

MILLAND PARISH COUNCIL

Chairman: Mr. Jeremy Parker
Clerk: Mrs. Lorraine Grocott, BEM
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MINUTES of the Meeting of MILLAND PARISH COUNCIL held on Thursday 21 September 2017 at Milland Memorial Hall

Present: Mr. J Parker (Chairman), Mr. N Cartwright, Mr. M Cusack (9pm), Mrs. H Davies,
 Mr. J Gilliard, Mr. S Pudge, Mr. C Stopher, Sir John Wigram.
 Cllr, Dr Kate O’Kelly (County Councillor)

574. Apologies – Mr. A Farley

575. Minutes of the Meeting 13 July 2017 were agreed and signed.

576. Declaration of Interests of Members on Agenda Items –

Milland Lane Highways matters – Messrs Parker, Cartwright, Pudge & Gilliard

577. Report from the County Councillor – Cllr Dr Kate O’Kelly

- Household Waste Recycling sites – As from 1st October the new winter opening times will be 9am to 4pm. A new application has been made to open on a Sunday and close on a Monday / Tuesday. (The District Council is developing a new plan to discourage fly-tipping.)
 Noted that both Surrey and Hampshire are open 7 days a week.
- There was a Big Hello event at the end of August where the Community Team and WSCC gathered local organisations together. There were 28 organisations represented and it was an opportunity for them to meet. Organisations included 4 Sight and the Citizens Advice Bureau.
- Cllr O’Kelly has arranged for a drop-in in Milland Village Shop - 6 November 10.30-12.30.
 - Big Society Fund bids – Money is available for community initiatives.
 - The Fire Service – electric blanket testing, Midhurst, 10 October, Appt only 0845-8729719.
 - The next North Chi CLC meeting will be held on 14 November – venue to be confirmed.

578. Finance report - The Clerk reported

Milland Parish Council -Statement of A/c Sept 2017						
Balance b/f	15,6.17		24267.21	Vou No.		
Receipts from	15.6.17-15.9.17					
R Graham	Hedge cutting Waldergrove	60.00				
CDC	2nd half Precept 17-18	15365.00		CC		Counter Credit
Milland Memories	Balance of account	1818.92		CC		
Bepton PC	Reim for GDPR training	24.00	<u>17267.92</u>			
			41535.13			
Payments for approval 13.7.1	15.6.17-15.9.17			Vou No.	vat	net Power
Public Works Loan	Milland Stores	654.95		DD		654.95 LGA03
L Grocott	Sal£1633.33/OExp£123.33	1430.06		OL52		1430.06 LGA72
HMRC	PAYE Tax	326.60		OL53		326.60 LGA72
HMRC	PAYE (Miss payment)	326.60				
R Findlay	Hedge cutting Milland Lane	101.00		OL54		101.00 Hwys80
SSALC Ltd	Legal & Finance training	54.00		OL55	9.00	45.00 LGA72
SSALC Ltd	Guide to Finance & Transpar	6.00		OL56	1.00	5.00 LGA72
R Findlay	Sheep Dip/Gate E28		Not cleared	OL57		OpenSp
PKF Littlejohn	External audit 16-17	240.00		OL58	40.00	200.00 LGA72
L Grocott	SE1633.33/O£123.33/EE26.76	1456.82		OL59		1456.82 LGA72
HMRC	PAYE Tax	326.60		OL60		326.60 LGA72
SSALC Ltd	GDPR training	57.60		OL61	9.60	48.00 LGA72
Milland Rec Fld	2nd half grant 17-18	1750.00		transfer		1750.00 OpenSp
Milland Rec Fld	2nd Repairs and Renwl	750.00		transfer		750.00 OpenSp
Four&Ninety	Frame Vporter FrdmofParish	<u>20.83</u>		OL62	3.47	17.36 LGA72
			<u>-7501.06</u>		63.07	7111.39
a)	Payments 1.4.17-15.9.17		<u>34034.07</u>			

The Council approved these payments.

