

MILLAND PARISH COUNCIL

Chairman: Mr. Jeremy Parker
Clerk: Mrs. Lorraine Grocott, BEM
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**MINUTES of the Meeting of MILLAND PARISH COUNCIL held on
Thursday 15 November 2018 at Milland Memorial Hall**

Present: Mr. J Parker (In the Chair), Mr. C Stopher, Mr. A Farley,
Mr. S Pudge, Mrs. H Davies, Sir J Wigram, Mr. M Cusack

670. Apologies - Mr N Cartwright, Mr J Gilliard, Cllr Dr K O’Kelly - Accepted

671. Minutes of the Meeting 5 July 2018 previously circulated, agreed and signed.

672. Declaration of personal or prejudicial interests –

673. County and District Councillor’s reports

County Councillor Report

a) Bus Update – WSCC bus group will meet on 20 November. Local NW Bus Group will meet on 27 November. The Scrutiny committee at WSCC will be discussing bus subsidies on 6 December. Cabinet member for Highways makes his decision about bus subsidies after this meeting. It is possible that Parishes will be consulted about partnering with WSCC and helping to pay for these non-commercial but valued services.

b) Cycling motion – The CC lead a cycling debate at the last Full Council at WSCC. There was cross party support for more work across department at WSCC including public health, environment and highways to improve the cycling infrastructure and the number of people cycling.

c) Changes to the planning system to fast-track “non-hydraulic fracking”- The Government is currently consulting on proposed amendments to the planning system in relation to the exploratory phases of shale exploration. The proposal is to allow this exploration to proceed under permitted development rules. This was debated at last Full Council at WSCC – there was cross party support for these decisions to be taken locally. *Milland agrees that these decisions should be taken locally.*

North Chichester CLC

a) Presentation on Refill – National and local campaign to reduce Single Use Plastics – Organisations and shops can sign up to be part of Refill www.refill.org.uk. WSCC and CDC are signed up – hoping to roll this campaign out across the District and County.

b) Presentation on Your energy Sussex – an energy supplier for Sussex – 100% renewable – increasingly more will be generated locally from solar. The aim is not to profit, but to help residents to switch from big 6 and save.

c) Community Initiative Fund – There were no applications in this round from across the North West of the County – there is money left for this financial year – If any groups in the Community are looking for funds for their initiative it is a good time to apply – next application is in March 2019. www.spacehive.com/movement/westsussexcrowd

d) Velo South – No more news yet – but WSCC have released a statement saying they are reviewing the situation and will be arranging a series of targeted parish meetings – I have asked that they publicise these events soon, so we all know where and when they are talking with the community. *Milland PC to write inviting Velo South to attend one of their meetings.*

District Council Report

a) Local Plan – Review (Chichester District but outside SDNPA) – The draft has been published. It will be debated at CDC Council on 20 November. Public consultation in the New Year. It is the review of the LP which was adopted in 2015. Involves 650 houses to be built per year.

b) All Parishes Meeting – 1) Presentation on policing – Current recruitment drive – Crimes – nationally up 14%, but in Chichester District better than national stats only up 3.2%.

2) Presentation on social prescribing – Good feedback – this initiative is really working and has taken pressure off GPs. Will be rolling this out across the County.

Economic Development

Gatwick Airport Draft Master Plan – Draft has been published. It explains how Gatwick intends to develop and grow into the early 2030s. 12-week public consultation is now open.

Business Enabling Grant scheme – 39 applications received 8 from the North of the District – this scheme is still available. www.chichester.gov.uk/enablinggrantsscheme.

High Streets – Current vacancy rates- Chichester 6.8%, Midhurst 1.8%, Petworth 0% - Shop Front Grants (£4000) will be available to businesses who have completed the mentoring programme.

3) Well-being – Heartsmart Walk Programme – Programme of guided walks all over the District. An opportunity to be active, meet friends, meet new people in a safe and friendly environment. These walks have been running since 2002 – average 30 people per walk – approx. 6 walks a week available. www.chichester.gov.uk – HeartSmart Walks.

