

# MILLAND PARISH COUNCIL

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**Chairman:** Mr. Jeremy Parker  
**Clerk:** Mrs. Lorraine Grocott, BEM  
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## MINUTES of the Meeting of MILLAND PARISH COUNCIL held on Thursday 16 November 2017 at Milland Memorial Hall

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**Present:** Mr. J Parker (Chairman), Mr. J Gilliard, Mr. C Stopher, Sir John Wigram,  
Cllr. Dr Kate O’Kelly (County Councillor)

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**584. Apologies /Absent–** Mr. M Cusack, Mr N Cartwright, Mr A Farley,  
Mr S Pudge, Mrs H Davies

**585. Minutes** of the Meeting 21 September 2017 were agreed and signed.

**586. Declaration of Interests** of Members on Agenda Items –  
Milland Lane Highways matters – Messrs Parker & Gilliard

**587. Report from the County Councillor** – Cllr Dr Kate O’Kelly

- New plans which will enable residents of the Midhurst area to use the household waste and recycling centre in Bepton Road on Sundays have been submitted to the South Downs National Park Authority.
- WSCC have decided to continue the arrangement whereby DIY household waste is free of charge if taken to a Household Waste Recycling site.
- The New West Sussex Plan was agreed at the Full Council on 20 October 2017. The Plan can be seen on [www.performance.westsussex.gov.uk](http://www.performance.westsussex.gov.uk).
- The County Councillor attended a Health and Adult Social Care Project Day on 9/11/17 for a update from the Coastal Commission Group which is currently in special measures.
- Schools – There is a consultation now open regarding the proposal of expansion of primary spaces at Easebourne Primary School. There may be implications for neighbouring schools including Hollycombe Primary School. The Clerk was asked to contact the Head and ask if she would put a response on their position. The deadline for responses is 28 November.
- Community Green offer – Midhurst will be the pilot area for the next 6 months. Darren Rolfe will be providing training for volunteers to support parishes who wish to do local Highways tasks including cleaning ditches, washing signs, clearing vegetation.
- The What If programme contact is Martin Funnell at WSCC – He will provide help and support to communities who wish to develop their own Resilience or Emergency Plans.
- Boxes of De-Icing Salt are available to support vulnerable people this winter – the contact is Sue Furlong at WSCC.
- West Sussex Carers Support – Carers are invited to a Carers Introduction Meeting at Harting On 20 November, 2-3.30pm at Harting Congregational Church Hall.
- Cllr O’Kelly has arranged a drop-in session in Milland Village Shop – 4 December, 10.30-12.30.

**588. Finance report - The Clerk reported**

a)

Milland Parish Council -Statement of A/c Nov 2017								
<b>Balance b/f</b>	<b>18.9.17</b>		<b>34034.07</b>	<b>You No.</b>				
<b>Receipts from</b>	16.9.17-16.11.17							
Waldergrove Farm	Hedging Iping Road reim	30.00		CC				Counter Credit
L Grocott	Income from Heritage Exhib	203.91	<u>233.91</u>	CC				Counter Credit
			34267.98					
<b>Payments for approval 16.9.17 - 16.11.17</b>						<b>vat</b>	<b>net</b>	<b>Power</b>
Public Works Loan	Milland Stores	1822.93		DD	P		1822.93	LGA03
Info Commission Office	Data Protection Registration	35.00		DD	O		35.00	LGA03
R Findlay	Verge / Environment	313.00		OL63	O		313.00	Hwys80
SALC	AirS Subs 17-18	50.00		OL64	P		50.00	LGA72
Linch PCC	Dontn hire Bettsworth Rm	30.00		OL65	P		30.00	LGA72
Possibilities Ltd	Website upgrates	37.50		OL66	P		37.50	LGA72
R Findlay	Hedge ctg, Pavement clearng	165.00		OL67	O		165.00	Hwys80
L Grocott	SE1633.33/OE123.33/EE39.56	1469.42		OL68	P		1469.42	LGA72
SALC	Planning Session JG	66.00	<u>-3988.85</u>	OL69	P	11.00	55.00	LGA72
	<b>Payments 18.9.17-16.11.17</b>		<b>30279.13</b>					

The Council approved these payments.

- b) Minutes of the Finance Committee Meeting 14 October 2017, agreed and signed. Attached.
- c) Precept proposals for 2018/19 – were agreed and signed. Attached.
- d) Milland Heritage Group funds – Income from donations and refreshments totalled £203. Outgoings included the cost of 2 banners, two packs of panels and the hire of display boards. The money has been paid into the Council accounts. Funds now total £2022. The formation of a group has been agreed. In due course the money in the councils account will be withdrawn and paid into the Heritage Group bank account. Once the group has been formed it will be able to attract grants to develop local heritage project ideas.
- e) Data Protection Policy – The Clerk is writing a Draft Policy for approval at the January meeting. The Council has now been registered with the Information Commissioners Office (ICO).

**589. Planning report –**

- a) Planning application list attached.
- b) SDNPA – Workshop 4 October NC and JP attended.  
The workshop covered the launch of the South Downs Local Plan Pre-Submission Consultation – Deadline for comments 21 November 2017. Councillors were encouraged to review the document on the website [www.southdown.gov.uk/localplan](http://www.southdown.gov.uk/localplan). Review of South Downs Partnership Management Plan and Community Infrastructure Levy (CIL). Milland will not receive any CIL as there has been no development in the parish.
- c) Housing needs survey- The CDC Rural Housing Enabler, Holly Nicol, has confirmed that CDC would be happy to assist with the delivery of the survey via post and provide pre-paid envelopes to return the surveys. They can also analyse and present the findings in the form of a report which Milland Parish Council would own. It will be down to the Parish Council to decide whether the report is published through their website. This survey is for fact finding only and will not commit the Council to undertake a community- led housing project. Mr Cartwright will be asked to take this project forward.

