

MILLAND PARISH COUNCIL

Chairman: Mr. Jeremy Parker
Clerk: Mrs. Lorraine Grocott, BEM
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MINUTES of the Meeting of MILLAND PARISH COUNCIL held on Thursday 8 March 2018 at Milland Memorial Hall

Present: Mr. J Parker (Chairman), Mr. C Stopher, Sir John Wigram, Mr. M Cusack,
 Mr. S Pudge, Mrs. H Davies
 Cllr. Dr Kate O’Kelly (County Councillor)
 One Member of the Public

605. Apologies - Mr A Farley, Mr J Gilliard, Mr N Cartwright

606. Minutes of the Meeting 18 January 2018 were agreed and signed.

607. Declaration of Interests of Members on Agenda Items –
 Milland Lane Highways matters i.e. signs, trees – Messrs Parker, Mr Pudge
 WWI Centenary seat – Mr Parker

608. Report from the County Councillor – Cllr Dr Kate O’Kelly

a) Emsworth & District Bus Company are withdrawing from 2 of the contracted bus services in mid-April. These won’t affect Milland however there is concern that the Compass bus service on Wednesday and Saturday from Midhurst through to Petersfield may be lost. WSCC have put the services out to tender and a transport consultant has been employed to look at the short term and long - term plan.

- Rogate Parish Council have organised a meeting at Rogate School for Monday 19 March at 6pm to discuss concerns.

b) There is a reprieve regarding bus subsidies – A Task and Finish Group on BUS Strategy has been formed. Public consultation will be open soon at www.westsussex.gov.uk/about-the-council/have-your-say. The County Councillor has asked for paper copies of the consultation on the bus subsidies to be available on the buses for those elderly and frail residents who might not have internet access but regularly use the buses.

c) A consultation on the voluntary and community sector – for NHS and WSCC is also on the website www.westsussex.gov.uk/about-the-council/have-your-say. Milland Cares is aware.

d) The decision to close the Members Big Society Fund (MBSF) and Small Grants Fund (SGF) and move to an arrangement of crowdsourcing for the Community Initiative Fund would mean that overall community grants would be halved. MBSF was previously 300k. SGF (previously for residents well- being) was 80k. This decision was called-in successfully and the officers were asked to bring a business case to the Environment, Communities and Fire Committee so they can scrutinize this fully before progressing to this new model. The Cabinet member has proceeded with the decision, so the crowdfunding model will start for all community grants from next financial year.

e) At the Health and Social Care (HaSC) meeting on 17.1.18, the Care market was scrutinised, and it has been agreed that a massive scale up in capacity is required. The work force is currently the most pressing issue. In view of the predicted demographic changes this will continue to be a significant challenge over the next decade. At the HaSC meeting on 8 March the Sussex Partnership scrutinised

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challenges to the work force again. They are aiming to scale up community care. A new reablement programme was presented which sounds as if it is starting well.

f) Education update – The decision about the change of catchment area for Easebourne and Midhurst Primary has been made. The two catchment areas are to be combined. This may pose a threat to nearby schools. Currently Hollycombe Primary School is not affected.

g) At the recent Milland drop-in session the issue of better pedestrian/cyclist access to the village from along Rake Road from the cottages and as far as Great Trippetts Farm was raised.

609. District Council report - Chichester District Council has announced that the by-election for the Rogate District Ward will take place on Thursday 12 April 2018. This follows Chichester MP, Gillian Keegan's resignation from the District Council as councillor for Rogate.

610. Finance report - The Clerk reported

Milland Parish Council - Statement of A/c Mar 2018						
Balance b/f	22.1.18		24,624.18			
U/p chq 1632 NatTrust notice board frame		130.00	-130.00			
Receipts	from 22.1.18-5.3.18		24494.18			
SLCC	Refund Subs	26.50		176		
MTC	Maintenance 17-18	1000.00		177		
Queens Corner	Reim for ditching work	679.00		178		
StedhamlpingPC	Snow ploughing	105.00		179		
L Grocott	Misc photo,Bep,yoga,Mvmh	50.00	1860.50	180		
			26354.68			
Payments	from 22.1.18 - 5.3.18				vat	Net
Balfour Beatty	MillLnroadsigns	3341.14	-3341.14	OL81	O	556.86
			23013.54			2784.28
						RdTrFr84
Payments for approval						
L Grocott	S£1633/O123.33/££113.60	1543.48		OL82	P	1543.48
HMRC	PAYE	326.80		OL83	P	326.80
L Grocott	Reim for GenPwrofComp	30.00		OL84	P	30.00
MVMH	Hall hire 17-18	152.00		OL85	P	152.00
PosAbilities Ltd	Website updates	50.00		OL86	P	50.00
R Findlay	Snow ploughing	245.00		OL87	O	245.00
R Carter	Snow ploughing	399.00		OL88	O	66.50
R Findlay	Ditching QCnr+Wrdly+ML	897.00	-3643.28	OL89	O	332.50
						897.00
			19370.20			PoGC18
	Balance (Est) 8.3.18					66.50
						3576.78