4) Kate's Drop Ins – Milland Stores – 29 November 10.30-12.30.

674. Public Participation – There were no public present.

675. Finance report – L Grocott

a)

Milland Parish Council		Statement - November 2018								
Balance b/f				55,012.15						
Receipts	8 Oct CDC grant for WW1 bench			250.00						
				55262.15						
Payments for approval					You No	Vat	Net	Spend		
L Grocott - Sept 3/6	SE1666;OE123.33;U/PE32.65	1482.18			OL109	P		1482.18	LGA72	
HMRC - Sept 3/6	PAYE	339.80			OL110	P		339.80	LGA72	
Mill Rec Fld	2nd half grant Maint 18/19	1750.00			transfer	P		1750.00	OpenSpac	
Mill Rec Fld	2nd hlf grnt Rprs/Rens/Swngs	1000.00			transfer	P		1000.00	OpenSpac	
Landbuild	Opraton Wtrshd - Linch junct	23865.60			OL111	O	3977.60	19888.00	23865.60	OpenSpac
R Findlay	Parish hedging	235.00			OL112	P			235.00	OpenSpac
SALC	Finance & Legal Day	79.99			OL113	P	13.33	66.66	79.99	LGA72
Info Comm Office	Data Protection annual fee	35.00			DD	P			35.00	LGA72
Posabilities	Computer Plug-ins	12.50			OL114	P			12.50	LGA72
Multisport	Lines and repairs fence etc	900.00			OL115	O	180.00	720.00	900.00	LGA72
Rothmans (CoxMng)	Payroll 6mth end Sept	156.00			OL116	P	26.00	130.00	156.00	LGA72
Nick van Pelt	Balance of tree surgery insp	250.00			transfer	O			250.00	OpenSpac
Broxap	Armistice bench	1018.80			OL117	P/O	169.80	849.00	1018.80	PCA57S1
Public Works Loan	Milland Stores	1768.53			DD	P			1768.53	LGA03
Linch PCC	Dontn to Linch PCC Fin mtg	20.00			OL118	P			20.00	LGA72
L Grocott - 4/6	SE1666;E124.77;OE123.33	1580.90			OL119	P			1580.90	LGA72
HMRC - 4/6	PAYE	333.20				P			333.20	LGA72
				20434.65			4366.73	21653.56	34827.50	
	Less Ringfenced Funds			-7680.00						
	Available funds			12754.65						ex vat
Ringfenced funds										
MTC Resurfacing fund		£1,130.00								(£2 less lines, fencing £750 + 2 signs @ £60ea)
Clerks Gratuity		£6,550.00								
Total Ringfenced		£7,680.00								

The payments were approved.

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- b) SSALC Finance & Legal Day 27 September – Points highlighted include; -
- Fixed Asset Register – Original cost – never changes -if unknown use a proxy cost
 - Annual Governance & Accountability Return – Minutes separate approvals for Sec.1 Annual Governance Statement and Sec.2 Accounting Statements.
 - Regular report of bank reconciliation – schedule of payments made – progress against budget.
 - One signature payment properly authorised is OK
 - No power to accumulate general reserve – Rule of Thumb 50% of precept.
 - Don't reduce the precept – spend the money on the local community.
 - Earmarked Reserves – Specific Reserves – reduce impact on precept – time limited.
- c) Minutes of the Finance & General Purposes Committee meeting 19 October 2018 – previously emailed, agreed and signed.
- The Clerk's salary will increase from NALC SCP 27 to 32.
 - The Clerk pension contribution needs to be reviewed. The Clerk will liaise with Rothmans Accountants about positioning the pension contribution.
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- d) Proposed Precept for 2019-2020 - £34,118 – see attached.
This represents a 1.25% increase on 2018-19 / £69.63 per elector (tbc).
- e) Bus Service funding (Ref 673a) - The Council discussed the possibility that in the future they may need to provide financial assistance to maintain the bus service from Midhurst to Petersfield. There are 4-6 people who would be severely disadvantaged should the service cease.

