

MILLAND PARISH COUNCIL

Chairman: Mr. Jeremy Parker
Clerk: Mrs. Lorraine Grocott, BEM
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MINUTES of the Meeting of MILLAND PARISH COUNCIL held on Thursday 13 July 2017 at Milland Memorial Hall

Present: Mr. J Parker (Chairman), Mr. N Cartwright, Mr. M Cusack, Mrs. H Davies, Mr. A Farley,
 Mr. J Gilliard, Mr. C Stopher, Sir J Wigram.
 Cllr, Dr Kate O’Kelly (County Councillor)
 One Member of the Public

558. Apologies – Mr. S Pudge, Cllr G Keegan MP (District Councillor)

559. The Chairman welcomed two new councillors, Mr. Colin Stopher and Sir John Wigram – He hoped they would enjoy serving the community.

560. The new councillors had signed their Declarations of Acceptance of Office and completed their Register of Interests.

561. Allocation of new councillors to committees –

Mr Stopher - Environment and Amenities Committee/ Strettons Copse and Cartersland
 Sir John Wigram would sit on the Planning Committee/ Borden and Rondle Wood

562. Minutes of the Annual Statutory Meeting 11 May 2017 were agreed and signed.

563. Declaration of Interests of Members on Agenda Items –

Milland Lane Highways matters – Messrs Parker, Cartwright and Gilliard
 Tennis Club and Footpaths – Messrs Parker and Gilliard

564. Report from the County Councillor – Cllr Dr O’Kelly

- Katy Bourne, Police Crime Commissioner (PCC), presented recommendations from an independent report commissioned into future governance options for fire and rescue services (FRS) in Sussex. PCC will probably make a business case to remove the integrated FRS and put it under the PCC governance for the whole of Sussex.
- Health and Society Care (HASC) report – Radiotherapy plan discussed possibility of a new service involving delivery of Radiotherapy at St Richards Hospital, Chichester – no definite funding found but principle agreed.
- WSCC is proposing to make changes in the way they deliver adult social care. There will be less emphasis on eligibility and more on what needs to be done to help. Survey running until 11 August for residents to give their views <https://haveyoursay.westsussex.gov.uk/legal-democratic-services/supporting-lives-connecting-people>.
- Cllr O’Kelly has been appointed to the Safeguarding Adults Members Reference Group.
- Cllr O’Kelly has been appointed as liaison member for HASC – Coastal Commissioning Group.
- North County CLC met on 20 June – Community Infrastructure Funding (CIF) is available.
- Visit to Midhurst Household Waste Recycling Site – There is no soil and hardcore recycling bin, the only site across West Sussex County without one.

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Questions to Cllr O’Kelly

1. What happened about the cuts to Fire Brigade vehicles?
 - A. Number of fires are down, Number of rescues are up, lots of fire prevention work carried out.
2. Reference the Amenity sites – Could there be dovetailing of opening days with Borden/Petersfield and Midhurst to ensure local availability.

565. Report from District Councillor – Cllr G Keegan MP

In her absence, the Chairman offered her congratulations on her election success.

566. Public Participation –Mrs Alex Symonds, Chairman, Milland Tennis Club (MTC)

a) General - Mrs Symonds has taken over from Guy Darby as chairman of MTC. Currently there are three streams of income i.e. membership, Pay and Play and the self-employed professional tennis coach Richard Hopp. The Pay and Play operates on an ‘honesty’ basis with the box held at The Rising Sun. Players complete a form and leave the money in a secure box for collection.

Currently there is a membership of 18. Family membership is £55, Single £30. Pay and Play is £4 per hour for the court and £2 per hour for juniors – under18 (since 2009). Currently there is £1788 in the account and they pay £1000 annually to the council towards the resurfacing of the courts. Last resurfaced in 2015. (Next resurfacing due 2025.) Small items of maintenance can be met by MTC. The rusted bar over the entrance gate needs to be removed. LG to ask RF. In the interest of security, it was agreed that the courts should be kept locked with the key (and possibly the box) being moved from The Rising to Milland Stores.

b) Insurance – The court surface and fencing netting is checked on a monthly-basis by the Clerk as part of the overall safety check on the recreation field. The council’s insurers Aon have advised that its insurance covers the asset of the courts and nets only. Unless the club can meet the insurers criteria as a sub-committee of the council it will have to take out a separate insurance. The Clerk to provide details of the Council’s insurance company. A notice will be placed on the courts stating that ‘Players play at their own risk on the courts’.

The chairman thanked Mrs Symonds for her attendance at the meeting.

