

MILLAND VALLEY WAR MEMORIAL HALL - Charity No. 305385

Chairman: Mr Mike Delany (Chairman)
 Administrator: Mrs Lorraine Grocott, BEM
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Minutes of the ANNUAL GENERAL MEETING of MILLAND VALLEY WAR MEMORIAL HALL held on Thursday 1 November 2018 in Milland Memorial Hall

Trustees – Mr M Delany (Chairman), Mrs A Parker, Mr T Bettger, Mr S Pudge.

Administrator – Mrs L Grocott

Community – Mr J Parker, Mr Lea Grocott, Mr C Stopher, Mrs S Marston, Mrs G Hall

WELCOME – The Chairman, Mr Mike Delany, welcomed all those present to the meeting.

1. Apologies – Mr R Hore, Mr J Collier
2. Minutes of the Annual General Meeting 2 November 2017 – Agreed and signed 1.12.17.
3. Report on 2017-18 – Mr Mike Delany

The Objectives of the hall include ensuring that the hall meets the needs of the day to day running of the hall. This includes setting the hire charges for both regular and ad hoc users. The hall committee always welcomes donations from user groups and groups in the community. These contributions help to offset the cost of improvements to the hall. Mr Delany thanks Mr Bettger for the new screen in the Committee Room which would be useful for the Council planning Committee amongst others.

Trust Objectives –

- To maintain a well-presented hall for all the village.
- To meet the needs of our regular and ad hoc users.
- To use donations and fundraising monies for hall improvements.
- To use hire charges to cover the day to day running of the hall.
- To set hire charges that fairly balance the costs between regular and ad hoc users and those within the village and those from outside the village.

Regular Users: - Nursery School, Dog Training, Yoga, Little Fishes (until July 18), Pilates, Milland Cinema, Lunch Club, Model Railways Club, Carpet Bowls (until July 18), Ballet.

Events in the Hall: - Bonfire Night, Milland Memories, Craft Weekend, L&DMRC Workshops, NSPCC Bridge Afternoon, Cycle Race HQ, Local Elections, Garden Club Flower Show, Ballet Exams, Rude Mechanicals, Model Rail Open Day, Presentation on Scams & Rogue Traders, 23 Private Parties + Wedding, 20 Meetings.

Behind the Scenes: -

- 81 bookings taken (89 last year)
- 108 Invoices raised (136 last year)
- 298 payments in and out (301 last year)
- 37 cheques paid out (70 last year)
- 27 paying in slips completed (24 last year)
- Accounts balanced with NatWest and Lloyds monthly

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- 4 committee meetings + AGM
- GDPR data protection compliance measures
- Agreed an emergency call out arrangement with MDM
- Kitchen redecoration

The seven (5) Trustees registered with the Charity Commission for 2017/18: -

Mike Delany – (Chairman), Alison Parker – (Deputy Chair), Robin Hoar (Treasurer), Simon Pudge, Tony Bettger.

Representatives: Sarah Marston (Nursery School), Nick Harling (L&DMRC), Lorraine Grocott (Yoga), Simon Pudge (Parish Council)

Survey of Regular Users – Comments – “Firstly, I just wanted to say I LOVE the hall, it is a fantastic venue” “The Mums also enjoy being able to use the local playground and especially like the Milland shop and café” “It is a lovely hall the booking system is easy, and I do not have any problems” “The only thing that I have found recently is that the floor is very dirty”.

Survey of Regular Users – Improvement ideas –

Publish a rota of classes and courses on the noticeboard. Done.

Put a look/surround sound system into the hall. Under discussion.

Improved notice board inside hall with defined area for regular users. Notice boards refreshed.

Would appreciate some mugs (12 to 20) for refreshments as the cups provided are a little small. Done.

Solar Generation: Electricity Generated = 3,952 kWh – Outlay £7620 in May 2015; Target £742 savings pa for 20 years; Total 17/18 £910. Well over 2 tonnes of Co2 emissions avoided again this year.

Fundraising:

200 Club Subs £5,160 – Prizes £2,645 = Funds £2,515; Easy fundraising - £198; Bonfire Night Raffle and Soup Kitchen - £914; Nursery School Quiz - £1,432; Rude Mechanicals £148 + hall hire, LiDBA - £170. Total £5,377.

~~Hire rates comparison with local halls: There is no perfect comparison, but the hall rates are competitive.~~

Projects undertaken in 2017/18: -

- Waste /recycling bins surround
- Kitchen lights - replaced
- Nursery Store Window - replaced

Projects planned for 2017/18: -

- New curtain rails
- Contribution to cinema speakers
- Online booking request form
- Encourage a new mother & toddler group
- Promotion of badminton and carpet bowls.

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4. Financial information: - Total Funds 30 September 2018 = £31,823

Hall Account NatWest – £5,829; Social Club A/c Lloyds - £5,597

Savings A/c Virgin Money - £20,597

Total Funds Annual Comparison show an Excess of Income over Expenditure of £5,240

Receipts 2017/18: Total of £25,359 = £16,021 *Hire of Hall* (Regular Users and Ad Hoc Hire; *Fundraising* - £8,218 (200 Club Easy fundraising, Bonfire Raffle and Soup, Nursery School Quiz Night, Rude Mechanicals); *Grants and Donations* £277 (Milland PC, LiDBA, Bonfire Committee) and *Other* £665 Feed in Tariff and interest £178.

Payments 2017/18: Total of £20,119 = *Hall Running Costs* for Rates and Water, Energy, Insurance Administrator, Cleaning, Building Maintenance Trade Waste; £14,289 *Administration* and Sundries; £1,166, *Cost of Fundraising* for 200 Club Prizes; £2,692 *Special Projects* £1,972.

It was noted that the hall is occupied almost every weekend.

Comments on Outgoings

- The hall management ~~budget for~~ running cost for 2017-18 was £15,455 compared with a budget of £14,250.
- The hall hire income for 2017-18 was £16,021 compared with a budget of £16,125.
- There will be no increase in the hire charges for 2018-19.

5. Mr Delany thanked all those who use the hall, the fund raisers, the users, the supporters, the parish council for its financial support, the contractors who help maintain the hall.

6. Election of Trustees for 2018/19

The (5) nominations were Mike Delany, Alison Parker, Simon Pudge, Tony Bettger, Robin Hoar. They were unanimously elected as Trustees for 2018-19. There are two vacancies.

7. Any Other Business

Thanks, were expressed to the hall committee for all their work behind the scenes to provide the community with a well-managed and attractive facility. Special thanks were extended to Mike Delany for his direction and expertise in managing the hall's fabric. Thanks, were also expressed to Alison Parker for her role as Booking Secretary and to John Collier for his continued support through the 200 Club and Easy fundraising.

Chairman:

Date:

These Minutes are unconfirmed until signed by the Chairman, December 2018