676. Planning report – see attached

Weston Farm Cottage – Demolition of existing barn and redevelopment – Approved
Strettons Copse – 4 individual applications for replacement of UPVC windows – Approved
SDNPA West Sussex Parishes Workshop, MRC 29.11.18 – The Chairman to attend.

677. 100th Anniversary of the ending of The Great War 1914-1918

The community held several events including a celebration review 'The Battles Over.' This was a very successful evening which raised over £1000 for the British Legion. There were church services in Milland and at Linch. Having been successful with the Armed Forces Covenant Fund for 5 silhouettes, these were positioned in both churches amongst the congregation to represent those who didn't return. Cartersland Wildflower Group decorated the Queen Elizabeth II (QEII) beacon with poppies and small crosses were planted beneath. An Armistice bench was purchased for Cartersland Green. This was paid for by a donation from the Bonfire Group and a grant from Chichester District Council. The wording on the plaque on the bench is "Remembering the brave men of Milland Valley area who gave their service, and some, their lives in The Great War of 1914-1918". In the evening the QEII beacon was lit as part of the National WW1 Beacons of Light – A Nations Tribute, prayers of thanks were said by Rev Trish Bancroft and a hearty speech was given by Mr Parker, Chairman of Milland Parish Council followed by celebration and songs at The Rising Sun.

678. Highways and Byways

- a) Linch / Fernhurst Road drainage project funded by Operation Watershed – This has now been completed and it is hoped this will resolve the flooding issues at the junction.
- b) Winter Emergency Response Plan 2018-19 – The document has been completed with copies sent to Oliver Carter, Rob Findlay, the contractors, WSCC for their records and the Council's website. The Council has set aside £30 in the Precept should we need to respond to snow conditions.
- c) Wardley Lane TRO request – After discussion the Clerk was asked to refer to Highways to see if the de-restricted signs could be removed as it was felt they were unnecessary.
- d) Iping Road ditch on South side of Lyfords Bridge – It has been noticed that the ditch is gradually filling. This will restrict the amount of water drainage to the stream. Clearing the ditch will help prevent flooding in this area. Agreed that the Clerk should ask Rob Findlay to clean out the ditch.
- e) The Clerk has asked Highways to clean out the grid at the junction of Milland Lane and the B2070. She has also raised the ongoing problem of the flooding across the B2070 by the golf course when there is significant rain.

679. Local groups / Organisations

- a) Milland Tennis Courts - Since the last meeting the play lines have been re painted and repairs have been made to the play nets and the surrounding nets my Multisport. Two brooms have been purchased so that members can sweep acorns and leaves off the court before play. A new sign has been placed on the gate with information about Pay and Play and Club Membership. A new Committee has been formed to take the Club forward. A new Draft Agreement between the Club and the Council will be written and will be presented to the Council at its January meeting.
- b) The Bonfire Group held a very successful event on 3 November. Thanks, were expressed to John Collier and his team for the excellent organisation. Numbers were slightly down but the weather conditions were perfect. The event will have been profitable for the group and for those with stalls.
- c) Milland Valley War Memorial Hall – The AGM was held on 1 November. Mike Delany presented the Annual Report which shows the hall in good health. There are two vacancies on the Committee. Events in the hall: - Bonfire Night, Milland Memories, Craft Weekend, L&DMRC Workshops, NSPCC Bridge Afternoon, Cycle Race HQ, Local Elections, Garden Club Flower Show, Ballet Exams, Rude Mechanicals, Model Rail Open Day, Presentation on Scams & Rogue Traders, 23 Private Parties + Weddings, 20 Meetings. Thanks were expressed to the hall committee for its management of the facility.

680. Date of next meeting – Thursday, January 17th, 2019, @ 7.30pm

Chairman: _____ Date: _____

These Minutes are unconfirmed until signed by the Chairman.