The Council approved these payments.

- c) Request for financial support from local free legal advice provider – The Council decided against supporting this request.
- d) Milland Heritage Group funds – The Clerk is setting up a bank account with Lloyds Bank, Bob Farwell has agreed to become the second signatory of the account. The money will be moved from the Council's account before the end of this financial year.
- e) VAT Reclaim for 2017-18 has been submitted to HM Customs and Revenue.
- f) The Chairman has reviewed the document containing the following: - Year Diary, Financial Regulations, Precept, Audit Plan, Risk Assessment, Asset Register, Clerk's Contract, Clerks Salary and Expenses, Standing Orders.
- g) Appointment of External Auditor – Moore Stephens.
- h) Milland Tennis Club – A cheque for £1000 for the tennis court refurbishment fund has been received. The money is held in the Council account.

611. Appointment of Data Protection Officer – The General Data Protection Regulations becomes operable in the UK in May 2018. It has been devised to deal with unwanted calls and post and to a large extent would 'tidy' up the internet. Clerks should not be using their own PC and Cllrs should have council e-mail addresses; if the council were to implement *Sharepoint* it would enable them to keep their Council activities separate from their personal e-mails etc on their home PCs.

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Councils are Data Controllers and Cloud hosts must be based in Europe. The Government has agreed that it is not appropriate for the Clerk to be the Data Protection Officer. It must be an external appointment in the same way as the External Auditor is for the accounts. Maureen Chaffe of Process Matters can provide this service for approximately £150. Recently she gave a presentation to the Chichester District Association of Local Councils. It was agreed to contact Ms Chaffe.

612. General Power of Competence (GPoC) – The Council wishes to adopt the GPoC, the Clerk having completed the module and received a Certificate and the Council having met the criteria.

Local councils in England were given a ‘general power of competence’ (GPC) in the Localism Act 2011, sections 1 to 8. The GPC (LA 2011s.1 (1) gives local authorities, including eligible local councils “*the power to do anything that individuals generally may do*” as long as they don’t break other laws. It is a ‘power of first resort’; this means that when searching for a power to act, the first question you ask is whether you can use the GPC. This means that parish council can set up a company to provide a service, run a shop or post office, support a School and/or invest in local businesses. The GPoC offers councils the opportunity to improve and promote the economic, social and environmental well-being of an area and its community with no restrictions on spending.

Councils can use this power to work with others to provide cost-effective services and facilities. The council can lend or invest money; it can trade; it can sell energy. If another authority has a statutory duty, local councils can still help. For example, a local council can support a school project or undertake Highways works.

Resolution “*The Council resolves that it meets the criteria for eligibility relating to the electoral mandate and relevant training of the clerk.*” This was agreed by the Council.