## **590. Environment & Amenities report –**

- a) Gig Shed project – Following the success of the Milland Heritage Exhibition a group would be formed to develop local history projects. One of the projects which has the support of the church is the restoration of the gig-shed by Iping Marsh churchyard. In the past an agreement had been drawn up with the landowner to lease the land. Unfortunately, on that occasion the landowner went bankrupt. The site and building would attract grants from the SDNPA. The building could be used as a shelter for people using the churchyard, for rambles as it is on the Serpent Trail. It could also provide information about the Roman history of the area, the rights of way, the Iping Marsh Chapel of Ease. It would provide a community focus with artwork and a clay based project. The project would also resolve the problem of the boundary wall and the roots of the yew tree. The Council supported the idea and the Clerk was asked to draw up a letter of invitation to the owners to meet with the Council and churchwardens on site.
- b) Winter Emergency Plan 2017-18 – has been reviewed and up to date information provided to WSCC. A copy has been placed on the website and in Milland Stores
- c) WW1 Centenary seat and poppies on Cartersland Green – The Chairman has been in contact with Robin Carter who has advised that he is able to source local oak suitable for making a bench to commemorate the end of the Great War. He also suggested of a design competition for a design for the back of the bench. This was agreed and will be promoted through Milland News.
- d) Petanque Terrain – Mr Stopher has consulted Milland Stores regarding the site viewed from the shop. The site was not supported by the management. He has been in contact with the chairman of the Sports Club with a view to establishing the terrain on their grounds. It is understood that there has been a terrain there in the past.

## **591. Highways and Byways**

- a) Milland Lane/Junction B2070 – Village crossroads – In August, councillors had met with the Area Highways Manager/Traffic Engineer to discuss improvements to the Highways signage both at the junction and the crossroads to try and deflect the increasing amount of large vans and 40T lorries using the road and to direct them to use the Lorry Route to enter and leave Milland via Harting Coombe. Proposals were provided however it has been made clear that Highways do not have any available funding for this type of signing and if the parish decides that they wish to consider this, they can contact the current contractor (Balfour Beatty). The Traffic Engineer has also made clear that if the Council arranges for the installation of the signs there would be no guarantee that Highways would have the budget available for future maintenance should they get damaged as they are currently only funding regulatory and safety critical signs. Balfour Beatty have provided a quotation for £3341.14.

The meeting discussed the proposals. A sum of £3,000 has been included in the precept proposals for 2018/19 on the basis that there would be agreement to go ahead with the signage. However, in view of the reduced number of councillors attending the meeting it was agreed that the decision should be considered at the January meeting.

- b) Village gateway damage to post – A price is being obtained from Glasdon to replace the post on the village gate way near to Hurst Farm on the Iping Road. It is believed to have been damaged by the verge cutting crew in early October. A report will be made to Highways.
- c) Milland Lane – shoulder restoration – The Council is disappointed at the Highways repair of the shoulder. The Clerk has been in contact with Highways and the matter has been referred to a higher level. The County Councillor was asked to intervene on our behalf. The repairs are completely unsatisfactory. The council wants the shoulder of the road cut out and replaced before the hard frosts and wet weather further deteriorate the surface of the road.
- e) Lengths man for the area -The meeting discussed whether it would be a good idea for local parishes to combine and employ a ‘lengths man’ to manage miscellaneous highways repairs, clear ditches, wash signs etc. The Clerk was asked to write to the Chairman of local parishes i.e. Rogate, Fernhurst and Stedham with Iping for their thoughts.

- f) Rights of Way (RoW) – Serpent Trail / Kingsham 1193 –The landowner has agreed to a small diversion. The diversion will be called a Permissive Path and will be closed one day each year. The Council will fund the sign. It is not intended to be a legal Right of Way but with her permission the fencing line will be slightly altered with one or two gates included. Dan Cornell, SDNPA will be meeting with the landowner soon to agree gates and fencing line on the diversion.
- g) Hatch Hanger 1201 – Following complaints about the surface there has been correspondence between the Rights of Way Officer and the Beat Forester South Downs (BFSD). The BFSD has apologised for the time taken to re-instate the footpaths and bridleways. He explained that as the site became wetter the machines struggled to get around the site. They reached a point where they decided to stop the contract before all the work was complete and the contractor left the site. No further work will be done during the winter season, but we have been assured that the main rides, roads, tracks and paths will be re-instated before the end of the contract in the summer months.
- h) White barrier rail opposite Durrants Pond – Now that the brambles have been cleared it can be seen that the barrier need to be repaired and cleaned. The Clerk to report to Highways.

**592. Reports from Local Groups –**

- a) Milland Memorial Hall – The AGM for the hall was held on 2<sup>nd</sup> November. Projects undertaken in 2016/17 included the Patio extension outside the French doors; Car Park Lighting bollards on either side of the road entrance and one of each on the two footpath entrances; Replacing the fluorescent lights with LED Sky tiles to reduce energy and maintenance costs. The hall continues to be self-sufficient. Running cost for 2016/17 were £16K. Income for 20/17 £16,926 and expenditure £16,107. There will be no increase in the hire charges for 2017/18. Thanks, were expressed to the Chairman, Booking Secretary, Administrator and to John Collier for his help with the 200 Club.
- b) Chapel Common Liaison Group – The next meeting will be held on 22 January 2018

**593. Other Organisations**

- a) CDC - Joint meeting of the North West and North East Community Forums on 6 December at Lodsworth VH , 6.30pm for 7pm.

**594. Date of next meeting – Thursday, 18 January 2018 @ 7.30pm**

Chairman: ..... Date: .....

*These minutes are unconfirmed until signed by the Chairman.*