567. Finance report - The Clerk

a)

Milland Parish Council -Statement of A/c July 2017								
Balance b/f				20130.37	Vou No.			
Receipts				16407.39				
Payments				<u>-12270.00</u>				
		Balance 15.6.17		24267.76				
Receipts from	15.6.17-13.7.17							
R Graham	Hedging Waldergrove Farm	60.00		<u>60.00</u>	200			
				24327.76				
Payments for approval 13.7.1	15.6.17-13.7.17				Vou No.	vat	net	Power
R Findlay	Verge restoration	103.00			OL49			Hwys80
SSALC Ltd	Good Councillor Guides	22.80			OL50	3.80	19.00	LGA72
Swan Sanctuary	Donation	<u>75.00</u>			OL51			Sec 137
Public Works Loan	Milland Stores	654.95			DD			LGA03
L Grocott	Sal£1633.33/OExp£123.33	1430.06			OL52			LGA72
HMRC	PAYE Tax	326.60			OL53			LGA72
R Findlay	Hedge cutting Milland Lane	101.00			OL54			Hwys80
SSALC Ltd	Legal & Finance training	54.00		<u>-2566.61</u>	OL55	9.00	45.00	LGA72
				Est Balance July 17				
				21761.15				
				<u>-7100.00</u>				
				Available Funds				
				14661.15				
GI represents Grant Income; O represents Outside Precept								
<u>Ring Fenced funds:</u>								
Clerks Gratuity	6000.00	Dec 2016						
MTC Resurfacing Fund	1000.00	Rcvd 28.9.16						
Durrant Pond seat	<u>100.00</u>	Rcvd 27.2.16 -						
TOTAL:	7200.00							

The Council approved these payments.

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b) Milland Memories money – Lloyds are progressing the closure of the Milland Memories account and following a request from Ms Val Porter the money will be donated to the council where it will be ‘ring-fenced’ for the time being to be used for local history projects.

c) Milland Wildflower Group – Currently the group are not insured to mow on Cartersland. Cartersland is a Highway verge that became the responsibility of the Council in 2014 under Sec 142 of the Highways Act. Anyone using machinery on Highways must have a £10m insurance. The group is being consulted and it may decide to purchase its own insurance. The alternative is for the mower to become an asset of the council. The group of volunteers will work at the sole request of and under the sole control of the Parish Council.

d) SALC – Legal and Finance Day 13 July – The Clerk attended a training day. The programme included information on Data Transparency and compliance with GDPR, Pensions, Finance i.e. transparency and common errors on Annual Reports.

568. Planning report – Mr N Cartwright

a)

MILLAND PARISH COUNCIL			PLANNING APPLICATIONS			FROM 1.4.16	
Date	Application No	Application	Applicant	Property	PC Comments	DC Decision	Notified
Jan-17	00080/HOUS	Retro work relating to the alteration of garden steps and an associated retaining wall. ext and alts to exstg dwelling	Vine Cottage Milland Lane	Mr&Mrs N Clark	No Objection	Approved	Jun-17
Mar-17	00856/HOUS	Removal of exstg lean-to car port & wrkshp/shed and constrctn of new att grge side extensn prvdg prkng for 2 cars with small utility/wrkshp at the rear.	22 Millvale Meadow	Mr&Mrs N Doyle	Strong Objects in breach of MNDP		
Mar-17	00939/HOUS	Replacmnt outbldg to be used for anclry domestic accommod	Pinchers Cooks Pond Rd	Mr&Mrs J Wigram	No Objection Comment on NSoffasSepDw	Refused	Apr-17
	01583/CND	VOC 1 from Permsn SDNP/15 01327/FUL	Portsmouth Road	Equine Veterinary Hospital			
	02147/HOUS	Dmltn of existg conserv & replacing with new orangery to grndflr @ rear. Remval of 1 extg dormer to rear elevtn & replacw new gable. 1stFlr front,side & rear roof ext with new dormer to rear & two dormers to front elevation.	Broadfields Portsmouth Road	C & Z Hutchings	No Objection		
Jun-17	01591/CND	Var of C.2(Appplans) and C.12 drnge strategy & control of hydrocarbon polution) on plng consent 06369/CND which supersedes 01758/FUL The amndmts to the approved plans include the follwng 1) Relocation and enlargement of SUDs pond and 2) Minor amndmnt to the design of the canter track.	Home Park Farm Equestrian Centre	Not known	No comment		
	01833/HOUS	Single storey annex att to garage	Moor House Lane	Mrs A Dew	No Objection		
	01583/CND	15/01327/FUL Amends to plan Replcmnt of exstg windows &	Portsmouth Road Carrie Goodbourn	Equine Veterinary Hospital	No Objection	Approved	Jun-17
	01977/HOUS	front door with new iPVU windows and door Vartn of Condtm 25 on planning consent SDNP/16/01758/FUL	1 Chorley Common	The Hyde Group	No Objection	Approved	Jun-17
Jul-17	03466/CND		Home Park Farm Equestrian Centre	Not known			
	02843/TCA	Not of Int to crown reduce by 3m on No.1 Holm Oak tree and rdcue the height by 2m on 6 no. Leylandii trees	The Old Cottage Hollycome Sch Rd	M Dumas			

