downs National Park.

779. Highways and Byways

a) Cartersland Green repairs to the verge surface – The Council now has nominal approval from Highways for two permanent parking bays, currently used for overflow carparking and BT. The detail and the surfacing need to be confirmed. They are recommending porous-plastic-pavers to prevent future damage to the area. The council has a quote for £984 and this was agreed.

b) Other Highways maintenance matters: -

- The ditch at the bottom of Wardley Farm on the Fernhurst Road to be cleaned out to prevent flooding on the footpath.
- The names on the signpost at the crossroads are unclear. MC to seek out white letters.
- Flooding on Rake Road leading to Harting crossroads – The Clerk has asked the Forestry Commission to dig out a trench so the water can drain down through their land.
- Flooding at junction Milland Lane /B2070 – The Clerk has asked Highways to clean out the ditch.
- The Clerk has photographed several broken rails at Iping Road, Cooks Pond Road, Durrants Pond and Lambourne Lane and sent the photographs to Highways to their repair can be fed into their programme.

c) Highways maintenance - Residents can report potholes through the Love West Sussex app.

780. Local groups / organisations

a) SALC Survey has been completed.

b) CDC All Parishes Meeting, Chichester, 10 February. The Chairman to attend.

781. Date of next meeting – 12th March 2020 at 7.30pm

Chairman: _____ Date : _____

These Minutes are unconfirmed until signed by the Chairman.