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- b) Subscription Action in rural Sussex (AirS) - It was agreed to re subscribe to AirS - £50.
AirS provide information on community building and issues for rural communities
- c) Subscription Information Commissioners Office (ICO) – DD £35. The council as a statutory body is required to register with the ICO in line with the Data Protections Regulations. Payment agreed.
- e) External audit of accounts 2016/17 – PKF Littlejohn LLP have signed Section 3. Certificate of Conclusion for the accounts 2016/17. As is required the Accounts and Notice of Conclusion have been placed on the website. Public viewing opportunity was advertised on the notice board during September.
- d) Precept meeting for Precept 2018/19 will be held on Saturday 14 October @ 10am in the Bettsworth Room, Linch Church. Finance committee JP, MC, SP, Councillors who wish to attend.
- e) Milland Memories money – The account has now been closed and a payment of £1818.92 has been paid to the Council’s Barclays account. The money is ring-fenced for local history projects. A Milland Heritage weekend is being planned for 21/22 October from 10am- 4pm. The Clerk, who is heading up this exhibition may need to use some of this money to cover the cost of new panels.
- f) Aon (Insurance) has decided to cease its involvement in the Local Councils market in line with changes to its UK strategy. Arrangements have been made for us to be provided with a renewal invitation from BHIB Ltd, another insurance broker. BHIB Ltd is authorised and regulated by the Financial Conduct Authority (FCA registration number 116675). There will be not any impact on any existing insurance policy.
- g) SALC/NALC – The EU regulation known as General Data Protection Regulation (“GDPC”) will come into force on 25 May 2018. The Council will need to write a Data Protection Policy Governing Policy information; Introduction; responsibilities; confidentiality; security; data recording and storage; subject access; transparency; consent; direct marketing; staff training and acceptance of responsibilities. Web link <https://ico.org.uk/media/1624219/preparing-fo-the-gdpr-12-steps.pdf>

579. Planning report – Mr N Cartwright – Planning application attached.

- a) SDNPA – Workshop 4 October, Midhurst 6.30-9pm. NC and JP to attend.
The workshop will cover the launch of the South Downs Local Plan Pre-Submission Consultation; Review of the South Downs Partnership Management Plan and Community Infrastructure Levy– a Parish Council’s role.
- b) Extra planning resources are being invested into CDC’s planning service following an increase in customer demand. Last year, the Council dealt with a total of 4,390 planning and related applications across the district, made to both the Council and the South Downs National Park Authority. The planning area managed by the Council has seen a significant increase in applications over the past five years, including 54% increase in major applications and 23% increase in minor applications. The Council now aims to appoint a new Development Manager and Planning Officer.
- c) Affordable housing schemes for people with a strong local connections in rural communities. Following a presentation by the Council’s Rural Housing Enabler, Holly Nicol, earlier this year, the Council has been considering doing a local housing survey. The presentation was aimed at communities interested in finding out about setting up a community-led housing project. Councillors wish to draw up their own questionnaire and the Questions are still being considered. A Draft will be referred to Holly Nicol for comment to ensure that the wording, as drawn up by the Council, will be sufficient to determine need in the community. This survey is for fact finding only and does not commit the Council to undertake a community-led housing project.

580. Environment & Amenities report –

- a) Seat on Cartersland and Highways signboard at crossroads – The seat will be installed in the autumn after the grass is cut. The Highways signboard to Iping has been reinstated.
- b) The sign box insert in the MILLAND signpost beside the bus shelter on Cartersland is in sad state of repair. Mr Cusack has offered to see if the carpenters in his workshop can make another one.
- c) Cartersland Green Wildflower Group – Insurance – The group has provided the Council with its insurance cover documents. Policy Period 14.8.17 for 12 months. Public Liability cover £5m.
- d) Heathland Forum - August 2017 – Mr Cusack attended the Forum
- c) Gig Shed project – No liaison has taken place with the owners of the land.
- e) Winter Emergency Plan 2017-18 – has been reviewed and up to date information provided to WSCC. A copy has been placed on the website and in Milland Stores. Mr Gilliard offered to ask Air Cdr Bore if the snow plough and salt spreader could be stored in his barn.
- f) Merchant Navy Day - Mr Stopher lead the tributes on Merchant Navy Day. A small group were present when he raised the Red Ensign for the commemorations. Merchant Navy Day became an official Remembrance Day on September 3, 2000 in Great Britain. Before introduction of this day Merchant Navy veterans were remembered on the annual Remembrance Day. On the lowering of the flag Rev Trish Bancroft led with prayers and readings to remember the 32,000 merchant seafarers lives lost.
- g) WW1 Centenary seat and poppies on Cartersland Green – There is a proposal to place a hardwood seat with suitable inscriptions on the footpath by the bus shelter on Cartersland Green. Quotes will be obtained from Milland Joinery and Harry Stebbing. The Cartersland Green Wildflower Group will be planting native poppies in the central bed under the beacon to flower from April to September.

