

MILLAND PARISH COUNCIL

Chairman: Mr. Jeremy Parker
Clerk: Mrs Lorraine Grocott BA, BEM
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Minutes of the Finance & General Purposes Committee meeting, Borden Village Hall, 17 October 2020

1. Present: J Parker, M Cusack, M Truss, A Farley, J Wigram, S Hoar
2. Apologies: J Pilkington, N Cartwright, C Stopher
3. Minutes of Meeting 19 October 2019 agreed and signed 11 November 2019
4. Recreation Ground: £6265 – Maintenance £4500; Repairs/Renewals £750
Administration £500; Contingency £515; tree surgery funding
as necessary from PC account.
Project agreed: Replace cargo net & pull up rope Junior Tower £635 + vat.
Replace Flat seats x 2 and Cradle seats x 2 Total £422.68 + vat.
Agreed these replacements out of this financial year because the
account has a healthy balance of £7905.
5. Clerk's payment: £11,189 – (SCP 25) - £29,577pa = 14hrs @ 52 weeks
£15.37phr - £215.18pw + Office & consumables £700 = £13.46pw
Expenses - £400pa - £7.69pw (Post,Photo,Stat,Ptrl)
Total Payment: £11,189 + Office £700 + Expenses £400 budget)
6. Office changeover New laptop £ ?
7. Clerk's Pension: Azets Accountants who do the payroll have advised: -
They would upload the pension to NEST each month. A Direct Debit would be set up so they
can submit the payment on our behalf each month.
The contributions are calculated based on qualifying earnings. Earnings between £520 and
£4167. Employer is 3% and Employee is 4% (the government contribution is 1% making up
to the 5% minimum employee contribution percentage)
For example:
If the earnings are £1000.00 p/m
Employer - £1000-520 = 480 * 3% = \$14.40
Employee - £1000 – 520 = 480 * 4% = £19.20
Reference Email - Matt Rabone Azets dated 2 July 2020
8. Environment & Amenities: £1500 – General maintenance
£1500 – Tree surgery
£500 - Contingency
9. Donations: £150 - CAB £50; Samaritans £50; Air Ambulance £50
10. Subscriptions: £487 – SLCC £110; SALC £281; CPRE £36, AirS £60

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11. Insurance: £505 –
12. Milland Stores: £4682 – (2021 Public Works Loan DD May and November x 2)
13. Churchyards: £450 - (£150 x 3 sites Linch, Milland & Iping Marsh)
14. Review of Risk Assessment, Asset Register, Financial Regulations, Standing Orders
15. Funding requests: The PC wishes the main target of any financial support it gives to be towards the creation of long-term infrastructure, rather than funding administration or other running costs. The exception to this would be “seed corn” finance that was requested to enable a service to the wider community to be established.
16. Response to funding requests from local groups: **TOTAL - £600**
- a) Borden Village Hall – No request
- b) Milland Gardening Club – No request
- c) Friday Lunch Club – No request as the group cannot function due to Covid 19.
- d) Cartersland Wildflower Group / Paul Strike – This is an on-going project. There has been a marked increase of variety and spread of established species. The grant will be used to continue the development of Cartersland Green. The money will be put towards the purchase of Yellow Rattle and seed / plant plugs. The group is not self-funding and in order to continue the development of the project they do need financial help.
Agreed - £200 to include mowing
- e) Christmas lights for the trees on Cartersland – The second stage of the project the group would like to improve the tree they have started to decorate in the North of Cartersland Green. With an extra £200 they could make a more substantial show. If they were able to access £400 they would decorate a second tree in the SW of the area. As it is Christmas period it should not interfere with dark skies.
Agreed - £400
- f) Milland Valley Memorial Hall – Request for £2,500 to offset the loss of hall hire income to the hall because of Covid 19. The meeting discussed the request, but it was decided that in view of the size of the Reserve held by the hall it could not support the application. Should the hall require a large sum to cover the cost of major repairs it would support a Public Works Loan.

Chairman:

Date:.....

These Minutes are unconfirmed until signed by the Chairman