

## MILLAND PARISH COUNCIL

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**Chairman:** Mr Jeremy Parker  
**Clerk:** Miss Victoria Williams  
 18 West Meade, Milland, Liphook, Hampshire, GU30 7NB, Tel: 07792 498087  
 Email: [postmaster@milland-wsx-pc.gov.uk](mailto:postmaster@milland-wsx-pc.gov.uk) Website [www.milland-pc.gov.uk](http://www.milland-pc.gov.uk)

You are hereby summoned to attend the **Annual Statutory Meeting** of Milland Parish Council to be held on **Thursday 13 May 2021 at 4pm.**

The business of the Meeting will be transacted in accordance with the following Agenda.

### **AGENDA**

1. **Apologies**
2. **Election of Chairman 2021-22**
3. **Chairman's Declaration of Acceptance of Office as Chairman**
4. **Election of Vice-Chairman**
5. **Casual Vacancy** due to resignation of Mr Nigel Cartwright – no election called – **Co-Option of Louise Myles**
6. **Declaration of Interests**
7. **Appointment of members to serve on committees for 2021-22**  
 (Chairman ex-officio on all committees)  
*Finance & General Purposes* – Messrs Parker, Cusack, Farley, Mrs Truss and the Clerk  
*Planning* – Messrs Stopher, Farley, Sir John Wigram (Mr Parker ex officio)  
*Environment & Amenities* – Messrs Cusack, Stopher and Mrs Pilkington (Mr Parker ex officio)
8. **Appointment of representatives to local groups and organisations**  

<i>Milland Memorial Hall</i> – Mrs Truss <i>Milland Bonfire Group</i> – Mr Parker <i>Milland Stores</i> – Mr Cusack <i>Hollycombe School</i> –	<i>Borden Village Hall</i> – Sir John Wigram <i>Milland Tennis Club</i> – Mr Farley <i>Sports Club</i> – Mr Stopher
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9. **Areas of responsibility**  
*Milland Lane North/B2070* - Jeremy Parker  
*Wheatsheaf/Foley/Forest Mere/Ripsley* - Maureen Truss  
*Cartersland/Fernhurst Road/Strettons* - Julie Pilkington  
*Millvale Meadows, Drakeleys Field/Pennels Close/West Meade* - Colin Stopher  
*Hollycombe/Wardley/Lambourne* - Alastair Farley  
*Iping Road/Titty Hill Cnr/ The Hollies* - Matt Cusack  
*Rake Rd beyond Pennels Bridge/Cooks Pond Rd North* - John Wigram  
*Cooks Pond Road South/Borden and Randle Wood* - John Wigram
10. **Dates and times of ordinary meetings 2021-22 – to be confirmed**  
**2021** - 3 June (ASM), 15 July, 9 September, 11 November  
**2022** - 13 January, 10 March with the Annual Parish Assembly (APA) on 14 April and the Annual Statutory Meeting (ASM) on 12 May 2022
11. **Confirm and sign the Minutes of 11<sup>th</sup> March 2021**
12. **Matters arising from the Minutes**
13. **Reports from the County & District Councillors**

Agenda for Milland Parish Council - Annual Statutory Meeting 13 May 2021

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- 14. **Public Participation**
- 15. **Finance** - Responsible Finance Officer – VW
  - a) Statement of Accounts 2020 - 2021 – to be emailed
  - b) Payments for approval
  - c) Update on internal audit
  - d) Insurance Renewal Approval - £510.51
- 16. **Other Administration**
  - a) Website update and logo approval
  - b) Broadband
  - c) Code of Conduct
  - d) Annual Parish Assembly
- 17. **Planning** – CS
- 19. **Environment & Amenities and Highways matters**
  - a) Manorial Waste Milland Lane
  - b) Litter Pick
  - c) Speed Indicators on B2070
  - d) Trees on Milland Lane - Update
  - e) Oak Tree opposite Pennels Close
  - f) Fence at Westons Farm

**Date of next meeting – 03 June 2021 (APA)**

Viki Williams, Clerk to the Council, 07 May 2021