

## MILLAND PARISH COUNCIL

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**Chairman:** Mr Jeremy Parker

**Clerk:** Mrs Lorraine Grocott, BEM

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**MINUTES** of the Meeting of **Milland Recreation Ground**, Charity no. 1073462  
held on Thursday 15 November 2018

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*THE PARISH COUNCIL IS THE SOLE TRUSTEE FOR THE RECREATION GROUND*

**Present:** Mr J Parker (In the Chair), Mr C Stopher, Mr A Farley, Sir J Wigram  
Mrs H Davies, Mr S Pudge, Mr M Cusack

1. Apologies: Mr N Cartwright, Mr J Gilliard - Accepted
2. Minutes of the Meeting – 13 September 2018 were approved and signed by the Chairman.
3. Finance Report:

Milland Recreation Field - Statement of A/cs November 2018				Charity No.1063462		
<i>Registered Charity number</i>				Barclays	Sort Code 20-31-06	
				13624609		
<i>Balance brought forward</i>			<b>7488.98</b>			
<u>Receipts:</u>	<i>14.9.18-15.11.18</i>	3000.00				
<u>Payments:</u>	<i>14.9.18-15.11.18</i>	<u>-1207.00</u>	<u>1793.00</u>			
	<i>Balance at bank 13.9.18</i>		9281.98			
<b>Payment</b>	<b>Details</b>	<b>Gross</b>		<b>Vou No</b>	<b>VAT</b>	<b>Net</b>
R Findlay	Rec Maint Sep	829.00		OL41		829.00
<u>Grifford Tree</u>	Tests on 2 oaks VH carpark	<u>270.00</u>	<u>-1099.00</u>	OL42	45.00	<u>225.00</u>
	<b>Balance at bank 15.11.18</b>		<b>8182.98</b>		45.00	1054.00

The payments were agreed.

4. Charity Commission – The Annual Return for the y/e ended 31.3.18 submitted 9.10.18.
5. Risk Assessment review – The Chairman and Clerk to review the Risk Assessment, Assets, Financial Regulations etc for the January 2019 meeting.
6. Minutes of Recreation Ground Finance meeting 19.10.18 – Agreed and signed. (Attached)
7. Proposed budget for 2019-20: (See attached) - Field £4,500, Repairs £1500, Admin £500, Contingency £500, Tree surgery £1000- Total £8,000
8. Rob Findlay – Tender for the Contract for management of the field for 2019-20 - £4501. Agreed. This includes £470 to remove the BMX track. A tender was also received from VGC Group Liss.
9. Progress on projects for Recreation Field – Safety surfacing, drainage, extension of hard surface to bonfire site and verge improvements. Still to be undertaken. Clerk to seek dates of commencement from Mr Findlay.
10. New frame and map for Rights of Way map in car park – The maps have been obtained and laminated. The frame has been made. Mr Cusack to complete the work.

Minutes of the Milland Recreation Ground meeting 15 November 2018

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11. Milland Tennis Club – The court lines have been repainted and repairs have been made to the court nets and the surrounding fencing by Multisport. The work cost £750 (net vat) and the money held in the Council account will be reduced by this and by the cost of signs for the gate No.2 @ £60 £120 (net vat). Total Ringfenced by Council £1130. Two brooms have been purchased so that members can sweep acorns and leaves off the court before play. A new sign has been placed on the gate with information about Pay and Play and Club Membership. A new Committee has been formed to take the Club forward. A new Draft Agreement between the Club and the Council will be written and presented to the Council at its January meeting.

12. Bonfire Event 3<sup>rd</sup> November – Thanks were expressed to John Collier and his group for a very successful event. Some concerns were expressed about the size of the bonfire and that the bonfire was being used to offload waste other than garden waste. The bonfire was cleared very quickly after the event and a Waste Transfer has been received from the group. It was agreed that Rob Findlay would inspect the site because of his concerns about left over nails and other debris which could puncture his tyres and once he had given his approval that would be end of the matter.

13. Tree surgery work – Two oaks in the car park

a) The trees surrounding the Recreation Ground are surveyed on an annual basis as part of the Risk Assessment and surgery is undertaken as necessary. Concerns were raised about the increasing overhang of the two oak trees in the car park. The age of the trees is c.300 years. To assess the overall health of the trees an Arbor culturist was asked to carry out an assessment. His report raised no major concerns but if the council wished, a further test could be performed to check the inner health of the trees. This was agreed, and a tree specialised was asked to survey the trees using a Picus Tomograph. He reported that the trees were in good health. Quotes for tree surgery are being sought for the work recommended by the Arbor culturist.

b) Copper swing seat overhanging The Rising Sun land - It was noted that The Rising Sun has a copper swing seat hanging from one of the oak tree branches over their land. Should the branch break off it is understood that the Council will be liable for damages. The Clerk was asked to write to The Rising Sun asking them to remove the seat.

14. Free Bike Fix It Station – There was minimal support for this offer from SDNPA.

15. Replacement play tower and slide for the central area of the Adventure play area. The area is now over 20 years old and designs of outdoor play equipment for children 6-10 have changed. The meeting supported the idea of considering some ideas. Estimated cost £6.5K + vat.

**16. Date of next meeting – 17 January 2018**

Chairman: ..... Date: .....

*These minutes are unconfirmed until signed by the Chairman.*