581. Highways and Byways

- a) Milland Lane/Junction B2070 – Village crossroads – Councillors held a meeting with the Area Highways Manager/Traffic Engineer to discuss improvements to the Highways signage both at the junction and the crossroads to try and deflect the increasing amount of large vans and 40T lorries using the road and to direct them to use the Lorry Route to enter and leave Milland via Harting Coombe. Proposals were provided however it has been made clear that Highways do not have any available funding for this type of signing and if the parish decides that they wish to consider this, they can contact the current contractor (Balfour Beatty). The Traffic Engineer has also made clear that if the Council arranges for the installation of the signs there would be no guarantee that Highways would have the budget available for future maintenance should they get damaged as they are currently only funding regulatory and safety critical signs. Balfour Beatty have provided a quotation for £3341.14. Further discussion will take place at the budget meeting in October. In the meantime, the Clerk was asked if Highways could replace the existing signs with new ones.
- b) Rights of Way (RoW) – Serpent Trail / Kingsham 1193 – The Clerk and Chairman met with the new Access Ranger in August, to discuss a slight variation to the Right of Way 1193 which becomes very muddy and almost impassable in the winter months. The Council has now received a signed letter from the landowner agreeing to a small diversion. The diversion will be called a Permissive Path and will be closed one day each year. The Council will fund the sign. It is not intended to be a legal Right of Way but with her permission the fencing line will be slightly changed and one or two gates will be included. With this written permission SDNP can now go ahead with the diversion.
- c) Milland Lane – road repairs – The repairs to Milland Lane will require traffic lights/application for Road Closure and this will take about 3 months. WSCC Reference 2442469.
- d) WSCC – Road Traffic Regulation Act Temporary Closure Notice Milland – Restricted Byway No. 3308.- Lambourne Lane. The path is closed to protect public safety whilst the surface is unsafe. Use is temporarily prohibited with effect from 28 August 2017.
- e) Cleaning of signs/seats in village centre – The Clerk asked if someone may be willing to help.

581 continued

- f) End of season clear-up - The Clerk has asked Mr Findlay to undertake the following: -
- Strim the path from the Evangelical Church to Lyfords bridge as it is becoming overgrown.
 - Cut back the spouting branches by Durrants Pond.
 - Strim back the nettle growth between Durrants Pond and Wardley Lane.
 - Cut back the bramble growth on the opposite side of the road at Durrants Pond
 - Cut back the bushes on the Manor Waste opposite Moss Cottage on Milland Lane.
 - Cut the hedge on the Rake Road side of Strettons Copse.
 - Cut back Len Goodall's hedge on the Fernhurst Road. (Len died a couple of months ago and we need to cut it back until the new owner is identified.)

582. Reports from Local Groups –

- a) Milland Memorial Hall – The storeroom was refurbished in August along with some touching-up of paintwork in the hall. The green surround of the oil tank has also been repainted. The AGM for the hall will be held in the Committee Room on Thursday 2nd November at 7.30pm.
- b) Chapel Common Liaison Group – The Stewardship Management Agreement, which is for 5 years, has been nominally agreed between Mr Mir, Natural England (NE) and SDNPA, subject to final agreement over funding arrangements. Several heathland activities were held on local heathland sites following the setting up of the Heathland United project. These included walking the 64-mile-long Serpent Trail, a Take the Lead project to encourage responsible behaviour from both owners and dogs particularly in the bird nesting season and to encourage dog owner to 'scoop the poop' as it contains worms and diseases that can harm wildlife, humans and the environment.

583. Date of next meeting – Thursday, 16 September 2017 @ 7.30pm

Chairman: Date:

These minutes are unconfirmed until signed by the Chairman.

