

## MILLAND PARISH COUNCIL

**Chairman:** Mr Jeremy Parker  
**Clerk:** Miss Viki Williams  
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**MINUTES** of the Meeting of **Milland Recreation Ground**, Charity no. 1073462,  
 held on **13th May 2021**

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*THE PARISH COUNCIL IS THE SOLE TRUSTEE FOR THE RECREATION GROUND*

**Present:** Mr. J Parker (in the Chair), Mr. C Stopher, Sir J Wigram, Mrs S Hoar

- 1. Absent:** Mr A Farley, Mrs J Pilkington, Mr M Cusack, Mrs. M Truss
- 2. Minutes of the Meeting – 13<sup>th</sup> May 2021** – Approval **proposed** Sir J Wigram **seconded** by Mr. C Stopher
- 3. Finance Report – V Williams –**

<b>Milland Recreation Field - Statement of A/cs July 2021</b>					
<b>Registered Charity number 1063462</b>					
<b>Balance brought forward 14.05.21.21</b>		<b>£4,487.54</b>			
<b>Payments Made</b>		<b>Net</b>	<b>VAT</b>	<b>Gross</b>	
ROSPA Play Safe	Playground Annual Inspection	£89.50	£17.90		OL77
<b>Payments for Approval</b>	<b>01.03.21 - 01.05.21</b>				
R Findlay	Maintenance June - July	£1,171.00	OL78		
	<b>Total payments due</b>	<b>£1,171.00</b>			
	<b>Estimated Balance</b>	<b>£3,316.54</b>			

These Payments were Approved.

#### 4. Matters Arising

- a) ROSPA Report – *previously circulated to Councillors*
  - An overall very good report with a few minor points which the Clerk will work on with Rob Findlay in the autumn.

**Action: Clerk**

#### 5. Playground Equipment

- a) Replacement of Equipment
  - CJP stated that following the new tower unit in 2020 the Council must now be looking forward to the replacement of the trim trail which is over 20 years old.
  - The Clerk had previously emailed to all Councillors website links of two potential companies (Sovereign / Kompan) in order to give Councillors an idea of prices / styles.
  - The Clerk confirmed she had booked a visit by Sovereign in September in order to obtain a detailed quote with images. She would request the same from a further two companies.
  - It was agreed that public consultation is important but would be best handled by going out to consultation with a short list of potential replacement equipment.
  - Discussion regarding the financing of the project:
    - Clerk is applying for lottery funding but now needs exact specifications and costs to proceed further.
    - CJP asked that a realistic budget be set for the September meeting. Using this the scale of fundraising and realistic timescale can be proposed.

**Action: Clerk**

## 6. Tennis Courts

### a) Update on the fencing:

- The Clerk reported that she had met with Penny Small (Milland Tennis Club (MTC)) who demonstrated that:
  - Fencing had been assessed by a specialist company in 2019 and found to be sound and fit for purpose for at least 5 years at which time it may need replacement / remedial work.
- Agreed that no further discussions regarding the fencing would take place at this time.

### b) Surface cleaning and repainting – April 2022

- MTC have accepted a quote for **£4,437.50 + VAT** - To carry out the required works as follows:
  - To clean the courts to remove moss, algae and debris.
  - To apply an acrylic binder to stabilise the surface and improve paint adhesion.
  - To apply two coats of SAPCA approved acrylic paint including new white lines applied using airless technology.
  - The courts will need a moss and algae treatment in the Autumn after painting.
  - Repair the chain-link on the gate and to refabricate the catch for safety reasons.

### c) Finances

- The Clerk summarised her concerns regarding payments that had been previously made on behalf of the MTC. Although the PC is the sole trustee of the Tennis Courts they currently receive no 'ground rent' nor do they carry out any active management of the courts or the MTC finances.
  - The money transferred yearly to the PC account for total resurfacing works is legally acceptable.
  - All other works are carried out and paid for by the PC with the money being reimbursed minus the VAT from the MTC account. This is no longer a legitimate way to make these payments.
- CJP therefore proposed a new system allowing the PC to have a more active role in managing the courts. He suggested two solutions:
  1. MTC become agents to the PC. All money to go to the PC account with the agent being paid a percentage for managing the courts.
  2. Set an amount to be paid as rent to the PC who could then take on responsibility for paying all invoices without any further transfer of funds. The amount decided would have to be enough to cover any works as well as the regular (10-15 year) necessary resurfacing.
- It was agreed that a meeting would be set up with the secretary and treasurer of MTC to discuss these options and put a new system in place.

***Action: Clerk***

## 7. Date of next meeting – September 2021 – Date to be confirmed

Chairman: ..... Date: .....

*These minutes are unconfirmed until signed by the Chairman.*