613. Annual Parish Assembly, 19 April, 7.30 for 8pm, Speaker – Dan Oakley, Dark Skies Reserve.

614. Planning report –Planning application list.

Oct-17	05389/HOUS	New garage/front porch veranda Amendments to 02147/HOUS	Broadlands Portsmouth Road	No Objection	Approved	Jan-18
	06048/FUL	Installation of a new non-turf, synthetic cricket practice area with steel cage and netting	Ripley Park Cricket Ground Portsmouth Road	No Objection	Approved	Dec-17
Nov	05696/TPO	Crown reduction by 5m No.1 Cupressus conifer tree (T1) subject to 71/00714/TPO	16 West Meade	No Objection approve but replant.	Approved	Dec-17
	05539/HOUS	Rear ext to main dwelling, change of loft space to habitable accommo and garage extension	14 Millvale Meadows	Object Comments Ref Neighbourhood Plan	Refused	Dec-17
Dec	05006/FUL	Erection of feed shed for equestrn use for horses kept on site.	Land E of Moor House Lane	No Obj but proposed limitation on expansion	Refused	Dec-17
Jan-18	00034/HOUS	Erection of a 2 bay garage and workshop.	Lambourne House Lambourne Lane			
Feb	00557/TPO	Fell No.1 Scots Pine (T1) and 4no Silver Birch trees subject to TPO 60/00710/TPO	Hatch Warren Wheatsheaf Encl			
	00865/HOUS	Demltn of exstg sngle & part 2-storey side & rear ext & Outbld & erectn of replcmnt 2-storey & rear ext with a partial basement togthr w assoc ext ats & erectn of detchd 3 bay garage & store.	Tuxlythe House Milland Lane			
	00766/LIS	As Above				

Other Planning Matters

a) Land west of junction with Dangstein Road and Borden Lane. Following the refusal by the SDNPA Planning Committee for the application on the South side of the lane in Rogate the CDC Planning Enforcement team will be issuing an enforcement notice to the landowners.

b) Proposed Change of Use for The Black Fox into a Children Nursery. The Planning Committee has met with the proposer to hear his plans for the building. Concerns were expressed about the car parking arrangements particularly as this was a known accident section on the B2070.

615. Draft Housing Need Survey Report – Prepared by the CDC, Housing Delivery Team
Conclusion – There was 28% response of the total usual households in Milland. It demonstrated that there is a greater affordable housing need in the parish area than what has been identified by the council's housing register. It was agreed that the planning committee would meet to discuss the findings.

616. Environment & Amenities report

- a) Winter Emergency Plan – Following the recent snow conditions the Council had awaited instructions from WSCC to grade the roads. Unfortunately, this didn't come through and when the snow was four inches on the roads it was agreed that in the interest of community safety the parish Council (PC) should instruct the emergency team to grade the roads. This means that the PC must pay for the snow ploughing. Total hours spent on snow ploughing 13.5 hours @ £35phr = £472.50. Three points for next year 1) only the small plough is suitable for Wardley Lane, 2) we need to ask for two Hippo bags of salt in August 3) Milland Lane will be salted earlier in the hope that it can remain open.
- b) WW1 Centenary seat on Cartersland Green –Mr Parker is promoting a bench design competition. Information can be found in Milland News. Designs suggested includes a 'V' shape bench. The Bonfire Night fund has been asked for £350 towards the seat.
- c) Trees on Milland Lane – A letter will be written to Foley Manor Estate asking them to have a Tree Surgeon survey the trees opposite the residences on upper Milland Lane. Last year a very large branch fell onto the road.
- d) Highways verge Spring Clean weekend 17/18 March – Councillors have offered to clear rubbish from local verges and deposit the bags at the crossroads. The District Council will collect the bags the following Monday.

617. Highways and Byways

- a) Milland Lane/Junction B2070 – The council has now paid for and instructed Balfour Beatty to make and install the signs for the junction as described in their Quote. It is understood this work will be done before the end of March.
- b) Rights of Way – Kingsham 1193 – It is understood the Permissive Path from Iping Marsh has been completed.
- c) Linch Fernhurst Road drainage funded by Operation Watershed – Milland Parish Council is working in partnership with Linch Parish Meeting on a major drainage project to stop the flooding at the junction. Work will include new gullies/headwall; replacement a culvert; ditching works; felling a large oak tree and removing the tree stump by grinding out. This project has been supported by the County Councillor. Approximate total cost £20,000.
- d) WSCC – Rights of Way report for 2017. WSCC will continue its summer surface vegetation clearance programme in 2018 which aims to clear many of the most prone paths.
- d) Riparian responsibilities – clearing of ditches, drains, grips. Work has been undertaken to clear the ditches and drains and to reopen the run offs beside the roads. To help avoid flooding onto roads, landowners are reminded that they are responsible for ditches on the road side of fences and ditches on the field side of a fence taking land drainage as well as highway drainage is the responsibility of the Riparian Owner.

618. CDC All Parishes Meeting, 25th April 2018, East Pallant House, Chichester.

619. Date of next meeting – Annual Parish Assembly, Thursday, 19 April 2018 -7.30 for 8pm.

Chairman: Date:

These minutes are unconfirmed until signed by the Chairman.