MILLAND PARISH COUNCIL			PLANNING APPLICATIONS		FROM 1.4.16		
Date	Application No	Application	Applicant	Property	PC Comments	DC Decision	Notified
Mar-17	00856/HOUS	Removal of existing lean-to car port & workshop/shed and construction of new attached side extension providing parking for 2 cars with small utility/workshop at the rear.	22 Millvale Meadow	Mr&Mrs N Doyle	Strong Objections in breach of MNDP	1st Refused 2nd Approved	Jun-17
Mar-17	00939/HOUS	Replacement outbuilding to be used for ancillary domestic accommodation	Pinchers Cooks Pond Rd	Mr&Mrs J Wigram	No Objection Comment on NSoffasSepDw	Refused	Apr-17
	02147/HOUS	Dismantling of existing conservatory & replacing with new orangery to ground floor @ rear. Removal of 1 existing dormer to rear elevation & replacement with new gable. 1st floor front, side & rear roof extension with new dormer to rear & two dormers to front elevation.	Broadfields Portsmouth Road	C & Z Hutchings	No Objection	Approved	Sep-17
Apr-17	01967/HOUS	Minor amendments to proposed extensions and alterations to existing dwelling.	Elmcrest Milland Lane	Not known	No Objection	Approved	Jun-17
Apr-17	01619/HOUS	Single storey side extension	Home Park Farm	Not known			
May-17	01809/LIS	Alterations of garden steps and an associated retaining wall.	Vine Cottage Milland Lane	Mr&Mrs N Clark	No Objection	Approved	Jun-17
Jun-17	01591/CND	Variation of C.2 (Applications) and C.12 drainage strategy & control of hydrocarbon pollution) on planning consent 06369/CND which supersedes 01758/FUL. The amendments to the approved plans include the following 1) Relocation and enlargement of SUDS pond and 2) Minor amendment to the design of the carter track.	Home Park Farm Equestrian Centre	Not known	No comment		
	01833/HOUS	Single storey annex attached to garage	Moor House Lane	Mrs A Dew	No Objection	Withdrawn	Sep-17
	01583/CND	15/01327/FUL Amends to plan Variation of Condition 1.	Portsmouth Road Carrie Goodbourn Hospital	Equine Veterinary	No Objection	Approved	Jun-17
	01977/HOUS	Replacement of existing windows & front door with new IPVU windows and door	1 Chorley Common	The Hyde Group	No Objection	Approved	Jun-17
Jul-17	03466/CND	Variation of Condition 25 on planning consent SDNP/16/01758/FUL	Home Park Farm Equestrian Centre	Not known			
	02843/TCA	Not of interest to crown reduce by 3m on No.1 Holm Oak tree and reduce the height by 2m on 6 no. Leylandii trees	The Old Cottage Hollycome Sch Rd	M Duman			
	03414/HOUS	Proposed rear conservatory	Carters End	P Harding	No Objection	Approved	Sep-17
Aug-17	03847/TPO	Section 1 Birch & 1 Douglas Fir & heavily reduce 1 Horse Chestnut leaving at height 8m and a canopy width of 4m. All within Woodland W1 subject to 50/00709/TPO.	St Lukes Church Milland Lane	St Lukes Church			
	03675/TPO	Fell 34 Macrocarpa (T1, T2 and T3) subject to TPO 71/00714/TPO	16 West Meade	Mr C Champness		Refused	Sep-17
	03097/LIS 03096/FUL	Erection of orangery	Champneys Forest M	Mr C Maryon		Withdrawn	Sep-17
Sep-17	04077/CND	Variation of C.6 from permission 06/02175/FUL. To enable people other than the occupiers to use the stables for own private use.	Sunfield Fernhurst Road	Mr A Coe	Comments on parking of vehicles & horse boxes		
	03145/HOUS	Dismantle & re-erect existing timber framed garage in new location to the NE boundary and extend driveway.	Fairleads Wheatsheaf Enclosure	Mr Stone	No Objection		
	04214/HOUS	Proposed replacement outbuilding to provide garage & ancillary accommodation to the main dwelling.	Pinchers Cooks Pond Road	Mr&Mrs J Wigram	No Objection		
	04262/HOUS	Single storey side extension to replace existing conservatory.	Bakehouse Cottage Blackhouse House	Mr& Mrs Hubbard	No Objection		
	04229/HOUS	Extensions to existing annex building.	Keepers Farm Cooks Pond Road	Mr & Mrs S Webb			
	04515/HOUS	Proposed ground floor and 1st floor additions at back and side of dwelling	Chestnut House Titty Hill	Mr&Mrs Carruthers			