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b) Draft Housing Survey - In March, Holly Nicol – Rural Housing Enabler – Housing Delivery, CDC presented an Affordable Housing update and information on community led housing. Among other items, she explained the current problems for young people with a high housing to income ratio of 13.33. There are different types of Community led housing including Affordable Housing, Working Groups working with a registered provider, Community Land Trust, CLT/RP hybrid, self-build, co-ops/co-ownership housing. The meeting agreed to provide a standard housing survey form for distribution in the parish. However, after the meeting it was decided they would like to develop their own questions as related to this parish. As no agreement on the survey has been reached further discussion will take place between the Chairman of the Planning Committee and Holly Nicol at CDC. A proposal will be tabled at the September meeting.

569. Environment & Amenities report –

- a) Seat on Cartersland and Highways signboard at crossroads – The seat will be installed in the autumn after the grass is cut. The Highways signboard is being repainted and the letters replaced.
- b) Gig Shed project – No liaison has taken place with the owners of the land.
- c) Winter Emergency Plan 2017-18 – to be reviewed and up to date information provided to WSCC. LG to liaise with Robin Carter, Rob Findlay and Matt Cusack.
- d) Flags for the flagpole - The Clerk suggested adding to our flag collection to include Commonwealth Day and others. Currently we only have the Sussex flag and Union Jack. Mr Stopher is acquiring a Red Ensign for the commemorations of Merchant Navy Day on 3 September.
- e) The sign box insert in the MILLAND signpost beside the bus shelter on Cartersland is in sad state of repair. Mr Cusack has offered to see if the carpenters in his workshop can make another one.
- f) Letter to the owners of the woodland, Milland Lane – Following an email of concern about the logs high up on the left-hand bank just before the bridge on Milland Lane which were left there following tree surgery of the woodland, the Clerk has written to the gentlemen to ask them to check and ensure that the logs are stacked safely.

570. Highways and Byways

- a) Milland Lane/Junction B2070 – Village crossroads – Mr Cartwright reported on a meeting with the Area Highways Manager/Traffic Engineer to discuss improvements to the Highways signage both at the junction and the crossroads to try and deflect the increasing amount of large vans and 40T lorries using the road and to direct them to use the Lorry Route to enter and leave Milland via Harting Coombe. Proposals have now been provided however it has been made clear that Highways do not have any available funding for this type of signing and if the parish decides that they wish to consider this, they can contact the current contractor (Balfour Beatty). The Traffic Engineer has also made clear that if the Council arranges for the installation of the signs there would be no guarantee that Highways would have the budget available for future maintenance should they get damaged as they are currently only funding regulatory and safety critical signs. The Clerk has asked for a ‘ball-park’ figure so that the Council can consider the financial implications at the September meeting.
- b) Rights of Way (RoW) – Serpent Trail / Kingsham 1193 – The Clerk and Chairman met with the new Access Ranger for WSCC to discuss a slight variation to the RoW 1193 which becomes very muddy and almost impassable in the winter months. The landowner has now agreed to a small diversion and the diversion will be called a Permissive Path. It is not intended to be a legal Right of Way but with her permission the fencing line will be slightly changed and one or two gates will be included. With her permission SDNP can now go ahead with the diversion.
- c) Rights of Way – Hatch Hanger 1201 and 1203 – Milland Lane to Wardley Lane – Complaints have been received about state of the footpath between Basin Copse and Hatch Copse and Bridleway 1201. The Clerk has reported the complaint to the Access Ranger at WSCC and will be contacted the Forestry Commission to ask for remedial action to be taken to restore the path and bridleway to a safe and usable condition.

571. Reports from Local Groups –

- a) Milland Memorial Hall – The storeroom will be refurbished in August along with some touching-up of paintwork in the hall. The green surround of the oil tank will also be repainted.
- b) Chapel Common Liaison Group – The Stewardship Management Agreement, which is for 5 years, has been nominally agreed between Mr Mir, Natural England (NE) and SDNPA, subject to final agreement over funding payments. During the summer SDNPA will be promoting several heathland activities on local heathland sites following the setting up of the Heathland United project.

572. Letters of Congratulations and Thanks from the Chairman

- a) The Chairman has written a letter of congratulations to Mr Edwin Lintott on his being honoured with the British Empire Medal in the centenary Queen's Birthday Honours List for his service to the community in Stedham. He has been a member of the parish council since 1966 and a parochial church council member and churchwarden for 33 years.
- b) The Chairman will write a letter of thanks to Mrs Tamsin Austoni, Headmistress, Hollycombe Primary School for her contribution to the school over the past five years.

573. Date of next meeting – Thursday, 21 September 2017 @ 7.30pm

Chairman: Date:

These minutes are unconfirmed until signed by the Chairman.